

BOARD OF DIRECTORS
Regular Meeting Agenda
December 10th, 2024, 6:30 p.m.
Board Room
19039 Bay Street, El Verano
(707) 996-1037

Board of Directors
Jon Foreman, President
Gary Bryant, Vice President
Steven Caniglia
Steve Rogers
Colleen Yudin-Cowan

PUBLIC NOTICE

Members of the public may participate in this open, public meeting in person.

Time will be provided for public comment. Any member of the public wishing to speak will be allowed 3 minutes to make a statement. Board President will call for comments prior to the Board deliberating on pending action. However, please note that no action can be taken on any item unless printed on the agenda and included with the meeting notice. Therefore, any item discussed by members of the public and not shown on the agenda will only be received for information. The Board of directors may choose to set such item for future discussion and staff report. A full agenda packet is available at the District office for public view. A fee may be charged for copies. During the meeting, information and supporting materials are available in the Boardroom. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District as soon as possible, but at least two days prior to the meeting.

All open meetings are recorded. Recordings for each meeting are retained for a minimum of 90 calendar days and may be heard upon request, at no cost. Please contact a member of the District staff for assistance. ITEMS ON THIS AGENDA MAY BE TAKEN OUT OF THE ORDER SHOWN.

Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection in the VOMWD office located at the above address during normal business hours.

1. CALL TO ORDER – PLEDGE – ROLL CALL

2. PUBLIC COMMENTS:

This section of the agenda is provided so that the public may express comments on any item within the District's jurisdiction not listed on the agenda. Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or follow Board procedures to direct staff to place a matter of business on a future agenda. The public may express comments on agenda items at the time of Board consideration.

3. CONSENT CALENDAR

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Agenda for discussion, it will be considered separately. The consent calendar may be approved by a single motion.

Item 3.A Minutes of the November 12th, 2024 Board of Directors Regular Meeting

Item 3.B Regular Board Meeting Schedule for Calendar Year 2025

Item 3.C Consider Authorizing the General Manager to Execute a Quitclaim Deed, Abandoning an Easement at 13556 and 13400 Saddle Road in Glen Ellen, APNs 054-230-035 and 054-230-036, by Adoption of Resolution No. 241201

4. PUBLIC PRESENTATION, HEARING OR WORKSHOP

5. FINANCE, ADMINISTRATIVE & OPERATIONAL REPORTS

Item 5.A Monthly Financial Reports & Disbursements

Staff Recommendation: Receive, and approve by roll call vote, the monthly financial reports & disbursements for the month of October 2024 in the amount of \$718,673.36

Item 5.B Administrative Report

Item 5.C Water Source Report

Item 5.D Operational Updates

6. DIRECTORS' & COMMITTEE REPORTS

Item 6.A SDC Subcommittee Report on December 4th, 2024 LAFCO Hearing

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS

Item 7.A Consideration of Board Representatives

Item 7.B Fall ACWA Conference Update

8. DISCUSSION AND ACTION (GENERAL BUSINESS)

Item 8.A Election of Officers for Valley of the Moon Water District for Calendar Year 2025

Item 8.B Board Finding that the Glen Ellen Forum Beautification Project Aligns with the Mission of the District, and that the Allocation of District Funds to Assist in the Project has a Public Benefit

9. CLOSED SESSION

10. REQUEST FOR FUTURE AGENDA ITEMS

11. ADJOURNMENT

The next scheduled Board meeting is a regular meeting at 6:30 p.m. on January 7th, 2025. Posted this 6th day of December online and in three public places.

Amanda Hudson

Amanda Hudson, Board Secretary

VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
November 12, 2024

A Regular Meeting of the Board of Directors of the Valley of the Moon Water District was held on November 12, 2024. **Members of the public were provided the opportunity to participate in this open, public meeting in person.**

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Foreman called the meeting to order at 6:31 P.M. PST.

Roll Call by **Secretary Hudson** noted the following present:

Directors:	Gary Bryant Steve Caniglia Jon Foreman Steve Rogers Colleen Yudin-Cowan
District Personnel:	Clayton Church, Water System Manager Matthew Fullner, General Manager Amanda Hudson, Administration Manager Oscar Madrigal, Finance Manager
District Counsel:	Maxwell Blum
Public:	See sign-in sheet

2. PUBLIC COMMENTS

None

3. CONSENT CALENDAR

Item 3.A Minutes of the October 8th, 2024 Board of Directors Special Meeting

Item 3.B Consider Declaring the District’s Easement in Parcel Number 054-230-036 as Exempt Surplus Property by Adoption of Resolution No. 241101

Item 3.C Finding That Ordinance No. 1015 Was Properly Made

November 12, 2024 - Draft Minutes until signed
by Board President & Secretary

Item 3.D Adopt Resolution No. 241102, authorizing a Revised Water Facilities Installation Agreement between Valley of the Moon Water District and Norman Krug-Krug Development Corporation (the Verano Hotel) for a 4” service line, 3” domestic meter, 2” service line, 2” irrigation meter, and 8” dedicated fire line to be installed at 155 West Verano Avenue, Sonoma, CA 95476, APN: 127-071-014

General Manager Fullner said the revision is to remove part of the main line extension which is being moved to the housing portion of the project.

Item 3.E Adopt Resolution No. 241103, authorizing a Water Facilities Installation Agreement between Valley of the Moon Water District and MP Verano Associates LP for a 4” service line, 3” domestic meter, 3” RP backflow preventer, 1” irrigation meter, 1” RP backflow preventer, 6” fire line, 6” DCDA Backflow Preventer, and 12” PVC main on Verano Ave to be installed at 175 West Verano Avenue, Sonoma, CA 95476, APN 127-071-012 and 127-071-005

Director Yudin-Cowan made a motion, seconded by **Director Caniglia**, to approve the Consent Calendar.

A roll call vote was taken:

Director Bryant	Aye
Director Caniglia	Aye
Director Foreman	Aye
Director Rogers	Aye
Director Yudin-Cowan	Aye

Ayes 5 Noes 0 Absent 0 Abstain 0

President Foreman took **Item 8.C** out of order

8. DISCUSSION AND ACTION (GENERAL BUSINESS)

Item 8.C Consider Authorizing the General Manager to Execute Agreements with the Glen Ellen Forum and a Property Owner (Robert Murray, the owner of record of the property located at 13440 Arnold Drive, Glen Ellen, CA, APN 054-284-001-000) for the Installation of a Temporary Water Service and “Construction Meter”

Director Rogers asked if there is a way for the District to provide a charitable gift as a part of this agreement. **District Counsel Blum** said legal would need to research it and make sure whatever is given is legally kosher. **General Manager Fullner** said the Board can approve the structure of the agreement as it exists, hold off on signing the agreement until legal counsel provides feedback on whether the fees or water cost can be waived, and that information can be incorporated in the as-amended agreement being approved by the Board tonight. **District Counsel Blum** asked the Board

if they want to see the amended agreement before it is signed. **Director Bryant** said no, the Board is giving sufficient authority now.

Director Yudin-Cowan made a motion, seconded by **Director Rogers**, to authorize the General Manager to execute the attached agreements with GEF for temporary water service via a Construction Meter, and with GEF and Robert Murray for the installation, maintenance, and removal of the proposed construction meter and associated plumbing components, with minor modifications as approved by legal counsel; in addition, if legal counsel finds that fees or water costs can be waived, that modification to the agreement is also incorporated.

A roll call vote was taken:

Director Bryant	<u>Aye</u>
Director Caniglia	<u>Aye</u>
Director Foreman	<u>Aye</u>
Director Rogers	<u>Aye</u>
Director Yudin-Cowan	<u>Aye</u>

Ayes 5 Noes 0 Absent Abstain 0

Debbie Lammers said thank you for the discussion about the fees and water service. The Glen Ellen Forum is a non-profit organization. Plantings will be native and not require long-term irrigation; only irrigation to start.

4. PUBLIC PRESENTATION, HEARING OR WORKSHOP
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5. FINANCE, ADMINISTRATIVE & OPERATIONAL REPORTS

Item 5.A Monthly Financial Reports & Disbursements

Staff Recommendation: Receive, and approve by roll call vote, the monthly financial reports & disbursements for the month of September 2024 in the amount of \$663,724.98

President Foreman asked what happened to vehicle 44. **Water System Manager Church** said it had radiator issues. **President Foreman** asked about the check for Wilsons Keys. **Water System Manager Church** said it was for a vehicle lockout and more locks

Director Rogers said Undesignated Reserves are 1.2 million dollars. There will be another \$200,000 at the end of the year. Plus \$600,000 from FEMA coming in one day. That is 2 million dollars that aren't doing anything. Rates could not have been raised. The District has to start thinking about the ratepayers. **General Manager Fullner** said we did project we would have higher Undesignated Reserves this year to pay for the capital plan next year. **Finance Manager Madrigal** said that the Altimira Fire Flow project was supposed to happen his year, that's why it's there; it's going to be used pending the updated Water Master Plan list.

President Foreman asked why there is no change in investment funds; **Finance Manager Madrigal** said that he posts them monthly and will double check as it should have changed a little bit. LAIF and Sonoma County funds are disbursed quarterly; TVI is disbursed monthly.

Director Bryant made a motion, seconded by **Director Yudin-Cowan**, to receive and approve by roll call vote, the monthly financial reports & disbursements for the month of September 2024 in the amount of \$663,724.98.

A roll call vote was taken:

Director Bryant	Aye
Director Caniglia	Aye
Director Foreman	Aye
Director Rogers	Aye
Director Yudin-Cowan	Aye

Ayes 5 Noes 0 Absent 0 Abstain 0

Item 5.B Administrative Report

Director Rogers asked if Congressman Thompson knows about the District’s trials with FEMA. If not, he should know.

Item 5.C Water Source Report

Item 5.D Operational Updates

6. DIRECTORS’ COMMITTEE REPORTS

Item 6.A October 28th Sonoma Valley Groundwater Sustainability Agency Board Meeting Update

7. GENERAL MANAGER’S AND DISTRICT COUNSEL’S REPORTS

Item 7.A November 4th Water Advisory Committee (WAC) and Technical Advisory Committee (TAC) Meeting Update

Item 7.B Information on a Rate Software Platform from “WaterWorth”

Director Bryant asked how WaterWorth would improve the rate-setting process. **General Manager Fullner** said that Prop 218 compliance stays with legal counsel; what WaterWorth does is give the District the flexibility to run different models to play with known costs in real-time with the Board relatively quickly.

President Foreman asked how much it costs. **General Manager Fullner** said if the District buys a five-year package it's cheaper than what was spent with the previous rate consultant. It is \$50,000 over five years. If buying for shorter periods, the price goes up a little.

Director Rogers said it is important to address the possibility of a third tier with WaterWorth.

8. DISCUSSION AND ACTION (GENERAL BUSINESS)

Item 8.A Consider Direction on Board Room Upgrades

Director Rogers said he suggested the only change is to bring everything closer; doesn't have to be done but is an idea. **General Manager Fullner** asked if the Board approves purchasing a table to replace the temporary one currently being used, keeping the podium, and purchasing the proposed equipment. **The Board unanimously agreed.**

Item 8.B Consider Award of Agreement: Seismic Vulnerability Assessment Project #3047

President Foreman asked what a perfect score in the rubric is. **General Manager Fullner** said 100.

The Board unanimously agreed to award the contract.

9. CLOSED SESSION

10. REQUEST FOR FUTURE AGENDA ITEMS

11. ADJOURNMENT

President Foreman adjourned the meeting at 7:36 P.M. PST.

Amanda Hudson, Board Secretary

Jon Foreman, Board President

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Regular Board Meeting Schedule for Calendar Year 2025

Background

The draft schedule proposed below represents the first Tuesday of the month per the District's Board Manual. Possible conflicts, such as holidays, religious observances, etc. are noted below.

- January 7th (does conflict with the Eastern Orthodox Christmas)
- February 4th
- March 4th
- April 1st
- May 6th
- June 3rd
- July 1st
- August 5th
- September 2nd
- October 7th (does conflict with Sukkot, also known as the Feast of Tabernacles, which ends on Monday the 13th at sundown)
- November 4th (possible conflict if a special election is held)
- December 2nd

Recommended Board Action:

Discuss the above draft 2025 Regular Board Meeting Schedule, recommend any needed changes, and direct staff to post the final schedule on the District's website for the coming year.

Date: December 10th, 2024
Item: 3.C

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Consider Authorizing the General Manager to Execute a Quitclaim Deed, Abandoning an Easement at 13556 and 13400 Saddle Road in Glen Ellen, APNs 054-230-035 and 054-230-036, by Adoption of Resolution No. 241201

Background

At the Regular November Board meeting, the Board of the Valley of the Moon Water District (District) adopted Resolution No. 241101 declaring an easement on parcel number 054-230-036 to be exempt surplus property. The Board then directed staff to submit the approved resolution to the State of California Department of Housing and Community Development (HCD) in accordance with the Surplus Land Act (SLA) guidelines which was done. In response, HCD indicated that the creation or removal of an easement is not considered a “disposition of surplus land,” and therefore not governed by the SLA. As a result, the easement may be removed or terminated by the District without HCD review.

It has also been determined that the easement also crosses onto APN 054-230-035, which is under common ownership with APN 054-230-036. The property owner has requested that the entire unused easement be terminated. District staff are advised that execution of the attached quitclaim deed terminating the entire easement on both parcels will allow the property owner to proceed with plans to rebuild a home on the property following destruction of the home in the 2017 wildfire that also claimed the District’s Saddle Tank.

Recommendation:

Adopt Resolution No. 241201, authorizing the General Manager to execute the attached quitclaim deed terminating the entire easement described above.

