



BOARD OF DIRECTORS
Regular Meeting Agenda
April 1st, 2025, 6:30 p.m.
Board Room
19039 Bay Street, El Verano
(707) 996-1037

Board of Directors
Gary Bryant, President
Steven Caniglia, Vice President
Colleen Yudin-Cowan
Steve Rogers
Jon Foreman

PUBLIC NOTICE

Members of the public may participate in this open, public meeting in person.

Time will be provided for public comment. Any member of the public wishing to speak will be allowed 3 minutes to make a statement. Board President will call for comments prior to the Board deliberating on pending action. However, please note that no action can be taken on any item unless printed on the agenda and included with the meeting notice. Therefore, any item discussed by members of the public and not shown on the agenda will only be received for information. The Board of directors may choose to set such item for future discussion and staff report. A full agenda packet is available at the District office for public view. A fee may be charged for copies. During the meeting, information and supporting materials are available in the Boardroom. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District as soon as possible, but at least two days prior to the meeting.

All open meetings are recorded. Recordings for each meeting are retained for a minimum of 90 calendar days and may be heard upon request, at no cost. Please contact a member of the District staff for assistance. ITEMS ON THIS AGENDA MAY BE TAKEN OUT OF THE ORDER SHOWN.

Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection in the VOMWD office located at the above address during normal business hours.

1. CALL TO ORDER – PLEDGE – ROLL CALL

2. PUBLIC COMMENTS:

This section of the agenda is provided so that the public may express comments on any item within the District's jurisdiction not listed on the agenda. Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or follow Board procedures to direct staff to place a matter of business on a future agenda. The public may express comments on agenda items at the time of Board consideration.

3. CONSENT CALENDAR

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Agenda for discussion, it will be considered separately. The consent calendar may be approved by a single motion.

Item 3.A Minutes of the March 4th, 2025, Board of Directors Special Meeting

Item 3.B Minutes of the March 4th, 2025, Board of Directors Regular Meeting

4. PUBLIC PRESENTATION, HEARING OR WORKSHOP

Item 4.A Presentation by Nicholas Furchner-Evanson (District Operator) on District Facility GPS and Mapping Progress

5. FINANCE, ADMINISTRATIVE & OPERATIONAL REPORTS

Item 5.A Monthly Financial Reports & Disbursements

Staff Recommendation: Receive and approve by roll call vote the monthly financial reports & disbursements for the month of February 2025 in the amount of \$906,830.35

Item 5.B Administrative Report

Item 5.C Water Source Report

Item 5.D Operational Updates

6. DIRECTORS' & COMMITTEE REPORTS

Item 6.A March 17th, 2025 Sonoma Valley Groundwater Sustainability Agency Board Meeting Update

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS

Item 7.A Sonoma Developmental Center (SDC) Update

8. DISCUSSION AND ACTION (GENERAL BUSINESS)

Item 8.A Consider Approval of a Draft Letter from the Board of Directors to Eldridge Renewal LLC, Regarding Water at the Former Sonoma Developmental Center (SDC)

Item 8.B Consider Approval of Contract Amendment for Legal Services for Fiscal Year 2025-2026.

Item 8.C Consider Adoption of Resolution No. 250401, Implementing AB 2257 Rate Setting Guidelines

Item 8.D Consider Authorizing the Continuation of the District's Emergency Status Declared Under Resolution No. 250201 Related to the Main Break and Emergency Main Replacement on Orange Avenue

Item 8.E Consider Authorizing the Continuation of the District's Emergency Status Declared Under Resolution No. 250301 Related to the Flooding and Related Repair Work at the District's Main Office

Item 8.F Consider Allocating Additional Funds to the First Phase of the SDC Water System Assessment

9. CLOSED SESSION

Item 9.A Public Employee Performance Evaluation Pursuant to Government Code Section 54957(b):
General Manager Annual Evaluation.

10. REQUEST FOR FUTURE AGENDA ITEMS

11. ADJOURNMENT

The next scheduled Board meeting is a regular meeting at 6:30 p.m. on May 6th, 2025. Posted this 28th day of March, online and in three public places.

Amanda Hudson

Amanda Hudson, Board Secretary

VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
March 4, 2025

A Special Meeting of the Board of Directors of the Valley of the Moon Water District was held on March 4, 2025. **Members of the public were provided the opportunity to participate in this open, public meeting in person.**

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Bryant called the meeting to order at 5:04 P.M. PST.