Attachments:

- Resolution No. 241201
- Quitclaim Deed
- Easement Graphic

Resolution No. 241201

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY OF THE MOON WATER DISTRICT
AUTHORIZING THE GENERAL MANAGER TO EXECUTE A QUITCLAIM DEED TERMINATING EASEMENT AT
13556 AND 13400 SADDLE ROAD, GLEN ELLEN CALIFORNIA, PARCEL NUMBER 054-230-035 AND 054-
230-036 AS DESCRIBED IN THE ATTACHED QUITCLAIM DEED AND EASEMENT GRAPHIC**

WHEREAS, The Garcia-Sciveres/Duffy Trust dated May 14, 2008, Mary Melissa Duffy, Trustee, and Mauricio Garcia-Sciveres, Trustee (collectively, "Property Owner") own both parcels of real property identified as APN No. 054-230-035 and APN No. 054-230-036 (collectively, "Property"), and have requested that the Valley of the Moon Water District ("District") terminates the easement over the Property ("Easement") currently held by District; and

WHEREAS, the Property Owner has prepared the Quitclaim Deed Terminating Easement ("Quitclaim Deed") attached hereto as Exhibit A, that once executed, will release and extinguish the Easement held by the District over the Property; and

WHEREAS, the District no longer has any need, present or future, for the Easement described in the attached Quitclaim Deed, as depicted in the drawing attached hereto as Exhibit B;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE VALLEY OF THE MOON WATER DISTRICT, hereby:

1. Authorizes and directs the General Manager to execute the attached Quitclaim Deed; and
2. Directs the District's Administration Manager to notarize the document at the time of signature; and
3. Directs the General Manager to deliver the documents to the Property Owner or its agent for processing and recordation with the County of Sonoma using a shipping label to be provided by Property Owner's agent, with a request that a recorded copy of such Quitclaim Deed be provided to District when available; and
4. Authorize management and staff to take any reasonable and necessary actions to complete the conveyance of the Easement to the Property Owner; and
5. The Board of Directors finds that the actions terminating the Easement are not subject to the California Environmental Quality Act ("CEQA"), pursuant to Sections 15060(c)(2) [the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment], 15060(c)(3) [the activity is not a project as defined in Section 15378], and 15061(b)(3) [the activity will not have a significant effect on the environment] of the CEQA Guidelines, California Code of Regulations, Title 14, Division 6, Chapter 3. These findings are premised on the fact that termination of the Easement will maintain existing environmental conditions without significant change or alteration.

THIS RESOLUTION PASSED AND ADOPTED THIS 10TH DAY OF DECEMBER 2024 by the following votes:

Director Foreman _____

By _____

Director Bryant _____

President

Director Caniglia _____

By _____

Director Rogers _____

Secretary

Director Yudin-Cowan _____

AYES _____

NOES _____

ABSENT _____

ABSTAIN _____

I HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the Board of Directors of Valley of the Moon Water District held on the 10th day of December 2024, of which meeting all Directors were notified and at which meeting a quorum was present at all times and acting.

By _____

Secretary

RECORDING REQUESTED BY)
AND WHEN RECORDED MAIL TO:)
)
GOLDSTEIN, GELLMAN, MELBOSTAD)
HARRIS & McSPARRAN, LLP)
1388 Sutter Street, Suite 1000)
San Francisco, CA 94109-5494)
415/673-5600)
Attention: M. Brett Gladstone)
)
A.P.N. 054-230-035 and 054-230-036

ADDRESS: 13556 AND 13400 SADDLE ROAD , GLEN ELLEN CALIFORNIA

The undersigned grantor(s) declare(s):

Documentary transfer tax is: \$ 0.00

computed on full value of property conveyed, or

computed on full value less value of liens and encumbrances remaining at time of sale.

Unincorporated area: County of Sonoma

Realty not sold.

QUITCLAIM DEED TERMINATING EASEMENT

The Valley of the Moon Water District (“VOMWD”) does hereby quitclaim to The Garcia-Sciveres/Duffy Trust dated May 14, 2008, Mary Melissa Duffy, Trustee and Mauricio Garcia-Sciveres, Trustee (collectively, “Duff-Garcia”) all its right, title and interest in a the easement granted to VMWD for a water pipeline (and appurtenances and rights incidental thereto) by that certain Water Easement recorded on October 23, 1980 as Document No. 80063929 in the Official Records of the County of Sonoma, California. The real property owned by Duffy-Garcia situated in the County of Sonoma, California is described as follows:

**LEGAL DESCRIPTION ATTACHED HERETO AS EXHIBIT “A”
AND MADE PART HEREOF.**

This deed is given specifically to release and extinguish that Water Easement benefiting VOMWD and described as follows:

**LEGAL DESCRIPTION ATTACHED HERETO AS EXHIBIT “B”
AND MADE PART HEREOF.**

All covenants to maintain and repair the 20 Foot Segment are hereby extinguished as well.

EXECUTED on _____, 2024, at _____, California.

Valley of the Moon Water District

By: _____

Printed Name:

Title:

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
)SS.
COUNTY OF)

On _____, 20__, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public

EXHIBIT A – LEGAL DESCRIPTION

ALL THAT REAL PROPERTY situated in the County of Sonoma, State of California, described as follows:

PARCEL ONE:

LOT 6, IN BLOCK 3 AND A PORTION OF SADDLE ROAD AS SHOWN ON THAT RECORD OF SURVEY OF GLEN ACRES, FILED IN [BOOK 65 OF MAPS, PAGES 25 AND 26](#), SONOMA COUNTY RECORDS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF LOT 6 ABOVE MENTIONED; THENCE SOUTH 13°19' 00" WEST, 398.40 FEET ALONG THE EASTERLY LINE OF SAID LOT TO THE SOUTHEAST CORNER OF SAID LOT; THENCE SOUTH 13°19' 00" WEST, 149.63 FEET TO A POINT OF CURVATURE; THENCE ALONG A TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 25.00 FEET, A CENTRAL ANGLE OF 90° 00' FOR A LENGTH OF 39.27 FEET TO A POINT ON THE NORTHERLY LINE OF WARM SPRINGS ROAD; THENCE ALONG SAID LINE NORTH 76° 41' WEST, 45.00 FEET TO THE POINT OF INTERSECTION OF THE CENTERLINE OF SADDLE ROAD WITH THE NORTHERLY LINE OF WARM SPRINGS ROAD; THENCE NORTH 13° 19' EAST, 131.79 FEET ALONG SAID CENTERLINE TO A POINT OF CURVATURE; THENCE ALONG A TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 75.00 FEET, A CENTRAL ANGLE OF 73°48' FOR A LENGTH OF 96.60 FEET; THENCE NORTH 60° 29' 00" WEST, 105.12 FEET TO THE POINT OF INTERSECTION OF THE CENTERLINE OF SADDLE ROAD WITH THE EXTENSION SOUTHERLY OF THE WESTERLY LINE OF SAID LOT 6; THENCE NORTH 13° 19' 00" EAST, 20.83 FEET ALONG SAID EXTENSION LINE TO THE SOUTHWEST CORNER OF LOT 6; THENCE NORTH 13°19' 00" EAST, 335.59 FEET ALONG SAID WESTERLY LINE TO THE NORTHWEST CORNER OF LOT 6; THENCE SOUTH 71° 12' 00" EAST, 167.45 FEET TO A POINT OF CURVATURE; THENCE ALONG A TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 120.00 FEET, A CENTRAL ANGLE OF 4° 01' 00" FOR A LENGTH OF 8.41 FEET TO THE TRUE POINT OF BEGINNING.

EXCEPTING THEREFROM THAT PORTION DESCRIBED IN THE DEED TO VALLEY OF THE MOON COUNTY WATER DISTRICT, RECORDED OCTOBER 23, 1980 AS DOCUMENT NO. [80063929](#), SONOMA COUNTY RECORDS.

PARCEL TWO:

ALL THAT CERTAIN AND REAL PROPERTY SITUATED IN THE RANCHO LOS GUILICOS, COUNTY OF SONOMA, STATE OF CALIFORNIA, AND BEING A PORTION OF LANDS OF CHRISTOPHER E. NEALE AND IRENE M. NEALE PER DOCUMENT NO. 84-41074, OFFICIAL RECORDS, SONOMA COUNTY RECORDS, AKA LOT 4, BLOCK 3 AS SHOWN ON THAT CERTAIN MAP ENTITLED "RECORD OF SURVEY - GLEN ACRES, SONOMA COUNTY, CALIFORNIA" FILED FOR RECORD ON OCTOBER 4, 1950 IN BOOK 65 OF MAPS AT PAGE 25-26, OFFICIAL RECORDS, SONOMA COUNTY RECORDS AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A FOUND 3/4" IRON PIPE, NO TAG, LYING ON THE WESTERLY LINE OF ABOVE MENTIONED LOT 4, SAID IRON PIPE BEING LOCATED SOUTH 13° 19' 00" WEST, A DISTANCE OF 398.40 FEET FROM THE NORTHWEST CORNER OF SAID LOT 4; THENCE CONTINUING NORTHEASTERLY ALONG SAID WESTERLY LOT LINE NORTH 13° 19' 00" EAST, A DISTANCE OF 383.80 FEET TO THE TRUE POINT OF BEGINNING OF THE PARCEL HEREIN DESCRIBED; THENCE LEAVING SAID WESTERLY LOT LINE ALONG THE FOLLOWING COURSES AND DISTANCES: SOUTH 36° 27' 18" EAST, A DISTANCE OF 56.68 FEET; SOUTH 53° 32' 42" WEST, A DISTANCE OF 67.00 FEET TO A POINT ON THE WESTERLY LINE OF SAID LOT

4; THENCE CONTINUING NORTHEASTERLY ALONG SAID WESTERLY LOT LINE NORTH 13° 19' 00" EAST, A DISTANCE OF 87.76 FEET TO THE POINT OF BEGINNING OF THE PARCEL HEREIN DESCRIBED.

PARCEL THREE:

AN EASEMENT FOR GENERAL ROAD AND UTILITY PURPOSES OVER ALL THAT PORTION OF SADDLE ROAD, AS SHOWN ON THE RECORD OF SURVEY, GLEN ACRES, SONOMA COUNTY, CALIFORNIA, ETC., FILED OCTOBER 4, 1950, IN BOOK 65 OF MAPS, AT PAGES 25 AND 26, SONOMA COUNTY RECORDS. EXCEPTING FROM PARCEL THREE ABOVE THAT PORTION LYING EASTERLY AND NORTHEASTERLY OF A LINE DRAWN FROM THE NORTHWESTERLY CORNER OF LOT 4, IN BLOCK 3, TO THE SOUTHWESTERLY CORNER OF LOT 2 IN BLOCK 2, AS SHOWN UPON SAID RECORD OF SURVEY MAP OF GLEN ACRES.

APN: 054-230-035 AND 054-230-036

**EXHIBIT B – LEGAL DESCRIPTION
OF PARCELS ONE AND THREE, DOC. NO. 80063929
RECORDED 10/23/1980**

PARCEL ONE:

BEING A PORTION of the lands of Audley V. Barnhill, et ux, described in deed recorded in Book 2779 of Official Records, page 671, Sonoma County Records, said portion being more particularly described as follows:

BEGINNING at a found 3/4 inch iron pipe marking the Northwesterly corner of Lot 6 in Block 3 as shown on the "Record of Survey, Glen Acres" recorded in Book 65 of Maps, pages 25 and 26, Sonoma County Records; thence S. 13°19'W. 60.00 feet to a set 1/2 inch iron pipe with tag RCE 14946; thence S.71° 12' E. 60.00 feet to a set 1/2 inch iron pipe with tag RCE 14946; thence N. 13° 19' E. 60.00 feet to a set 1/2 inch iron pipe with tag RCE 14946 in the Northerly line of said Lot 6; thence, along said Northerly line, N. 71° 12' W. 60.00 feet to the Point of Beginning.

A. P. NO. 54-230-15

AN EASEMENT 20 feet in width for the construction, installation, maintenance and repair of a water pipeline, together with the right of ingress and egress thereto over a portion of the lands of A. V. Barnhill, et ux as described in the deed recorded in Book 2779 of Official Records, page 671, said easement being more particularly described as follows:

BEGINNING at a found 3/4 inch iron pipe on the Northerly line of Lot 6 in Block 3 as shown on the "Record of Survey, Glen Acres", recorded in Book 65 of Maps, pages 25 and 26, Sonoma County Records, from which a found 3/4 inch iron pipe marking the Northwesterly corner of said Lot 6 bears N. 71° 12' W. 167.42 feet distant (map call 167.45 feet); thence S.20° 51' W. 100.96 feet to a set 1/2 inch iron pipe with tag RCE 14946; thence S.00°35'30" E. 64.18 feet to a set 1/2 inch iron pipe with tag RCE 14946; thence S.09° 37' 10" W. 151.69 feet to a set 1/2 inch iron pipe with tag RCE 14946 at a fence corner; thence, along a fence line, S. 13° 14' 20" W.

83.35 feet to a found 3/4 inch iron pipe marking the Southeasterly corner of said Lot 6; thence along the Southwesterly line of said Lot 6, N. 75° 30' W. 10.37 feet (map call N. 76° 41' W. 10.22 feet) to a found 3/4 inch iron pipe; thence Northwesterly along the arc of a curve to the left, the center of which bears S. 75° 44' 40" W., having a radius of 95 feet, through a central angle of 10° 43' 10" for a distance of 17.77 feet; thence, leaving said Southwesterly line, N. 13° 14' 20" E. 67.59 feet to a point that bears N. 78° 34' 15" W. 20.01 feet distant from the aforesaid set 1/2 inch iron pipe with tag RCE 14946 at a fence corner; thence N. 09° 37' 10" E. 149.27 feet; thence N. 00° 35' 30" W. 66.18 feet; thence N. 20° 51' E. 104.03 feet to a point in the Northerly line, of said Lot 6; thence, along said Northerly line, S. 71° 12' E. 20.01 feet to the Point of Beginning.