Roll Call by **Secretary Hudson** noted the following present:

Directors: Gary Bryant
Steve Caniglia
Jon Foreman
Steve Rogers
Colleen Yudin-Cowan

District Personnel: Clayton Church, Water System Manager
Matthew Fullner, General Manager
Amanda Hudson, Administration Manager
Oscar Madrigal, Finance Manager

Public: See sign-in sheet

2. PUBLIC COMMENTS

None

President Bryant took **Item 4.A** out of order.

4. DISCUSSION AND ACTION (GENERAL BUSINESS)

Item 4.A Board Discussion Regarding the Timing of Expending Funds on SDC-Related Studies
General Manager Fullner said that the developer, Grupe, has been in discussions with a private water company to serve the SDC site. That can change the District's calculus and allocation of funds relating to studies at the site. If the Board is going to make a recommendation to staff about funds, it should only be about studies and infrastructure, not legal fees.

President Bryant said he would like to get a consensus. Does the Board want to spend money now for the study or is it more prudent to wait?

Director Caniglia said that in light of what has transpired, the District shouldn't spend the money. **Director Yudin-Cowan** said she agrees; not yet. **Director Rogers** said he agrees but does not want to send the developer the impression that the District is giving up and not interested. It may be beneficial to approve a minor amount of funds to get things started and show interest in moving forward. The District hasn't been communicating enough with the developer. **General Manager Fullner** said he set up the SDC system tour to show that the District is approachable. Communication back to has been pretty sparse. The District needs to be intentional about discussing with them. **Director Yudin-Cowan** said other projects, such as the hospital on Chanate Rd in Santa Rosa have had considerable issues. Asbestos was such an issue that three developers walked away from that project because correction was so expensive. That may be a concern with SDC as well.

President Bryant asked if the Board approves a small amount to start the study, does that give the District more of a bargaining position or not. **Director Foreman** said the District should continue forward like SDC will be the District's to serve; the Board can write a letter to the developers showing intent to work with them, open lines of communication, etc. **Director Rogers** asked what the chances are of the District serving SDC. **President Bryant** said he thinks the chances are good; no one else knows the system. **Director Yudin-Cowan** said if the developer is primarily interested in cost, they will make their decision based on cost alone. **General Manager Fullner** said there are things they need to overcome that they haven't totally thought about yet: SDC is in District's sphere of influence, DWR permitting, the State holds water rights, etc. It may be more straightforward if the District does it than a private company. **Director Caniglia** asked why the developer didn't come to the District in the first place. **President Bryant** said the capacity fees probably overwhelmed them.

President Bryant said a letter was given to all Board as public comment and will be attached to the minutes.

Director Yudin-Cowan asked if there is any way to get money from the state to help pay for SDC costs. **General Manager Fullner** said grants aren't as likely but bonds are typically how these things are funded.

Director Rogers said he thinks the Board should authorize the General Manager to use his best judgment to spend up to \$100,000 to start a study if he sees value in it while simultaneously putting together a letter from the Board. He would also like the General Manager to report back at every meeting with contact updates from conversations with the developer regarding SDC.

Director Yudin-Cowan asked if it's possible to send out the letter before starting the study and what \$100,000 worth of study will provide for the District.

General Manager Fullner said the scope that is outlined in the EKI proposal shows the minimum

level of effort is \$270,000. \$100,000 would be simply to start that work and allow us time to make progress with communication and getting a letter out from the Board. That's feasible providing that EKI is ok with getting a third of the way through the project and then potentially stopping, but that shouldn't be an issue. If the District is making progress, then further discussion with the Board would take place to authorize more funds.

President Bryant said the direction they will give at the appropriate agenda item is to authorize the General Manager to use his best judgment to spend up to \$100,000 to start a study if he sees value in it while simultaneously putting together a letter from the Board.

3. PUBLIC PRESENTATION, HEARING OR WORKSHOP

Item 3.A Fiscal Year 2025-2026 Board Strategic Plan Workshop

I. Review and Finalize Updates to the Strategic Plan

The Board unanimously stated they have no further feedback to this section.

II. Discuss Prioritized Capital Improvements from the Final Updated Water Master Plan

Director Rogers said that the Water Master Plan update has \$33 million in improvements needed; the strategic plan doesn't address how much should be spent on CIP and Operations annually. He understands the need for capital but the Board tends to look at the budget and then have 7% increase. Is that just because of capital or operations and capital?

President Bryant asked Finance Manager Madrigal if there is a way to give the figures Director Rogers is looking for. **Finance Manager Madrigal** said that the 7% increase is from the rate study. **President Bryant** asked if the rates will be redone based on the Water Master Plan update. **General Manager Fullner** said yes; the Water Master Plan Update will inform rates.