PARCEL THREE

AN EASEMENT for ingress, egress; and the construction, installation, maintenance and repair of a water pipeline, together with the right of ingress and egress thereto over all that portion of a 40 feet wide private road known as "Saddle Road" lying between the Northerly line of Warm Springs Road and the Northerly projection of the Easterly line of Lot 6 in Block 3, as said "Saddle Road" and said Lot 6 in Block 3 are shown and delineated on the "Record of Survey, Glen Acres" recorded in Book 65 of Maps, pages 25 and 26, Sonoma County Records, said "Saddle Road" being a portion of the lands conveyed to A.V. Barnhill, et ux, by deed recorded in Book 2779 of Official Records, page 671, Sonoma County Records.



First American
Title Insurance Company

File No.: 7026728

Location: Sonoma County, CA

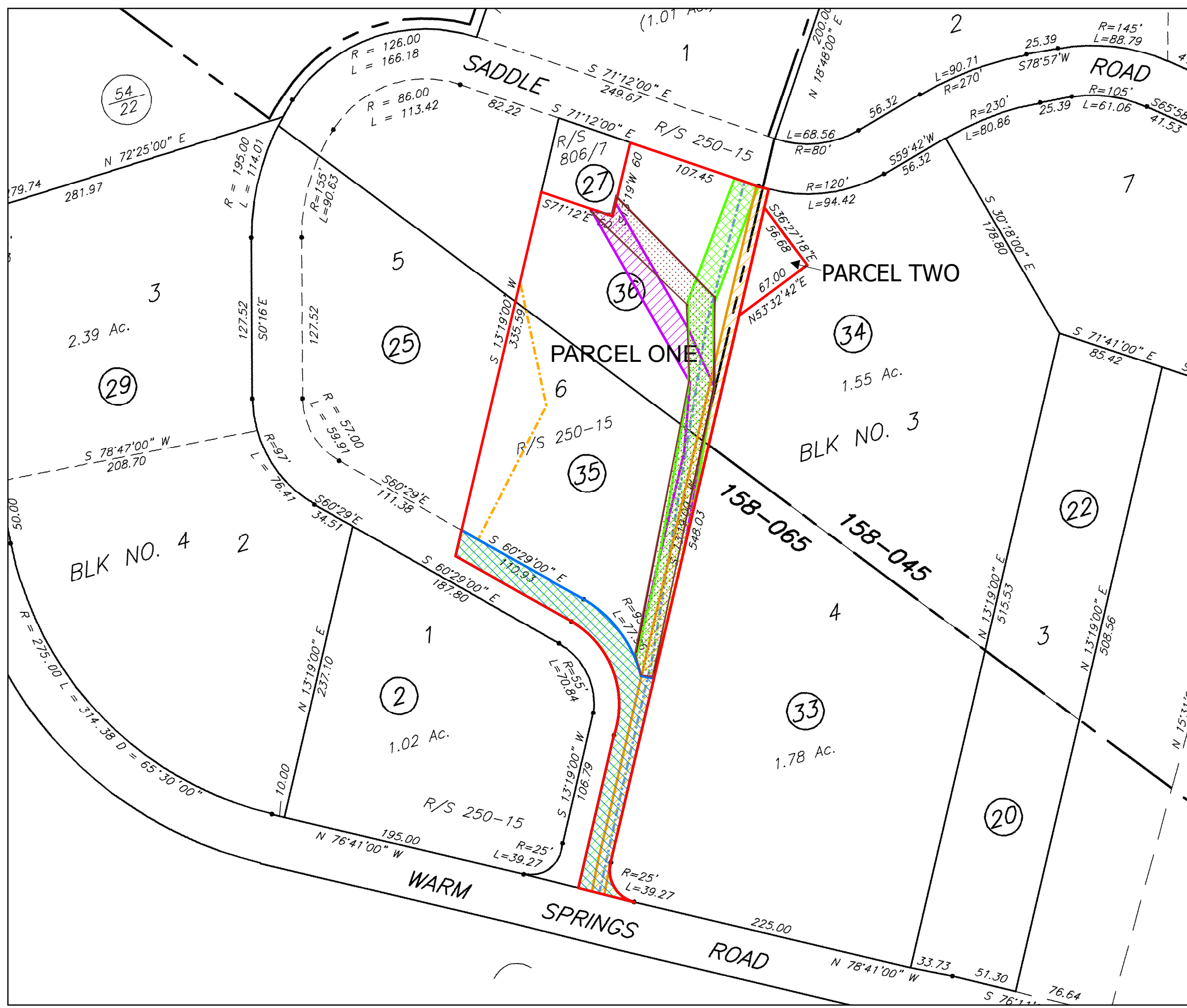
Legend

-  PARCEL ONE
-  PARCEL TWO
-  03/01/1973 Bk2779 Pg671
(General Road And Utility Purposes,
Together With Appurtenances And
Rights Incidental Thereto)
-  01/17/1980 #80-003390
(09/05/2006 #2006-109599)
(Water Pipeline, Together With
Appurtenances And Rights
Incidental Thereto)
-  09/29/1980 #80-058084
(Sewer Lines, Together With
Appurtenances And Rights
Incidental Thereto)
-  10/23/1980 #80-063929
(Water Pipelines, Ingress And Egress,
Together With Appurtenances And
Rights Incidental Thereto)
-  10/20/1981 #81-062300
(Water Pipeline)
-  09/16/1982 #82-050237
(10' Wide - Private Sewerline)
-  11/12/1982 #82-061075
(Undisclosed Width -
Poles And Aerial Wires)
-  02/24/1982 #82-0099739
(Installation, maintenance,
repair of water lines)

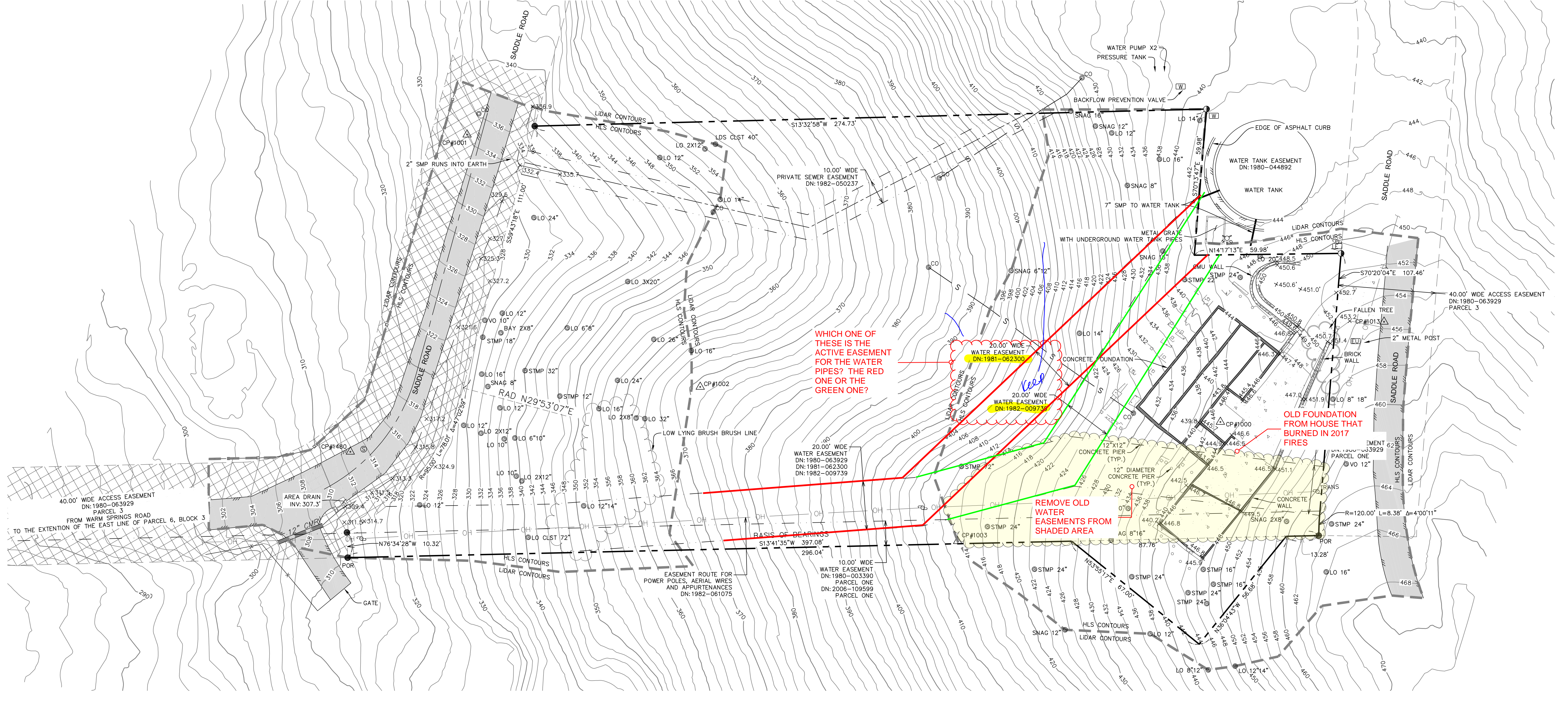


This map may or may not be an accurate description or identification of the land and is not intended nor may it be relied upon as a survey of the land depicted hereon. This map is solely intended to provide orientation as to the general location of the parcel or parcels depicted herein. First American Title Company, its subsidiaries and affiliates, expressly disclaim any and all liability for all loss or damage which may result from reliance or use of this map.

NOT TO SCALE



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REFERENCES

R1	806 MAPS 07
R2	250 MAPS 15
R3	65 MAPS 26

LEGEND

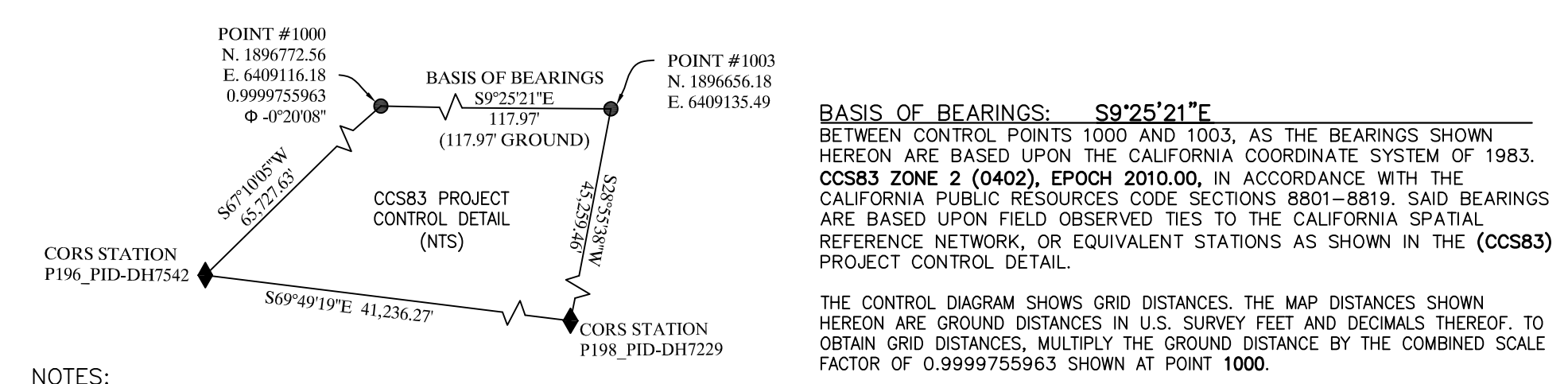
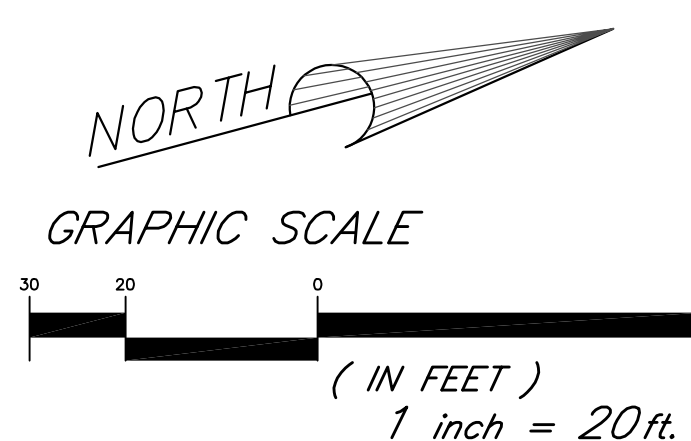
	RECORD BOUNDARY LINE
	SADDLE ROAD RIGHT-OF-WAY LINE
	SURVEY TIE
	RECORD SADDLE ROAD CENTERLINE
	RECORD EASEMENT CENTERLINE
	RECORD EASEMENT EDGE
	FLOWLINE
	EDGE OF CONCRETE
	EDGE OF ASPHALT CONCRETE
	WOOD FENCE
	WIRE FENCE
	METAL GATE
	OVERHEAD WIRE
	UNDER GROUND SEWER LINE
	MINOR CONTOUR
	MAJOR CONTOUR
	BRUSH LINE
	STORM-RAIN W/SIZE & TYPE
	ASPHALT CONCRETE SURFACE
	CONCRETE SURFACE
	CONCRETE WALL SURFACE
	BRICK/ CONCRETE MASONRY UNIT SURFACE
	SEWER EASEMENT AREA PER DN:1980-058084

SYMBOLS

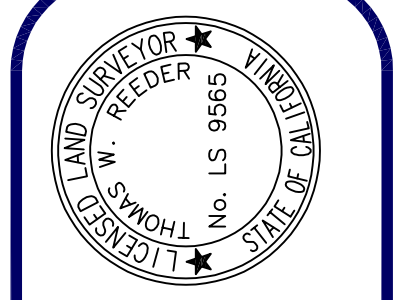
	SPOT ELEVATION
	TREE TYPE & DIA.
	POWER POLE W/ GUY ANCHOR AND GUY WIRE
	ELECTRIC METER
	WATER METER
	FIRE HYDRANT
	SEWER CLEAN OUT
	SEWER MANHOLE
	FOUND 3/4" IRON PIPE, NO TAG
	FOUND 1/2" IRON PIPE, TAGGED RCE 14946
	RANDOM CONTROL POINT W/#

ABBREVIATIONS

BAY	BAY TREE
COAK	COASTAL LIVE OAK TREE
VO	VALLEY OAK
LDS	LANDSCAPE TREE
STMP	STUMP
CLST	CLUSTER
SMP	SMOOTH METAL PIPE
CMP	CORRUGATED METAL PIPE
INV	INVERT GRADE
CO	CLEAN OUT
NG	EXISTING GRADE
DN	DOCUMENT NUMBER



- NOTES:**
- 1) THE PURPOSE OF THIS MAP IS FOR PLANNING AND DESIGN AND THE CONTENT IS RELATIVE TO THE INTENDED USE. UNAUTHORIZED CHANGES OR ADDITIONS TO THE EXISTING DATA SHOWN ON THIS MAP IS STRICTLY PROHIBITED. ANY USES OF THIS MAP BEYOND THE STATED PURPOSE REQUIRES THE AUTHORIZATION OF HOGAN LAND SERVICES.
 - 2) BOUNDARY LINES SHOWN HEREON ARE BASED ON A BOUNDARY DETERMINATION BEING PERFORMED BY THIS OFFICE. THE BOUNDARY INFORMATION SHOWN IS PRELIMINARY AND IS SUBJECT TO CHANGE, PLEASE CONTACT THIS OFFICE OR REVIEW THE COMPLETED AND FILED RECORD OF SURVEY PRIOR TO RELYING ON ANY INFORMATION SHOWN HEREON.
 - 3) HORIZONTAL CONTROL: SEE STATE PLANE COORDINATE NOTE ABOVE.
 - 4) VERTICAL CONTROL: ELEVATION DATUM IS DERIVED FROM AN OPUS SOLUTION OVER CP 1000 (446.16 FEET) NAVD 88.
 - 5) TREE SPECIES SHOWN HEREON ARE NOT REVIEWED OR CERTIFIED BY A LICENSED ARBORIST OR FORESTER. TREE TRUNK DIAMETERS ARE MEASURED AT CHEST HEIGHT. ACTUAL TREE TRUNK DIAMETERS ARE +/- 2 INCHES OF DIAMETER SHOWN HEREON.
 - 6) LIDAR DATA AND ORTHOPHOTOGRAPHY WERE PROVIDED BY THE UNIVERSITY OF MARYLAND UNDER GRANT NNX13AP69G FROM NASA'S CARBON MONITORING SYSTEM (DR. RALPH DUBAYAH AND DR. GEORGE HURTT, PRINCIPAL INVESTIGATORS). THIS GRANT ALSO FUNDED THE CREATION OF DERIVED FOREST COVER AND LAND COVER INFORMATION, INCLUDING A COUNTYWIDE BIOMASS AND CARBON MAP, A CANOPY COVER MAP, AND DEMS. THE SONOMA COUNTY VEGETATION MAPPING AND LIDAR PROGRAM FUNDED LIDAR DERIVED PRODUCTS IN THE CALIFORNIA STATE PLANE COORDINATE SYSTEM, SUCH AS DEMS, HILLSHADES, BUILDING FOOTPRINTS, 1-FOOT CONTOURS, AND OTHER DERIVED LAYERS. THE ENTIRETY OF THIS DATA IS FREELY LICENSED FOR UNRESTRICTED PUBLIC USE, UNLESS OTHERWISE NOTED. ANY USE OF THESE DATA, INCLUDING VALUE-ADDED PRODUCTS, WITHIN REPORTS, PAPERS, AND PRESENTATIONS MUST ACKNOWLEDGE NASA GRANT NNX13AP69G, THE UNIVERSITY OF MARYLAND, AND THE SONOMA VEGETATION MAPPING AND LIDAR PROGRAM AS THEIR SOURCE.



THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE REQUIREMENTS OF THE PROFESSIONAL LAND SURVEYORS' ACT AT THE REQUEST OF MELISSA DUFFY IN FEBRUARY, 2024.

THOMAS W. REEDER PLS 9565

DRN:	REB
CHK:	TWR
PM:	TWR
DATE:	3-6-24
JOB #:	6471

HOGAN LAND SERVICES
A CALIFORNIA CORPORATION

4780 SONOMA HIGHWAY
SANTA ROSA, CA 95409
Tel (707) 544-2104
Fax (707) 522-2105
www.hoganls.com

TOPOGRAPHIC MAP

13556 AND 13400 SADDLE ROAD
GLEN ELLEN, CALIFORNIA

APN'S: 054-230-035, -036

1 OF 1

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Oscar Madrigal, Finance Manager

SUBJECT: Monthly Financial Reports & Disbursements for October 2024

Revenue

- October's operating revenue was \$982,026, which was over budget by \$42,632 when periodized and over budget by \$278,960 when using a straight-line average. October operating revenue was \$132,721 more than last fiscal year.
- Water deliveries continued to outpace recovery projections through October. Due to customers' bi-monthly billing, the increase in revenue generated from water deliveries in October will be reflected in the November financial reports.
- Through October, revenue is over projected figures by \$263,996.

Salaries

- Salaries were under budget by less than 1% through October. Salaries are periodized and consider employees' step increases and other earnings paid at specific times during the year.

Purchased Water

- Purchased water for October was over budget by \$23,878 when periodized.
- Purchased water through October is \$237,064 over budget.
- Water deliveries and agency-purchased water have increased in the last few months, while well production is lower. This has resulted in higher purchased water figures than originally forecasted.

Transfer to/from reserves

- The annual O&M allocation to CIP is \$2,069,401. Year to date, the District has transferred \$689,800 to CIP.
- There is no annual budgeted transfer amount from undesignated reserves to O&M this fiscal year.
- O&M is anticipated to have a budget surplus of \$209,804 at the end of the fiscal year. The surplus will help fund the next fiscal year's capital plan.

CIP

- YTD expenditures for CIP as of October 31, 2024, are \$235,028. This includes \$25,753 in expenditures for rollover CIP projects from FY 2023/24.
- Staff performed a true-up of the ASR grant budget and found that we will likely come in slightly under budget (approximately \$34k under budget). We will continue to monitor the budget closely.

Report of Investment

- The Undesignated Reserves are positive at \$1,324,898; this includes a cash outflow of grant-funded CIP projects.
- The Undesignated Reserves are positive \$1,527,040 when adjusted for pending grant reimbursements.

Expenses

- Expenses without purchased water were under budget by 6%. Some expense accounts are over budget due to unforeseen expenses and purchasing budgeted items early in the fiscal year. Total expenses are over budget by 7%.

Audit Update

- We continue to work with the auditors to complete the FY 2021-2022 audit. We plan to provide all pending requests and documents for the auditors to review in December. Without further requests, they will finalize the audit in January 2025.

Recommendation:

Receive and approve, by roll call vote, the monthly financial reports and disbursements in the amount of \$718,673.36 for the month of October.

Attachments:

Monthly Financial Disbursements

Board of Directors Disbursements

Monthly Revenue & Expense Comparison Report

Report of Investments

Capital Improvement Project Summary

Capital Improvement Project – ASR Well Reports

VALLEY OF THE MOON WATER DISTRICT

Monthly Financial Disbursements

October 2024

The following demands made against the District are listed for approval and authorization to pay, in accordance with Section 31302 of the California Water Code, being a part of the County Water District Law:

CK #	Vendor Name	Invoice Description	Amount
41458	PACE SUPPLY CORP.	VERANO & PARK WELL ASR, SRVC REPAIR, PB SRVC REPAIR, 15111 BURBANK -PARTS/MATERIALS, INVENTORY SUPPLIES	9,623.16
41459	ACWA/JPIA	GROUP INSURANCES (NOV)	2,928.43
41460	AT&T	TELEPHONE - ADMIN OFFICE 08/22/2024-09/21/2024	59.29
41461	AUTOMATIONDIRECT.COM, INC.	SWING PANEL - LARBRE WELL (ADD SCADA)	227.76
41462	CERVANTES LANDSCAPE, LLC	LANDSCAPING SERVICES (SEPT)	250.00
41463	CINTAS	SERVICE TO REPLENISH EMERGENCY SUPPLIES & AED LEASE AGREEMENT	574.56
41464	CORE UTILITIES, INC.	CONSULTING SERVICES (SEPT)	3,000.00
41465	DEWITT'S TIRE & BRAKE	FLAT TIRE REPAIR - #43	481.94
41466	EKI ENVIRONMENT & WATER	PROJ C30174.00 ALTIMIRA FIRE FLOW 8/1/24-8/31/24	4,411.42
41467	FEDEX	POSTAGE FOR A RETURN TO BLUE-WHITE (WELL PARTS)	35.48
41468	FRIEDMAN'S HOME IMPROVEMENT	PUMPING, BUILDING & VEHICLE MTNC, WELLS, SAFETY, MAIN REPAIRS, PUMP STATION-PARTS/MATERIALS	753.89
41469	GARY'S POOL SERVICE	CHLORINE THRU 08/30/24	2,210.00
41470	INFOSEND, INC	SEPTEMBER STATEMENT : BILL PROCESSING & POSTAGE	2,532.12
41471	NICK BARBIERI TRUCKING, LLC	FUEL	930.45
41472	PARSONS LUMBER & HARDWARE	PAINT ROLLER, CORROSION CONTROL-SMALL TOOLS; PUMPING, BLDG/EQUIP MTNC, LARBRE WELL SCADA-PRTS/MTRLS	232.72
41473	PACIFIC GAS & ELECTRIC CO	UTILITIES - SADDLE ROAD (SEPT)	13.22
41474	SUZANNE LARBRE	WATER PURCHASES : LARBRE WELL (SEPT)	2,878.82
41475	RECOLOGY SONOMA MARIN	TRASH DISPOSAL (SEPT)	554.35
41476	REPUBLIC SERVICES OF SONOMA CO	YARD WASTE/COMPOST DISPOSAL	116.48
41477	ROADSAFE TRAFFIC SYSTEMS, INC.	PAINT FOR MARKING/LOCATES	535.71
41478	NEW ANSWERNET, INC.	MONTHLY ANSWERING SERVICE (SEPT)	128.50
41479	CHARLIE & RUBY SMITH	CUSTOMER REFUND:PLUMBER REIM-17584 MIDDLEFIELD RD	358.00
41480	SONOMA PAINT CENTER	PUMPING (DONALD) - PARTS AND MATERIALS	319.43
41481	SONOMA MEDIA INVESTMENTS, LLC.	ADVERTISING	96.00
41482	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	52.91
41483	STROUPE PETROLEUM	ANNUAL AIR QUALITY TESTING & HOSE REPLACEMENT	1,059.45
41484	USA BLUEBOOK	PARK & VERANO WELL ASR - PARTS AND MATERIALS; WELLS-PARTS AND MATERIALS	3,738.87
41485	WATER FARM LLC	WATER PURCHASES : CRAIG WELL (SEPT)	3,007.51
41486	W.K. MCLELLAN COMPANY	NEW SERVICE PAVING - 15655 ARNOLD DR; SERVICE REPLACEMENT - 585 EL DORADO DR	10,105.23
41487	JEAN HARVEY	CUSTOMER REFUND	334.16
41488	REDWOOD HOLDINGS LLC	CUSTOMER REFUND	189.21
41489	BONNIE SHEPARD	CUSTOMER REFUND	68.67
41490	STATE WATER RESOURCES CONTROL	D4 CERTIFICATION - CLAYTON CHURCH	105.00
41491	AUTOMATIONDIRECT.COM, INC.	SCADA INSTALL AT LARBRE WELL - SWITCH SET	133.59
41492	BURKE, WILLIAMS & SORENSEN, LL	ATTORNEY FEES (SEPT); LABOR NEGOTIATIONS (SEPT)	6,629.27
41493	CALTEST LABORATORY	ROUTINE WATER TESTING; MULBERRY AVE MAIN STRIKE TESTING	2,026.00
41494	CALIFORNIA MUNICIPAL ADVISORS	ANNUAL PENSION POLICY COMPLIANCE ANALYSIS	1,750.00
41495	CHECKRITE BACKFLOW SVC.	ANNUAL BF TESTING-STANDARD(2024), NEW SRVCS & 15111 BURBANK ST & RE-TESTING-BF TESTING	1,760.00
41496	COMCAST	INTERNET SERVICES (OCT)	355.89
41497	CORBIN WILLITS SYSTEMS, INC.	MONTHLY ACCOUNTING & BILLING SOFTWARE (NOV)	1,051.66
41498	EKI ENVIRONMENT & WATER	PROJ C20169.00 WELL NO.11, PARK&VERANO WELL ASR; PROJ C30174.00 ALTIMIRA FIRE FLOW 9/1/24-9/30/24	28,005.49
41499	SECURITAS TECHNOLOGY CORPORATION	MONITORING SERVICES 10/01/24-03/31/2025; SERVICE CALL (YARD OFFICE)	719.25
41500	NICK BARBIERI TRUCKING, LLC	FUEL	1,687.30
41501	OIL CHANGERS	FULL SERVICE OIL CHANGE - TRUCK #35	64.37
41502	PRECISION WIRELESS	DEVICE UPGRADE - COMPUTER MOUNT FOR 3 TRUCKS	11,036.74
41503	PITNEY BOWES BANK INC RESERVE	POSTAGE	500.00
41504	ROCHESTER SENSORS, LLC	PUMP STATION BATTERY WALL - PARTS AND MATERIALS	624.30
41505	SMILE BUSINESS PRODUCTS	MONTHLY PRINTER LEASE 10/10/24-11/09/24	36.36
41506	NAPA AUTO PARTS	PUMPING, WELLS, VEHICLE MAINTENANCE - PARTS AND MATERIALS	171.27
41507	SONOMA CO. WATER AGENCY	WATER PURCHASES 08/29/24-09/30/24	305,787.74
41508	SONOMA MATERIALS	PB SERVICE LINE REPLACEMENT - PARTS AND MATERIALS	228.90
41509	STANDARD INSURANCE CO.	GROUP INSURANCES LTD (OCT)	367.35
41510	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	596.16
41511	BRANDON STEINER	CLOTHING ALLOWANCE - PANTS & BOOTS (FY24-25)	432.12
41512	U.S. BANK EQUIPMENT FINANCE	EQUIPMENT REPLACEMENT - SHARP COPIER	104.42
41513	VERIZON WIRELESS	CELLPHONE SERVICE 09/04/24-10/03/24	582.17
41514	VERIZON WIRELESS	MACHINE TO MACHINE 09/13/24-10/12/24	192.54
41515	WHITE OAK ENVIRONMENTAL SAFETY	PARK & VERANO WELL ASR - PARTS AND MATERIALS	6,771.97
ACH	CALIFORNIA EMPLOYMENT DEVELOPMENT	STATE PAYROLL TAXES 10/03/24	3,779.25
ACH	CALIFORNIA EMPLOYMENT DEVELOPMENT	STATE PAYROLL TAXES 10/17/24	3,814.15
ACH	CALIFORNIA EMPLOYMENT DEVELOPMENT	STATE PAYROLL TAXES 10/31/24	4,074.61
ACH	EFTPS FEDERAL TAX WITHHOLDING	FEDERAL PAYROLL TAXES 10/03/24	18,031.41
ACH	EFTPS FEDERAL TAX WITHHOLDING	FEDERAL PAYROLL TAXES 10/17/24	18,071.48
ACH	EFTPS FEDERAL TAX WITHHOLDING	FEDERAL PAYROLL TAXES 10/31/24	17,843.26