General Manager Fullner said that staff can provide the Excel sheet of the Water Master Plan update table to the Board so they can make edits directly to it and then come back and discuss. **President Bryant** said to do that and table the discussion for tonight.

Director Yudin-Cowan asked that General Manager Fullner provide directions in the body of the email when sending out the spreadsheet.

III. Prioritize Identified Projects for Inclusion in the District's Multi-Year Capital Improvement Planning Process

President Bryant tabled further discussion until the Board has reviewed the Excel sheet of the Water Master Plan update table mentioned above.

5. REQUEST FOR FUTURE AGENDA ITEMS

President Bryant directed the General Manager to report back at every meeting with contact updates from conversations with the developer regarding SDC.

6. ADJOURNMENT

President Bryant adjourned the meeting at 5:58 P.M. PST.

Amanda Hudson, Board Secretary

Gary Bryant, Board President

Attachment to Item 3.A Minutes 03-04-2025 Special Board Meeting

Dear WOMWD,

I hope this is correct email address for comments on upcoming public meeting. Please provide to commissioners and make available to public. I believe having an open public discussion on these issues could be helpful to define more precisely what the District's goals are on the matter of proposed participation in SDC development plans.

Thank You,
Steven Chapman

5140 O'Donnell Ln.
Glen Ellen, CA 94121
415-374-9379

T0: VOMWD
RE: Proposal to Re-activate water treatment plant in former SDC lands.

Dear Commissioners,

Thank you for allowing for public comment at upcoming meeting. I would like to submit the following re. Item #4:

I find it disturbing that the District still considers the rehabilitation of the SDC water plant as a long-term goal, or that the District would want to get involved in associated waterworks/hydrological engineering under the guise of ensuring emergency water supplies in various contingent scenarios.

Supplies and water storage can be met for the immediate purpose of fire safety much more easily and effectively by adding storage capacity in a dispersed fashion, such as in the parallel emergency system in San Francisco. Likewise for potable water supplies, it is mainly a question of added storage capacity, not finding new "sources." I believe there needs to be a clear disambiguation between providing adequate supplies for emergency purposes and identifying new sources. The proposal—currently advocated by some—to draw on surface flows from Sonoma Creek and its tributaries as a source of new water resources for envisioned SDC development proposals and projections for future growth is a vastly more complex proposition, and one which the District would be ill-advised to pursue.

Of particular concern is what is outlined as Objective 2.1: "Explore opportunities for re-establishing the SDC Water Treatment Plant or a similar system to boost local water capacity for emergency situations." It is well known in the community that some forces in the Valley are interested in constructing vast water works and "re-plumbing" the existing network of storage and pipes (Lake Suttonfield etc.) as part of an overall development plan, and seek to have the District collaborate on this proposal. But these goals and the planning goals of the District are not not directly connected or coterminous. Indeed, the long-term goals of the District may be in direct contradiction to the goals of the developers in this instance.

Attachment to Item 3.A Minutes 03-04-2025 Special Board Meeting

It also seems to me that there is a lot of disingenuous discourse going on in some of the talk about water resources. Under the guise of “fire safely” some of the promoters have touted the idea that including massive waterworks and associated hydrological engineering would be a good thing for “fire safety” in the Valley as a whole. This is a serious misperception, and somewhat of a fantasy. It should not be the District’s fantasy. In fact, one could not imagine a worse location for a centralized water supply source in the event of a real fire, smack in the middle of evacuation routes. Also clarification is needed re. emergency supplies for fire safely and potable water. These two issues should not be conflated.

Please consider the following:

From an economics perspective, such an undertaking would involve a tremendous capital planning and funding effort for which the District does not have the resources. It would mean essentially building an entirely new treatment plant up to EPA standards. (10-20M?). On top of that, if the intent is to rehabilitate the antiquated water storage system up to modern standards, that would be tremendously expensive (I can’t imagine but in the tens of millions at least). It would be a massive engineering feat, without actually giving much storage capacity. Such undertakings are not necessary for existing needs, nor even for the future needs of existing customers.

There is already adequate water infrastructure from the Russian River system provided by Sonoma Water, which, although expensive, comes from more sustainable sources, and which could support sustainable development at the former SDC site. To be blunt: I think it would be bonkers for the WOMWD to play any supporting role in this. The economics are horrific. The funding is uncertain. Projected growth is also uncertain.