VALLEY OF THE MOON WATER DISTRICT

Monthly Financial Disbursements

October 2024

CK # Vendor Name	Invoice Description	Amount
ACH EXPERTPAY.COM	PERSONNEL-RELATED DISBURSEMENT PAYROLL 10/03/24	541.50
ACH EXPERTPAY.COM	PERSONNEL-RELATED DISBURSEMENT PAYROLL 10/17/24	541.50
ACH EXPERTPAY.COM	PERSONNEL-RELATED DISBURSEMENT PAYROLL 10/31/24	541.50
ACH FIRST BANKCARD CENTER	ACWA EVENT REGISTRATION (ALL MNGRS); EE RELATIONS; MICROSOFT : SUBSCRIPTION, REVERSED FEE	3,670.77
ACH PAYMENTUS CORPORATION	TRANSACTION FEES FOR SEPTEMBER 2024	1,368.15
ACH PERS	CLASSIC RETIREMENT CONTRIBUTION PAYROLL 10/03/24	1,759.47
ACH PERS	CLASSIC RETIREMENT CONTRIBUTION PAYROLL 10/17/24	1,759.47
ACH PERS	CLASSIC RETIREMENT CONTRIBUTION PAYROLL 10/31/24	1,759.47
ACH PERS	DEFERRED COMP CONTRIBUTION PAYROLL 10/03/24	2,150.00
ACH PERS	DEFERRED COMP CONTRIBUTION PAYROLL 10/17/24	2,150.00
ACH PERS	HEALTH INSURANCE PREMIUM (OCT)	30,603.07
ACH PERS	PEPRA RETIREMENT CONTRIBUTION PAYROLL 10/03/24	9,498.78
ACH PERS	PEPRA RETIREMENT CONTRIBUTION PAYROLL 10/17/24	9,547.88
ACH PERS	PEPRA RETIREMENT CONTRIBUTION PAYROLL 10/31/24	9,637.82
ACH RETIREES	RETIRES BENEFITS (OCT)	3,135.94
ACH VALIC	DEFERRED COMP CONTRIBUTION PAYROLL 10/03/24	700.00
ACH VALIC	401A CONTRIBUTION PAYROLL 10/03/24	250.00
ACH VALIC	DEFERRED COMP CONTRIBUTION PAYROLL 10/17/24	700.00
ACH VALIC	401A CONTRIBUTION PAYROLL 10/17/24	250.00
ACH WESTAMERICA BANK	BANK CHARGES (SEPT 2024)	479.82
ACH WESTAMERICA BANK	O&M TRAINING/CERT; OFFICE SUPPLIES & SUBSCRIPTIONS; ADMIN TRAINING; POSTAGE; ASR, PUMPING & PRTS/MTRLS	7,519.37

Net Payroll (After Deductions) 140,967.09

BOARD PRESIDENT

718,673.36

GENERAL MANAGER

Board of Directors
October Disbursement

	Pay Date	Bryant	Foreman	Caniglia	Rogers	Yudin-Cowan
Special Board Meeting 09/16/2024	10/3/2024	221.00	221.00		221.00	221.00
Special Board Meeting 10/08/2024	10/17/2024	221.00	221.00	221.00		221.00
GSA Ad Hoc Meeting 09/30/2024	10/31/2024				221.00	

Total		442.00	442.00	221.00	442.00	442.00
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VALLEY OF THE MOON WATER DISTRICT
MONTHLY REVENUE AND EXPENSE COMPARISON
PERIOD ENDING OCTOBER 31, 2024

67% of year remaining

	Actual 22-23	Actual 23-24	Approved Budget 24-25	Approved Budget (Monthly) OCTOBER	Current Month Actual OCTOBER	Variance (Mo) OCTOBER	Budget (YTD) 07/24-06/25	Fiscal Year To Date Actual 07/24-06/25	Variance (YTD) 07/24-06/25	Budget Remaining 24-25	% Remaining 24-25	Forecasting Notes & Significant Changes for 2024-2025
Revenues												
Interest Income	\$ 71,846	\$ 173,071	\$ 155,805	\$ 12,984	34,364	21,380	\$ 51,935	\$ 89,363	\$ 37,428	\$ 66,442	43%	
Gain on Sale of Assets	-	-	-	\$ -	-	-	\$ -	\$ -	\$ -	-	-	
Operating Revenue	6,362,546	7,593,965	8,436,790	\$ 939,394	982,026	42,632	\$ 3,456,142	3,720,138	\$ 263,996	4,716,652	56%	
Backflow Testing Revenue	45,681	46,341	51,596	\$ 4,300	5,498	1,198	\$ 17,199	15,447	\$ (1,752)	36,149	70%	This account offsets the backflow outside
Customer Penalties & Fees	63,987	64,715	23,640	\$ 1,970	6,665	4,695	\$ 7,880	22,315	\$ 14,435	1,325	6%	service expense account
Misc. Income	31,884	129,803	12,000	\$ 1,000	2,098	1,098	\$ 4,000	99,257	\$ 95,257	(87,257)	-727%	Includes \$93K from CalPERS CERBT
Leak Adjustments	(8,393)	(7,923)	(9,613)	\$ (1,070)	(1,055)	15	\$ (3,938)	(2,823)	\$ 1,115	(6,790)	71%	
Total Revenue	6,567,551	7,999,972	8,670,218	958,577	1,029,596	71,019	3,533,218	3,943,697	410,479	4,726,521	55%	
Expenses												
Salaries:												
O&M - Operating Wages	962,035	1,016,310	1,105,430	\$ 126,335	119,866	(6,469)	\$ 379,403	372,276	(7,127)	733,154	66%	
Stand-By	32,103	32,150	35,371	\$ 2,948	4,010	1,062	\$ 11,790	12,133	343	23,238	66%	
Net O&M Operating Wages	994,138	1,048,460	1,140,801	129,283	123,876	(5,407)	391,193	384,409	(6,784)	756,392	66%	
Administration	613,051	705,553	768,149	86,341	83,396	(2,945)	\$ 257,877	250,018	(7,859)	518,131	67%	
Temporary Employees	-	-	-	-	-	-	\$ -	-	-	-	-	
Total Salaries	1,607,189	1,754,013	1,908,949	215,624	207,272	(8,352)	649,071	634,427	(14,644)	1,274,522	67%	
Weighted Wages Transferred to Capital Projects	(601,892)	(438,503)	(477,237)	(54,171)	(51,818)	2,353	(162,319)	(158,607)	3,712	(318,631)	67%	
Net Operating Wages	1,005,297	1,315,510	1,431,712	161,454	155,454	(6,000)	486,752	475,820	(10,932)	955,892	67%	Net Wages used to calculate Net Position

VALLEY OF THE MOON WATER DISTRICT
MONTHLY REVENUE AND EXPENSE COMPARISON
PERIOD ENDING OCTOBER 31, 2024

67% of year remaining

	Actual	Actual	Approved Budget	Approved Budget (Monthly)	Current Month Actual	Variance (Mo)	Budget (YTD)	Fiscal Year To Date Actual	Variance (YTD)	Budget Remaining	% Remaining	Forecasting Notes & Significant Changes for 2024-2025
	22-23	23-24	24-25	OCTOBER	OCTOBER	OCTOBER	07/24-06/25	07/24-06/25	07/24-06/25	24-25	24-25	
Benefits:												
O&M - Operating & Maintenance Administration	195,575	232,769	243,149	20,262	19,797	(465)	\$ 81,050	82,280	1,230	160,869	66%	
Retirees	122,828	125,741	128,662	10,722	10,482	(240)	\$ 42,887	41,927	(960)	86,735	67%	
	62,324	49,141	65,917	5,493	5,373	(120)	\$ 21,972	20,006	(1,966)	45,911	70%	
Total Benefits	380,727	407,651	437,727	36,477	35,652	(825)	145,909	144,213	(1,696)	293,514	67%	
Mandatory Costs												
Workers Comp:												
Operating & Maintenance Acct/Administration	50,657	50,116	39,683	3,307	-	(3,307)	\$ 13,228	-	(13,228)	39,683	100%	
	6,814	7,329	5,774	481	-	(481)	\$ 1,925	-	(1,925)	5,774	100%	
FICA/Medicare:												
Operating & Maintenance Administration	76,190	79,679	86,353	7,196	9,649	2,453	\$ 28,784	29,147	363	57,206	66%	
	41,731	48,139	54,759	4,563	5,668	1,105	\$ 18,253	17,977	(276)	36,782	67%	
District Portion/Retirement:												
Operating & Maintenance Administration	88,765	97,007	96,880	8,073	10,623	2,550	\$ 32,293	33,031	738	63,849	66%	
	65,275	77,011	83,438	6,953	9,243	2,290	\$ 27,813	28,677	864	54,761	66%	
CalPERS Accrued Liability	241,836	229,834	272,276	22,690	22,634	(55)	\$ 90,759	90,538	(221)	181,738	67%	
Total Mandatory Costs	571,268	589,115	639,164	53,264	57,817	4,554	213,055	199,370	(13,685)	439,794	69%	
Travel & Training												
Operating & Maintenance Administration	4,066	13,239	13,985	1,165	1,380	215	\$ 4,662	10,353	5,691	3,632	26%	ACWA Conference
	3,547	6,629	11,007	917	309	(608)	\$ 3,669	6,621	2,952	4,386	40%	ACWA Conference
Total Travel & Training	7,613	19,868	24,992	2,083	1,689	(394)	8,331	16,974	8,643	8,018	32%	
Board of Directors:												
Meeting Compensation	19,235	16,276	24,109	2,009	2,141	132	\$ 8,036	5,948	(2,088)	18,161	75%	
Travel & Training	3,334	1,887	4,111	343	10	(333)	\$ 1,370	96	(1,274)	4,015	98%	
Total Board Expenses	\$ 22,569	\$ 18,163	\$ 28,220	\$ 2,352	2,151	(201)	9,407	6,044	(3,363)	22,176	79%	
Purchased Water												
Purchased Water	\$ 1,900,631	\$ 2,247,293	\$ 2,488,078	301,602	325,480	23,878	\$ 1,097,682	1,334,746	237,064	1,153,332	46%	Water Deliveries Increased
GSA Fee	7,393	7,465	15,000	1,250	1,282	32	\$ 5,000	5,128	128	9,872	66%	
Total Purchased Water	\$ 1,908,024	\$ 2,254,758	\$ 2,503,078	\$ 302,852	\$ 326,762	\$ 23,910	\$ 1,102,682	\$ 1,339,874	\$ 237,192	\$ 1,163,204	46%	

VALLEY OF THE MOON WATER DISTRICT
MONTHLY REVENUE AND EXPENSE COMPARISON
PERIOD ENDING OCTOBER 31, 2024

67% of year remaining

	Actual	Actual	Approved Budget	Approved Budget (Monthly)	Current Month Actual	Variance (Mo)	Budget (YTD)	Fiscal Year To Date Actual	Variance (YTD)	Budget Remaining	% Remaining	Forecasting Notes & Significant Changes for 2024-2025
	22-23	23-24	24-25	OCTOBER	OCTOBER	OCTOBER	07/24-06/25	07/24-06/25	07/24-06/25	24-25	24-25	
Services & Supplies												
Safety & Clothing Allowance	16,522	19,960	12,534	1,045	1,656	612	\$ 4,178	4,634	456	7,900	63%	Budgeted items purchased early in the fiscal year
COVID-19 Response	593	-	-	-	-	-	\$ -	-	-	-	-	-
Vehicle Maintenance	18,608	22,279	16,099	1,342	689	(653)	\$ 5,366	5,864	498	10,235	64%	Radiator Replacement - Truck #44
Election Costs	25,854	-	62,203	5,184	-	(5,184)	\$ 20,734	-	(20,734)	62,203	-	-
Employee Relations	3,956	4,229	5,493	458	874	416	\$ 1,831	1,620	(211)	3,873	71%	-
Legal Fees	114,012	106,375	73,935	6,161	8,720	2,559	\$ 24,645	28,718	4,073	45,217	61%	-
SDC Expenses	-	14,559	30,000	2,500	210	(2,290)	\$ 10,000	365	(9,635)	29,635	99%	-
HR Expenses	-	3,605	5,163	430	-	(430)	\$ 1,721	2,338	617	2,826	55%	-
Engineering General Support	2,045	7,275	3,955	330	-	(330)	\$ 1,318	-	(1,318)	3,955	100%	-
Advertising	732	6,834	1,033	86	-	(86)	\$ 344	-	(344)	1,033	100%	-
Outside Services	32,992	24,837	35,025	2,919	1,743	(1,176)	\$ 11,675	9,152	(2,523)	25,873	74%	-
Outside Services Backflow	23,374	57,429	51,596	4,300	1,280	(3,020)	\$ 17,199	16,999	(200)	34,597	67%	This account offsets the backflow testig revenue account
Annual Audit	-	-	21,323	1,777	-	(1,777)	\$ 7,108	8,274	1,166	13,049	61%	-
Bad Debts/Collections	26,950	8,135	13,788	1,149	3,825	2,676	\$ 4,596	8,665	4,069	5,123	37%	-
Building MTNC.	8,573	21,195	9,825	819	1,112	293	\$ 3,275	2,641	(634)	7,184	73%	-
Dues and Subscriptions	24,984	25,991	29,206	2,434	2,156	(278)	\$ 9,735	7,800	(1,935)	21,406	73%	-
Equipment MTNC./Repairs	23,795	25,162	25,157	2,096	1,338	(758)	\$ 8,386	8,243	(143)	16,914	67%	Generator Retrofit/Repair
Fees (County/State)	63,441	66,595	74,975	6,248	375	(5,873)	\$ 24,992	15,998	(8,994)	58,977	79%	LAFCCO
Fuel	33,775	36,475	38,550	3,213	4,939	1,727	\$ 12,850	12,311	(539)	26,239	68%	-
Bank Charges	11,297	19,072	18,585	1,549	3,237	1,688	\$ 6,195	6,997	802	11,588	62%	-
Liability Ins. (Incl. Losses)	70,079	88,758	104,280	8,690	8,390	(300)	\$ 34,760	32,797	(1,963)	71,483	69%	-
Postage	20,663	22,666	26,600	2,217	2,249	32	\$ 8,867	7,890	(977)	18,710	70%	-
Public Information	6,324	4,346	5,567	464	-	(464)	\$ 1,856	96	(1,760)	5,471	98%	-
Service Contracts	68,448	64,458	82,124	6,844	5,974	(870)	\$ 27,375	23,824	(3,551)	58,300	71%	-
Office Supplies	12,563	6,630	9,043	754	759	5	\$ 3,014	2,163	(851)	6,880	76%	-
Telephone-Internet	16,243	16,720	18,444	1,537	2,238	701	\$ 6,148	7,448	1,300	10,996	60%	-
Small Tools & Equipment	19,590	30,869	28,612	2,384	377	(2,007)	\$ 9,537	18,479	8,942	10,133	35%	Budgeted items purchased early in the fiscal year. New locators
Trash Disposal	6,133	7,025	7,046	587	671	84	\$ 2,349	2,570	221	4,476	64%	-
Utilities - PG&E	181,618	200,358	210,044	17,504	19,534	2,030	\$ 70,015	81,199	11,184	128,845	61%	-
Professional Services	124,312	47,093	111,060	9,255	2,830	(6,425)	\$ 37,020	5,950	(31,070)	105,110	95%	-
Water Testing	46,360	36,787	46,271	3,856	3,626	(230)	\$ 15,424	14,854	(570)	31,417	68%	-
Water Main Maintenance	5,142	7,525	51,162	4,264	28	(4,236)	\$ 17,054	7,594	(9,460)	43,568	85%	-
Service Line Maintenance	6,190	3,957	11,315	943	28	(915)	\$ 3,772	287	(3,485)	11,028	97%	-
Hydrant Repairs	1,414	175	4,394	366	-	(366)	\$ 1,465	11	(1,453)	4,383	100%	-
Misc. System Maintenance	6,243	21,542	5,525	460	2,139	1,679	\$ 1,842	1,236	(606)	4,289	78%	-
Wells Maintenance	12,305	9,598	20,777	1,731	236	(1,495)	\$ 6,926	3,574	(3,352)	17,203	83%	-
Pump Maintenance	9,224	21,306	11,364	947	1,025	78	\$ 3,788	7,167	3,379	4,197	37%	Heaven Hill pump replacement
Storage Tank Maintenance	8,930	12,909	12,906	1,076	165	(911)	\$ 4,302	4,812	510	8,094	63%	Annual Tank Inspections
Water Conservation Program	18,486	6,599	28,084	2,340	550	(1,790)	\$ 9,361	1,636	(7,725)	26,448	94%	-
Interest Expense	(38)	-	0	0	-	-	\$ -	-	-	-	0%	-
Equipment Replacement	3,020	1,373	3,057	255	273	18	\$ 1,019	1,351	332	1,706	56%	Budgeted items purchased early in the fiscal year. Laptop
Total Services & Supplies	1,074,752	1,080,700	1,326,120	110,510	83,246	(27,264)	\$ 442,040	365,557	(76,483)	960,563	72%	
Total Expenses	4,970,250	5,685,765	6,391,013	668,991	662,772	(6,219)	\$ 2,408,175	2,547,852	139,676	3,843,161	60%	-
Revenues Less Expenses	1,597,301	2,314,207	2,279,205	289,586	366,824	77,238	\$ 1,125,042	1,395,845	270,803	883,360	39%	
O&M Allocation to CIP	(2,494,894)	(682,323)	(2,069,401)	(172,450)	(172,450)	-	\$ (689,800)	(689,800)	-	(1,379,601)	67%	-
Transfer to/from Undesignated Reserves	\$ (897,592)	\$ 1,631,884	\$ 209,804	\$ 117,136	\$ 194,374	\$	\$ 435,242	\$ 706,045	\$	\$ (496,241)	-237%	

VALLEY OF THE MOON WATER DISTRICT
 REPORT OF INVESTMENTS AND RESERVES
 For the Month Ended October 2024

Start of Fiscal Year

	LAIF	\$	2,268,168
	SCIP		128,889
	TVI		2,090,097
Westamerica Bank Checking/Petty Cash			1,061,092
Total Beginning Cash	\$		5,548,245

Average Rate of Interest

Year To Date

	LAIF	\$	2,795,493	4.518%
	SCIP		130,118	3.816%
	TVI		2,112,858	4.780%
Westamerica Bank Checking/Petty Cash			1,273,756	
Total ending Cash	\$		6,312,226	

	Outstanding Payments	\$	(331,304)
	Adjusted Cash/Investment Balance		5,980,922
 (1) Board Designated Reserves (Board Approved with 23/24 Budget)			
(a) Operations & Maintenance Reserve (3 Months Operations)			(1,597,753)
(b) Rate Stabilization Reserve			(722,518)
(c) Capital Improvement Program			(930,000)
Total Board Designated Reserves			(3,250,271)
Remaining Cash/Investment Balance	\$		2,730,651
 (2) Year To Date Capacity Fees Collected FY 24/25			
Previous Capacity Fees Balance			(254,435)
Capacity Fees to CIP FY 24/25			360,000
Total Capacity Fees Restricted Funds			47,302
 (3) FY 2023-2024 Board Approved Capital Projects			
Year to Date Capital Project Disbursements			209,275
Remaining Transfer of Current Year Revenues to Capital Project Fund			1,720,665
Rollover Projects FY22-23			(827,750)
Year to Date Rollover Projects Disbursements			25,753
YTD Capital Project Unexpended funds			(1,453,055)
Undesignated Reserves- funding for remaining 5-Year Capital Plan	\$		1,324,898
Pending Grant Expense Reimbursements	\$		202,142
Adjusted Undesignated Reserves	\$		1,527,040
Remaining 5-Year Capital Plan	\$		13,960,731

Project #	Project	Improvement Description	CIP Roll Over	Current CIP Budget	Total CIP Budget	Current Month - OCT	YTD Expenditures	Budget Remaining	% Remaining
			2023/24	2024/25	2024/25				
Facilities and Maintenance Projects									
CIP-3015	Caltrans Project on Hwy 12	Work done by Caltrans affecting District facilities.	50,000	-	50,000	-	-	50,000	100%
CIP-6001	New Services	Customer pays 100%.	-	-	-	360	12,095		
CIP-6004	All Service Replacements	All service replacements combined.	-	59,000	59,000	5,951	39,711	19,289	33%
CIP-8100	Valve Replacement Program	Valve replacement for system reliability and control.	-	59,000	59,000	-	662	58,338	99%
CIP-3047	Seismic Vulnerability Assessment (LHMP)	From LHMP. District to pay 100% of assessment. District will seek FEMA grant funds for resulting projects.	21,758	228,242	250,000	167	167	249,833	100%
CIP-3050	Lead Service Line Inventory	LCRR - Required by federal EPA.	-	73,010	73,010	2,684	15,720	57,290	78%
CIP-3053	Spare Generator purchase	In case of failure in generator (The District operates many older generators that may fail at any time).	-	109,007	109,007	-	108	108,899	100%
CIP-3054	IPMHG Assessment	Assess the value of installing inpipe micro hydro generators at specific locations in the distribution system. This may lead to further engineering and equipment purchases.	-	8,000	8,000	-	-	8,000	100%
CIP-2991	GPS Facilities	Finish GPSing the meters and valves. Assumes \$50 per location.	-	59,000	59,000	2,977	10,894	48,106	82%
CIP-3055	District Device upgrade	Equipment upgrades needed to facilitate mobile workorder systems. Includes mounting, software, 3 laptops, 1 desktop, 2 ipads.	-	21,384	21,384	11,037	23,182	(1,798)	-8%
CIP-3056	Temelec Area Irrigation service line abandonment	Re-evaluate after first year for future funding.	-	59,000	59,000	720	15,676	43,324	73%
CIP-3057	1-1/2 & 2" PB service line replacement	Re-evaluate after first year for future funding.	-	59,000	59,000	49,052	53,812	5,188	9%
CIP-3058	Boardroom Upgrade		-	40,436	40,436	-	325	40,111	99%
CIP-3059	Roof Repair on Main Office Building	Leaking roof caused framing damage.	-	44,929	44,929	-	10,362	34,567	77%
CIP-3060	SDC Evaluation	Evaluate water treatment plant and transmission systems for needed upgrades and provide OPC for construction.	-	280,809	280,809	-	87	280,722	100%
CIP-3065	Water Master Plan - Prioritized CIP List	Develop and updated WMP prioritized CIP List	-	151,597	151,597	111	761	150,836	99%
Total Facilities and Maintenance Projects			71,758	1,252,414	1,324,172	73,059	183,560	1,140,613	86%

Project #	Project	Improvement Description	CIP Roll Over	Current CIP Budget	Total CIP Budget	Current Month - OCT	YTD Expenditures	Budget Remaining	% Remaining
			2023/24	2024/25	2024/25				
Pipeline Projects									
CIP-3022	WMP: P-7. Altamira Middle School Fire Flow Improvement	Replace existing 6-inch and 8-inch PVC and ACP water mains with new 12-inch PVC water mains along Arnold Drive, replace existing 6-inch pipe with new 8 and 12-inch pipe adjacent to Altamira Middle School, replace 15 existing service connections, and replace three existing fire hydrants.	136,236	-	136,236	-	10,821	125,415	92%
Total Pipeline Projects			136,236	-	136,236	-	10,821	125,415	92%