The geology and hydrology of the creek and Valley as a whole is highly fragmented, fragile and complex such that any surface draws will have impacts the overall health/functionality of the hydrological system of the valley as a whole. Much of the actual flows are underground. The water table is not stable. The whole terrain is continuously eroding.

The mission of the District should be, in part at least, to protect the overall water needs and health of the area which it serves. Further disruption to that very careful balance may have cascading effects, in the event, say, of a prolonged drought, sea-level rise and further salt water intrusions, which are all but inevitable in light of climate change.

Respectfully,

Steven Chapma

VALLEY OF THE MOON WATER DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
March 4, 2025

A Regular Meeting of the Board of Directors of the Valley of the Moon Water District was held on March 4, 2025. **Members of the public were provided the opportunity to participate in this open, public meeting in person.**

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

President Bryant called the meeting to order at 6:32 P.M. PST.

Roll Call by **Secretary Hudson** noted the following present:

- | | |
|---------------------|--|
| Directors: | Gary Bryant
Steve Caniglia
Jon Foreman
Steve Rogers
Colleen Yudin-Cowan |
| District Personnel: | Clayton Church, Water System Manager
Matthew Fullner, General Manager
Amanda Hudson, Administration Manager
Oscar Madrigal, Finance Manager |
| District Counsel: | Max Blum |
| Presenter: | Jake Spaulding, Sonoma Water
Lynne Rosselli, Sonoma Water |
| Public: | See sign-in sheet |

2. PUBLIC COMMENTS

None

3. CONSENT CALENDAR

Item 3.A Minutes of the February 4th, 2025, Board of Directors Regular Meeting

Director Rogers made a motion, seconded by **Director Caniglia**, to approve the Consent Calendar.

March 4, 2025 - Draft Minutes until signed
by Board President & Secretary

The motion passed unanimously by voice vote.

4. PUBLIC PRESENTATION, HEARING OR WORKSHOP
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Item 4.A Sonoma County Water Agency FY 2025-2026 Budget Update

Sonoma Water staff will present at the meeting and be available for questions.

Jake Spaulding and **Lynne Rosselli** from Sonoma Water presented the Sonoma Water County Agency FY25/26 Budget Update

Director Rogers said the funds for the Potter Valley Project (PVP) will come from Sonoma Water; how will it affect our rates? **Jake Spaulding** said that it is a different fund; the water transmission funds do not pay for that. **Lynne Rosselli** said at this time it is not funded by the contractors; Marin and North Marin pay into that. There is a JPA that makes the decision on funding; County of Sonoma, Sonoma Water, Round Valley, and Mendocino Irrigation District, and they collaborate to make decisions on PVP. They are looking at federal funding, but there are no guarantees right now. Grant funding is currently going towards that.

Director Foreman said a lot of the budget is covered by FEMA funding and bonds. Are those funds locked in? Are there contingency plans if those funds are not locked in? **Lynne Rosselli** said the grant funding Sonoma Water currently has is in the water transmission system. There is already a signed agreement; Sonoma Water has contacted each federal agency to confirm funding; PVP is the only one that may have some issues. No one is totally certain but Sonoma Water has been told to hold on and see if federal funding changes will have effects. The revenue bond does not require federal funding.

Director Rogers asked if the rate increase is due to operations or capital projects. **Lynne Rosselli** said primarily because of capital projects. **Director Rogers** said that it would be good to have it broken out by capital and operations. At what point is capital sustained instead of increasing every year? **Lynne Rosselli** said the long-range financial plan is based on increases of 1%. If there is an increase of 5% or 2%, that changes rates dramatically because the rate is totally volumetric.

Director Rogers made a motion, seconded by **Director Yudin-Cowan**, to direct the WAC representative to vote yes on Sonoma Water's budget.

The motion passed unanimously by voice vote.

5. FINANCE, ADMINISTRATIVE & OPERATIONAL REPORTS

Item 5.A Monthly Financial Reports & Disbursements

Staff Recommendation: Receive and approve by roll call vote the monthly financial reports & disbursements for the month of January 2025 in the amount of \$923,169.26.

March 4, 2025 - Draft Minutes until signed
by Board President & Secretary

Director Yudin-Cowan made a motion, seconded by **Director Foreman**, to receive and approve by roll call vote, the monthly financial reports & disbursements for the month of January 2025 in the amount of \$923,169.26.

A roll call vote was taken:

Director Bryant	Aye
Director Caniglia	Aye
Director Foreman	Aye
Director Rogers	Aye
Director Yudin-Cowan	Aye

Ayes 5 Noes 0 Absent 0 Abstain 0

Item 5.B Administrative Report

Item 5.C Water Source Report

General Manager Fullner said that the Pedroncelli well is online.

Director Rogers asked if staff heard about ASR drawdown. **General Manager Fullner** said he provided Marcus Trotta with the information from the injection period.

Item 5.D Operational Updates

6. DIRECTORS' COMMITTEE REPORTS
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7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS
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Item 7.A March 3rd Technical Advisory Committee (TAC) Meeting Update

General Manager Fullner provided an update from the March 3rd, Technical Advisory Committee (TAC) Meeting

Marin Municipal Water District gave a presentation on their post-drought planning. They are looking at a \$160 million project that would provide a pipeline from the aqueduct to their reservoir to take off-peak water at a higher rate to fill the reservoir. That would depend on their ability to renegotiate the timing of water they can take from Sonoma Water. **President Bryant** asked if that was raw water. **General Manager Fullner** said no. They are in a position right now where in dry years they cannot fill their reservoir and it's so expensive to get a pipeline across the San Rafael Bridge that they would be willing to buy water at agency prices, fill the reservoir, hold it, and treat it again in the future and use it. **Director Rogers** asked if this would conflict with ASR. **General Manager Fullner** said he doesn't think it would conflict with ASR; it's roughly 3,500-5,000

AF of water. With the Water Agency's overall allocation from the Russian River, and if there are natural instream flows that are more than meeting the minimum instream flows, there should be plenty of capacity in the winter to divert for both. **Director Rogers** said he's heard that instream flows alone may not be enough. Who gets priority; ASR or Marin? **General Manager Fullner** said that would be good to deep into further, Water Agency staff seemed to think there would be enough water.

Finance Subcommittee

The Finance Subcommittee brought forward their recommendation to approve the rates which was accepted by the Technical Advisory Committee.

Water Supply

Both lakes are over 100%; hoping for late-season rains, especially at Mendocino.

Sonoma Marin Saving Water Partnership Conservation

January (and YTD) -14% VOMWD

January (and YTD) -16% All Contractors

Same conservation as mentioned last time, now they are doing short reels. They saw a significant increase in click-throughs when it was a reel vs static image.

Biological Opinion

Some maintenance in Dry Creek which is more significant than what we've seen; some deferred and as well as high flow maintenance from this year. There is about a 5-8 year maintenance gap and spend some money this year in the dry season.

ERPA and Potter Valley Project

There was a press release recently that there is a signed MOU that is now moving forward; getting closer to a good understanding of how that will work. **President Bryant** asked how much is federally funded. **General Manager Fullner** said a total of \$30 million, \$15 million for water, and \$15 million for environmental. There are also two slates of \$9 million each from the state.

Item 7.B Update on Cross Connection Control Manual and Effects on District Operations

President Bryant asked if it was detailed enough that if someone pulls a permit for a swimming pool at a residence that didn't have a pool before that the District will have to go inspect that site. **Water System Manager Church** said yes but in that case the District has the latitude to do a basic plan review.

Director Rogers asked if every water system in California is going to inspect each service area. **General Manager Fullner** they are all required to. **Director Rogers** asked if we could use statistical modeling. **General Manager Fullner** said he isn't sure. The District followed Title 17 when that was the regulation and is in a better position.

8. DISCUSSION AND ACTION (GENERAL BUSINESS)
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Item 8.A Consider Adoption of Resolution No. 250301, Ratifying the General Manager’s Emergency Declaration Related to the Flooding and Related Repair Work at the District’s Main Office

Director Yudin-Cowan made a motion, seconded by **Director Foreman**, to adopt Resolution No. 250301 Confirming and Declaring a Continued Emergency and the Need for the Emergency Expenditure of Funds to Make Immediate Repairs to the District’s Office Building.

A roll call vote was taken:

Director Bryant	Aye
Director Caniglia	Aye
Director Foreman	Aye
Director Rogers	Aye
Director Yudin-Cowan	Aye

Ayes 5 Noes 0 Absent 0 Abstain 0

Item 8.B Consider Authorizing the Continuation of the District’s Emergency Status Declared Under Resolution No. 250201 Related to the Main Break and Emergency Main Replacement on Orange Avenue

Director Yudin-Cowan made a motion, seconded by **Director Foreman**, to affirm that the emergency declared under Resolution No. 250201 still exists and that the need to expend emergency funds to finalize the replacement of the defective water main continues.