Project #	Project	Improvement Description	CIP Roll Over	Current CIP Budget	Total CIP Budget	Current Month - OCT	YTD Expenditures	Budget Remaining	% Remaining
			2023/24	2024/25	2024/25				
Wells, Pumping, & Supply									
CIP-2989	Redrill Park	Drilled next to & operated with existing well. Develop a minimum 100gpm District owned Well.	575,906	-	575,906	1,910	5,152	570,754	99%
CIP-3046	Pump Station Battery Wall	A battery wall would operate the remote site during power outages unless a large power demand occurs (i.e. water pumps are called by SCADA) in which case the existing generator would turn on and supply the needed power. This would reduce the number of fuel deliveries needed in an emergency , increasing the District's staff time to respond to the emergency in other ways (i.e. leak response/system inspections etc.)	43,850	-	43,850	2,104	9,614	34,236	78%
CIP-3061	Recommended in Energy Eval report 2024 - Donald well pump replacement	Replace well pump with high efficiency, add VFD, video well, replace column pipe & add sounding tube.	-	77,300	77,300	108	594	76,706	99%
CIP-3062	Recommended in Energy Eval report 2024 - Hannah BPS	Replace both pumps with high efficiency, (In house staff). Includes \$7K for two Badger meters that will allow SCADA and AMI data.	-	32,574	32,574	27	134	32,439	100%
CIP-3063	Add SCADA to Larbre well	Improve data and controllability.	-	16,849	16,849	4,702	18,422	(1,574)	-9%
Total Wells			619,756	126,722	746,478	8,850	33,917	712,562	95%
Tanks									
CIP-3031	Temelec 1M Tanks Recoating & Railing	This is the last tank in the system with the old "cold-tar" interior coating. The coating is cracked and no longer providing protection to the steel tank. This is a good time to add the required railing, solar mounting brackets, and new mag rod cathodic protection in both Temelec tanks and Chestnut tank. Includes \$200K for road paving at Temelec.	-	1,185,012	1,185,012	-	2,911	1,182,101	100%
CIP-3064	Replace section Sobre Vista 30K roof.		-	16,849	16,849	-	3,820	13,029	77%
Total Tanks			-	1,201,860	1,201,860	-	6,731	1,195,130	99%
Total			FY 23-24	FY 24-25	FY 24-25	Current Month - OCT	YTD Expenditures	Budget Remaining	% Remaining
Total Water System Improvements:			\$ 827,750	\$ 2,580,997	\$ 3,408,747	\$ 81,909	\$ 235,028	\$ 3,173,719	93%
ASR Projects									
CIP-3038	Park Well ASR	Grant Funded Projects	-	-	-	66,117	106,716	-	-
CIP-3039	Verano Well ASR	Grant Funded Projects	-	-	-	52,391	95,426	-	-
Total ASR Projects			-	-	-	118,508	202,142	-	-

**MONTHLY REVENUE AND EXPENSE COMPARISON
PERIOD ENDING OCTOBER 31, 2024**

Current Month Actual

Project To Date Actual

PARK WELL ASR - CIP 3038

Oct-24

Jun 2022 - Oct 2024

Notes

Revenues

Grant Revenue

-

793,419

Total Revenue

-

793,419

Expenses

Salaries:

O&M - Operating Wages

2,672

7,104

Administration

412

2,331

Total Salaries

3,085

9,435

Services & Supplies

Services & Supplies

63,032

890,700

Total Services & Supplies

63,032

890,700

Total Expenses

66,117

900,135

Revenues Less Expenses

(66,117)

(106,716)

**MONTHLY REVENUE AND EXPENSE COMPARISON
PERIOD ENDING OCTOBER 31, 2024**

Current Month Actual

Project To Date Actual

VERANO WELL ASR - CIP 3039

Oct-24

Jun 2022 - Oct 2024

Notes

Revenues

Grant Revenue

-

417,286

Total Revenue

-

417,286

Expenses

Salaries:

O&M - Operating Wages

1,664

6,445

Administration

412

4,411

Total Salaries

2,077

10,855

Services & Supplies

Services & Supplies

50,314

501,857

Total Services & Supplies

50,314

501,857

Total Expenses

52,391

512,712

Revenues Less Expenses

(52,391)

(95,426)

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Amanda Hudson, Administration Manager

SUBJECT: Administrative Report

The following are some areas the Administrative Department has been focusing on:

Regulation

Urban Water Use Objective

- Part of the Conservation Framework and due January 1, 2025.
- This is new reporting with an intricate spreadsheet that all water systems with over 3,000 connections must complete.
- Staff is working with EKI to submit this year, intending to complete this reporting on our own in future years.

Water Loss Audit

- Staff completed the Water Loss Audit report.
- The Water Loss Audit validation appointment was moved to December 9 because of a scheduling conflict the validator had.
- Staff will report out to the Board at the January meeting.

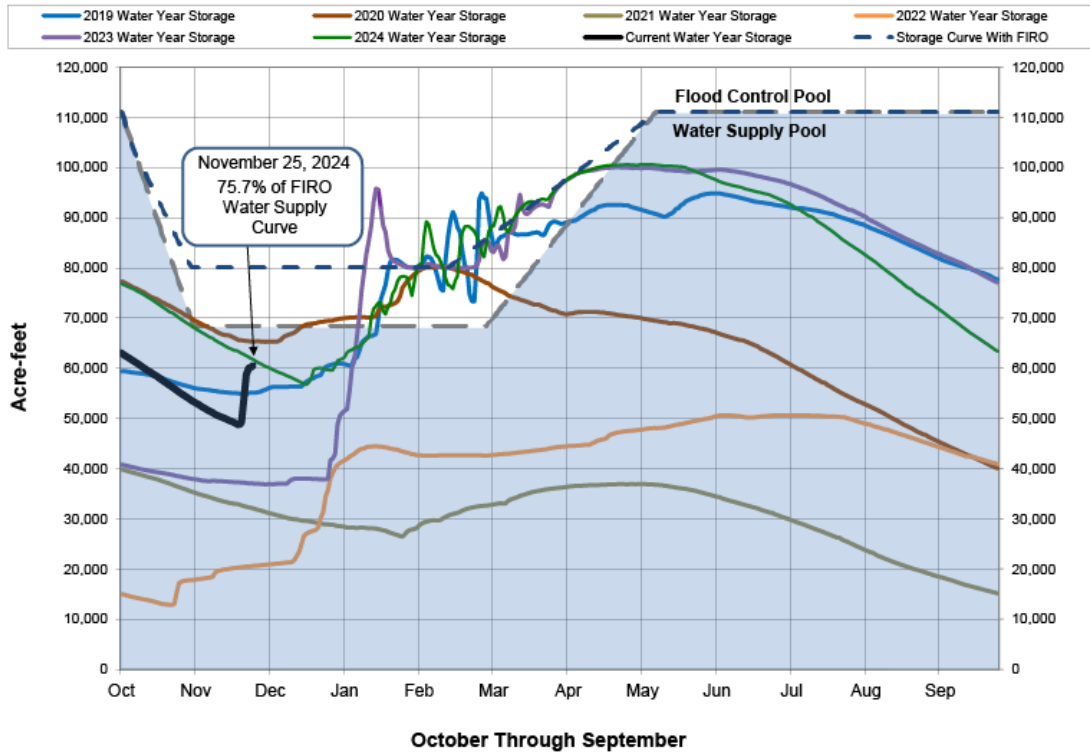
Grants

FEMA

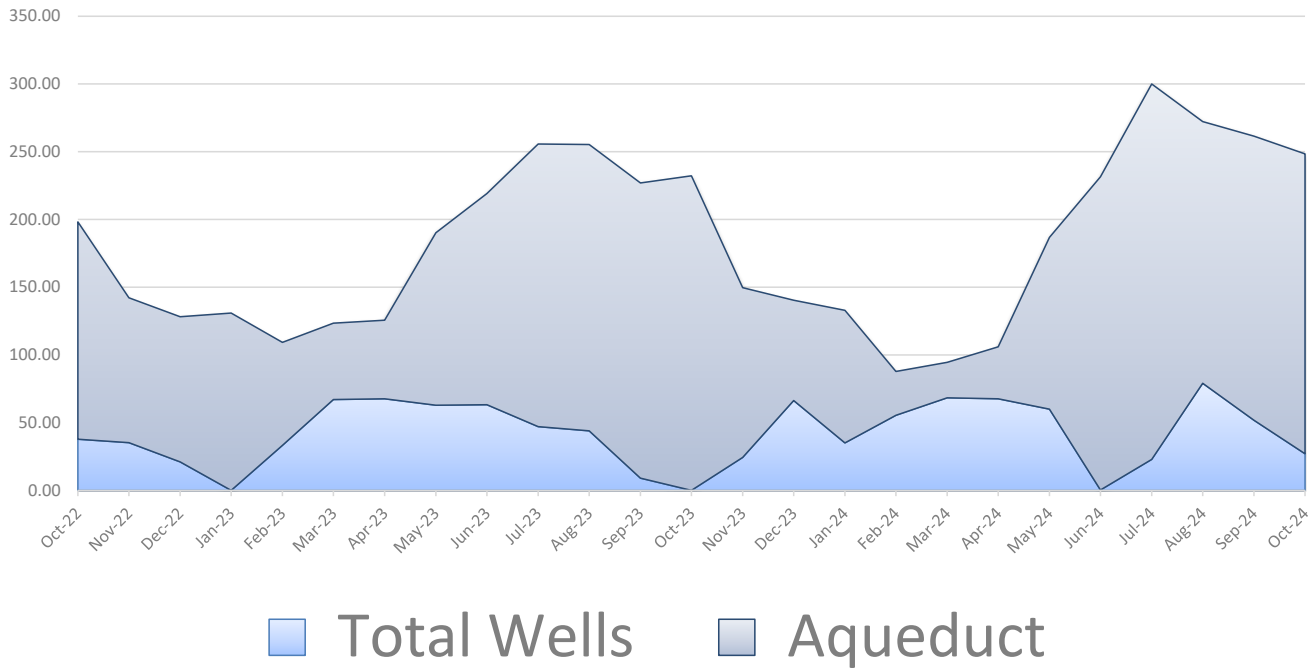
Saddle Tank project \$659,422 / Admin time toward FEMA projects \$16,892

- All information requested by CalOES for the Saddle Tank project has been submitted.
- Our CalOES Closeout Specialist believes our package has moved on from CalOES to FEMA
- The next quarterly check-in will be in February 2025

Lake Mendocino Storage

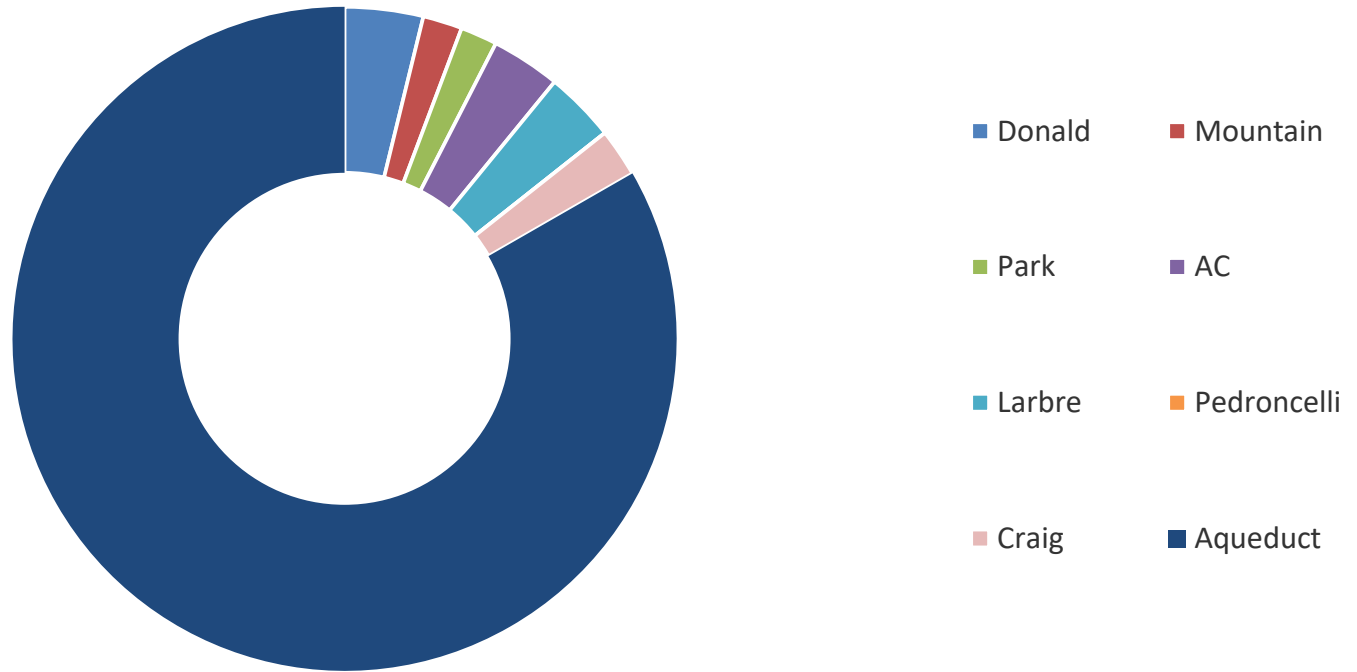


Water Supply Sources - Valley of the Moon Water District Acre Feet Per Month



Month	Donald	Mt Ave	Park Ave	Agua Cal	Larbre	Pedroncelli	Craig	Aqueduct	Total Wells	Wells %	Total AF Produced	Total AF Deliveries
Oct-22	10.71	0.00	4.78	9.88	4.77	0.02	7.58	160.39	37.73	19.04%	198.12	215.41
Nov-22	9.72	0.00	3.97	8.53	9.44	0.00	3.51	107.02	35.16	24.73%	142.19	149.59
Dec-22	5.89	0.00	2.47	5.77	5.56	0.00	1.37	107.10	21.05	16.43%	128.15	148.32
Jan-23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	130.94	0.00	0.00%	130.94	114.47
Feb-23	8.75	3.14	1.36	7.33	7.48	0.00	5.22	76.00	33.28	30.45%	109.28	101.69
Mar-23	14.89	8.92	6.51	9.68	15.46	0.00	11.64	56.32	67.10	54.37%	123.41	107.96
Apr-23	13.76	7.43	5.10	13.73	13.34	0.00	14.15	58.18	67.52	53.72%	125.69	108.20
May-23	13.87	7.11	0.00	13.64	14.22	0.00	13.97	127.30	62.82	33.04%	190.11	120.92
Jun-23	17.14	1.06	0.00	15.53	15.34	0.00	14.24	155.84	63.31	28.89%	219.15	179.91
Jul-23	13.62	3.25	0.00	12.33	10.66	0.00	7.14	208.67	47.00	18.38%	255.66	183.25
Aug-23	13.33	7.69	0.00	9.59	4.31	0.00	8.99	211.39	43.91	17.20%	255.31	244.45
Sep-23	2.92	1.72	0.00	2.36	0.00	0.00	2.02	217.91	9.02	3.98%	226.94	218.98
Oct-23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	232.29	0.00	0.00%	232.29	245.00
Nov-23	7.06	2.54	0.00	6.21	3.43	0.00	4.98	125.39	24.22	16.19%	149.61	170.32
Dec-23	17.11	7.73	1.70	14.38	15.12	0.00	10.25	74.10	66.29	47.22%	140.40	168.50
Jan-24	9.74	0.85	3.03	8.00	7.64	0.00	5.75	97.91	35.02	26.35%	132.93	120.81
Feb-24	14.28	7.27	5.29	9.97	9.49	0.00	9.03	32.39	55.33	63.07%	87.73	119.04
Mar-24	9.49	5.28	7.82	14.75	15.94	0.00	15.11	26.06	68.39	72.41%	94.45	104.05
Apr-24	14.18	7.70	6.75	11.60	13.91	0.00	13.44	38.38	67.57	63.78%	105.95	111.99
May-24	11.33	8.34	6.14	9.90	13.02	0.00	11.28	126.64	60.02	32.15%	186.67	127.34
Jun-24	0.22	0.00	0.00	0.01	0.00	0.00	0.00	231.19	0.23	0.10%	231.42	207.41
Jul-24	4.94	2.58	2.51	6.03	6.82	0.00	0.01	277.11	22.89	7.63%	300.00	210.69
Aug-24	17.10	10.17	7.84	14.06	15.35	0.00	14.56	193.17	79.08	29.05%	272.25	295.04
Sep-24	12.97	4.15	5.74	10.95	10.43	0.00	7.52	209.67	51.76	19.80%	261.43	231.01
Oct-24	6.32	3.86	3.37	5.41	4.64	0.00	3.35	221.38	26.96	10.86%	248.33	262.02
FY to date (Acre Feet)	41.33	20.75	19.46	36.46	37.24	-	25.44	901.33	180.69	16.70%	1,082.01	998.75

Water Production



Actual Month	Wells							Total	Aqueduct	Total	Wells %	Aqueduct flow rate*
	Donald	Mountain	Park	AC	Larbre	Pedroncelli	Craig					
Jul-24	4.94	2.58	2.51	6.03	6.82	0.00	0.01	23	277.11	300	8%	2.91
Aug-24	17.10	10.17	7.84	14.06	15.35	0.00	14.56	79	193.17	272	29%	2.03
Sep-24	12.97	4.15	5.74	10.95	10.43	0.00	7.52	52	209.67	261	20%	2.28
Oct-24	6.32	3.86	3.37	5.41	4.64	0.00	3.35	27	221.38	248	11%	2.33
Nov-24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0	0%	0.00
Dec-24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0	0%	0.00
Jan-25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0	0%	0.00
Feb-25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0	0%	0.00
Mar-25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0	0%	0.00
Apr-25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0	0%	0.00
May-25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0	0%	0.00
Jun-25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0	0%	0.00
Sub-Total	41	21	19	36	37	0	25	181	901	1,082	17%	

* Average daily rate of flow during the month (in millions of gallons per day)

Annual Target	94	55	0	89	65	0	60	363	1,856	2,219	16%
% of Target	44%	38%		41%	58%		43%	50%	49%	49%	

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Clayton Church, Water System Manager

SUBJECT: Operations Update

- **Sewer Trunkline Replacement**

Staff continues to coordinate with SCWA for the replacement of the sewer main in close proximity to VOMWD water mains. This project has had multiple delays due to weather. Staff continues to coordinate with SCWA and their contractor to ensure security of the water system. As well staff has begun to coordinate timing with contractor for the installation and replacement of valves in the Lichtenburg neighborhood.

- **MMWD Tour**

After Marin Municipal Water District toured the VOMWD system and sites, management set up a tour for select VOMWD staff to tour MMWD system and sites. The tour will be conducted the same day as the Board meeting.

- **UCMR5 (Fifth Unregulated Contaminant Monitoring Rule)**

The first round of UCMR 5 sampling has been completed. Staff plans to take the second and final round of sampling in the second week of April to meet the requirements of UCMR 5.

- **CIP 3056: Temelec Irrigation Service Line Abandonment**

Staff has completed excavating and abandoning 12 of the 17 old irrigation lines. The five remaining are 3" connections and will need to be budgeted in a future fiscal year. Paving for the first 12 sites has been completed.

- **CIP 3057: 1 ½ & 2" PB Service Line replacement**

Staff has completed the first round of PB replacements and the paving for all sites has been completed or is scheduled for completion. Staff is reviewing the residual budget and making a plan for the remaining services this spring.

- **CIP 2991: GPS Facilities**

The integration with iPads was a success and staff is now able to GPS meters and valves in real time. We have also worked with MMS to generate icons for hydrants and blow-offs. We are now working with them on a procedure for aligning mains with new valve locations. Staff has also solidified an SOP for GPSing system assets and will be training staff to GPS system assets.

- **CIP 3046: Pump Station Battery Bank**

Staff is coordinating with IT for integration to Hanna BPS. After the completion of the integration, various controls will be tested for proper performance as well as testing of all alarms.

- **CIP 3062: Hanna BPS pump replacement**
 Staff continues coordinating with Grundfos pump vendor to spec high-efficiency booster pumps for in-house installation at Hanna BPS, staff has also started to reach out to other vendors for competitive cost. Staff plans to pull pump to confirm the nomenclature on existing pump to assist in answering vendor inquiries and verify existing District records.
- **CIP 3063: Add SCADA Labre Well**
 The new SCADA panel is near completion. Staff has begun work at the site, moving the main line power to an adjacent wall and re-plumbing the existing wellhead to create more operations space within the well house.
- **CIP 3064: Replace Section of Sobre Vista 30K Roof**
 Staff removed and replaced the failing section of the Sobre Vista 30k tank roof. This project is now complete and staff had a good opportunity to inspect the work for leaks during the heavy rains we received in late November.
- **CIP 3031: Temelec 1M Recoating and Railing**
 Work has started on the tank. Weather caused a slight delay the week of 11/18/2024. The welding work (hand railing installations) has been completed. The interior tank work and sandblasting are scheduled to begin in December.
- **CIP 3038 and 3039: ASR Pilot Study Verano and Park Wells**
 Staff ran ASR pilot injections at both the Park Well and Verano Well sites. Park well ended the recovery stage 11/26. Verano Well recovery phase ended 12/2. Sampling and monitoring have been a success with staff working diligently daily to monitor and collect samples. All time is being tracked and detailed daily logs kept. We have also begun receiving sample results that will be analyzed by EKI for final ASR facility design. Staff held an operational brief after returning from the long Thanksgiving weekend to discuss and capture efficiencies before moving into the longer second cycles at both well sites. Park Cycle Two pre-injection samples were drawn 12/09/2024 and Verano Cycle Two pre-injection samples are scheduled to be drawn 12/17. Cycle two recovery will conclude the second week of April 2025.
- **CIP 3061: Donald Well Pump Replacement**
 This work includes removing and replacing the pump column and pump; as well as running a camera in the casing and providing the District with a written list of deficiencies and recommendations for the site. The District has awarded the project to Weeks Well and Drilling. Work is scheduled to begin December 9th.
- **CIP 3065: Water Master Plan Update**
 Staff has collected and is in the process of confirming items for the Water Master Plan Update. Some of these tasks include the review of system maps confirming placement and type of pipe. As well as confirming the correct size and orientation of various PRVs.
- **CIP 3047 Seismic Vulnerability Assessment (LHMP)**
 The District awarded the assessment to InfraTerra. Kick off meeting is scheduled for 12/12/2024.

Other Operational Updates:

- El Dorado Drive water leak. On the night of 11/23/2024 staff responded to a leak on El Dorado Dr. The saddle on the 6" AC water main had failed. Staff responded quickly excavating and mounting new saddle. The customer was put back in service and USA ticket was dispatched. The entirety of the service line was replaced the week of 12/2/2024.
- Staff has started annual flushing. Deadends were started and when completed will move into hydrant flushing.
- Staff identified and repaired a leak at the Donald Hydro Pneumatic tank.
- Staff cleaned and inventoried the Emergency Trailer.

The table below shows a subjective percentage completed for each of the CIP projects based on an estimate of the time requirement remaining. The percentage will not match the one shown on the CIP budget update, because that number accounts only for the budget remaining.

Project Number and Description	Percent Complete
Project 2987-1: Chestnut Exploratory Well Drill and Develop well	N/A
Project 2989: Park Well Drilling (on hold for ASR Pilot)	60%
Project 2991- GPS Facilities	25%
Project 3015: Cal Trans Hwy 12 Project	100%
Project 3022: Altimira School Fire Flow Engineering	50%
Project 3031: Temelec 1M Tank Recoating & Railing	30%
Project 3046: Pump Station Battery Bank	60%
Project 3047: Seismic Vulnerability	10%
Project 3050: Lead Service Inventory	100%
Project 3053: Spare Generator Purchase	15%
Project 3054: IPMHG Assessment	10%
Project 3055: District Device Upgrade	100%
Project 3056: Temelec Irrigation service line abandonment	100%
Project 3057: 1 ½" & 2" PB Service Line Replacement	25%
Project 3058: Boardroom Upgrade	30%
Project 3059: Roof Repair on Main Office Building	100%
Project 3060: SDC Evaluation	5%
Project 3061: Donald Well Pump Replacement	20%
Project 3062: Hannah BPS pump replacement	15%
Project 3063: Add SCADA Labre Well	25%
Project 3064: Replace Section of Sobre Vista 30K Roof	100%
Project 6004: All Service Line Replacements	0%
Project 8100: Valve Replacement Program	0%
Average Percent Complete	45%

Date: December 10, 2024
Item 6.A

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Directors Bryant and Yudin-Cowan

SUBJECT: SDC Subcommittee Report on December 4th, 2024 LAFCO Hearing

Background

A verbal update will be provided at the Board Meeting.

Date: December 10, 2024
Item: 7.A

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Consideration of Board Representatives

Background:

At the first regular Board meeting of 2025, the Board President will be making appointments to committees and organizations. The past practice has been for each member of the Board to email the President their preferred appointments in December for consideration and appointment in January. Below are the current appointments for your reference:

Organization	Board Representative	First Alternate
Groundwater Sustainability Agency	Director Rogers	Director Bryant
Water Advisory Committee	Director Foreman	Director Caniglia
City of Sonoma Liaison	Director Rogers	Director Foreman

Committee	Committee Member	Committee Member
Budget/Finance Subcommittee	Director Caniglia	Director Rogers
SDC Specific Plan Subcommittee	Director Bryant	Director Yudin-Cowan

Please consider what committee assignments you would like to take part in, and email the newly elected Board President (who will be selected at the end of this meeting) your top choices for consideration before January 2nd when the Board materials for the January meeting will need to be finalized.

Date: December 10, 2024
Item 7.B

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors
FROM: Matt Fullner, General Manager
SUBJECT: Fall ACWA Conference Update

Background

A verbal update will be provided at the Board Meeting.

Date: December 10, 2024
Item: 8.A

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Election of Officers for Valley of the Moon Water District for Calendar Year 2025

Background

Per the April 2023 revisions to the Board Policies and Procedures Manual, it is the policy of the District to conduct an election to fill the positions of Board President, Vice President, and Board Secretary at the conclusion of the last Regular Board meeting in a given calendar year. The following procedure has been previously used to conduct the elections.

The current President asks for nominations for the office of the Board President. It is not necessary that nominations be seconded. When all nominations have been acknowledged, the nominations are closed. If there is only one nominee, the nominee may be elected by acclamation. If there is more than one nominee, a vote is taken with the first nominee being the subject of the vote. If this nominee does not receive approval from a majority of the Board, the second nominee is then voted on, and so on until a nominated person is elected.

The Board member elected President then accepts the gavel and presides over the rest of the Board meeting.

The process is repeated for the Vice President and Board Secretary.

Recommendation

Conduct the election of Valley of the Moon Water District officers for the calendar year 2025.

Date: December 10, 2024
Item: 8.B

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Board Finding that the Glen Ellen Forum Beautification Project Aligns with the Mission of the District, and that the Allocation of District Funds to Assist in the Project has a Public Benefit

Background

At the regular November Board Meeting the Board approved an agreement between the District and the Glen Ellen Forum (GEF), to set a temporary meter in support of a beautification project that the GEF is undertaking at the corner of Riddle Road and Arnold Drive in Glen Ellen. The Board also offered to waive the installation, service, and volumetric fees associated with the project in support of the GEF's goals, because those goals align with the District's goals and mission.

The District's Mission Statement says: "It is the mission of the Valley of the Moon Water District to provide our customers with reliable, safe water at an equitable price and to ensure the fiscal and environmental vitality of the District for future generations."

Some of the ways this project and the District Mission statement are in alignment include:

- One of the immediate effects of the project will be to slow and retain storm runoff water for recharge into the aquifer.
- The proposed native plants, after establishment, will require no water, which will preserve our water resources.
- The added beauty of the project will help keep the economy of Glen Ellen thriving which has an intrinsic public good.

Recommendation

Make a Board Finding, that the beautification project being undertaken by GEF at the corner of Riddle Road and Arnold Drive in Glen Ellen, is in alignment with the District's mission and goals for the public good as outlined above.