A roll call vote was taken:

Director Bryant	Aye
Director Caniglia	Aye
Director Foreman	Aye
Director Rogers	Aye
Director Yudin-Cowan	Aye

Ayes 5 Noes 0 Absent 0 Abstain 0

Item 8.C Consider Award of Agreement to EKI Environment and Water for the Water System Evaluation, Preliminary Design Recommendations, and OPC Figures at the Former SDC Campus (CIP #3060)

President Bryant asked if there was any public comment.

Jon Wilson from Glen Ellen said there is a delta between the base plan and optional task plan; at what point along the journey will the Board relate and commit to that incremental expenditure? There are several interim meetings scheduled, at what point will you commit to the incremental spend?

March 4, 2025 - Draft Minutes until signed
by Board President & Secretary

General Manager Fullner said in the revised proposal EKI provided, there is one major decision point early on in the process, they provided a flowchart for that. If funds are approved we go in one direction, if not, then in a different direction. **Jon Wilson** said at a given Board meeting that would be decided. **General Manager Fullner** said at this time it sounds like the Board is considering having staff approach EKI and approve \$100,000 at this time; that's not even enough to address base work, just getting the process started. We will also submit a letter to the developer. As we go on, more funds may be provided. **Jon Wilson** asked if the information at the meetings be made available to the public. **General Manager Fullner** said that those meetings are typically between staff and the consultant, but information may be made public. **Director Rogers** said that a private water company is providing figures to developer and it may be requested to keep the information confidential. **Jon Wilson** asked if there is a reason the developer would be trying to get an analysis from a different party than EKI. **Director Foreman** said they are looking at going entirely with a different private entity altogether; the Board would want to protect an assessment paid for by its constituents and not give it out for free to the developer. **Jon Wilson** asked if EKI's report will be made public considering the concerns Director Rogers mentioned about keeping it private. **President Bryant** said if there is no reason to keep it confidential, the Board will share if they can.

Director Foreman made a motion, seconded by **Director Yudin-Cowan**, to authorize the General Manager up to \$100,000, if needed, and to draft a letter for the Board with legal review that will be issued to the developer to better lines of communication.

A roll call vote was taken:

Director Bryant	Aye
Director Caniglia	Aye
Director Foreman	Aye
Director Rogers	Aye
Director Yudin-Cowan	Aye

Ayes 5 Noes 0 Absent 0 Abstain 0

9. CLOSED SESSION

10. REQUEST FOR FUTURE AGENDA ITEMS
--

Director Yudin-Cowan asked if a legal fee had been settled. **General Manager Fullner** said he would look into the direction provided last and bring it to the next Board meeting if needed.

11. ADJOURNMENT

President Bryant adjourned the meeting at 7:43 P.M. PST.

Amanda Hudson, Board Secretary

Gary Bryant, Board President

Date: April 1, 2025
Item 4.A

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Presentation by Nicholas Furchner-Evanson (District Operator) on District Facility
GPS and Mapping Progress

A presentation and Q&A time will be provided at the Board meeting.



Mapping District Assets

Topics

- ▶ What is the process ?
 - ▶ Old Process vs New Process
 - ▶ Time and Money Savings
- ▶ What is the purpose of GPS'ing District assets and why is it important?
- ▶ Implementation and use in the Future

Old Trimble Geo 7X

- Outdated Hardware
- Outdated software
- Bulky and cumbersome
- Requires extended time for linking up and acquiring accuracy
- Requires extended time for correction
- Off-site data manipulation
- Transfer of data to MMS
- Monitoring of MMS for Completion



New Bad Elf Flex

- Updated hardware
- Up-to-date software
- Compact lightweight design
- Continual GPS link while outside
- Correction in real time
- Data manipulation in real time
- Assets moved instantly in MMS Map
- Ability to manipulate and add GPS points on the MMS map



- Less than an inch accuracy
- Bluetooth connection
- Connects through Bad Elf app
- Bad Elf app communicates directly to MMS
- Allows for Visually monitoring and GPS plot points on the MMS map
- User friendly and durable

Old

Trimble Geo 7X

New

Bad Elf Flex

Total average time per asset

- ✓ Locating asset= 2 min.
- ✓ Acquiring satellites= 10 min.
- ✓ Acquiring coordinates= 1 min.
- ✓ Data correction= 5 min.
- ✓ Transfer of data= 2 min.
- ✓ MMS completion=At their Availability

Total average time=20+ min.

Total average cost =\$16.11

Total average time savings per asset=17 min.

Total average cost savings per asset=\$13.67

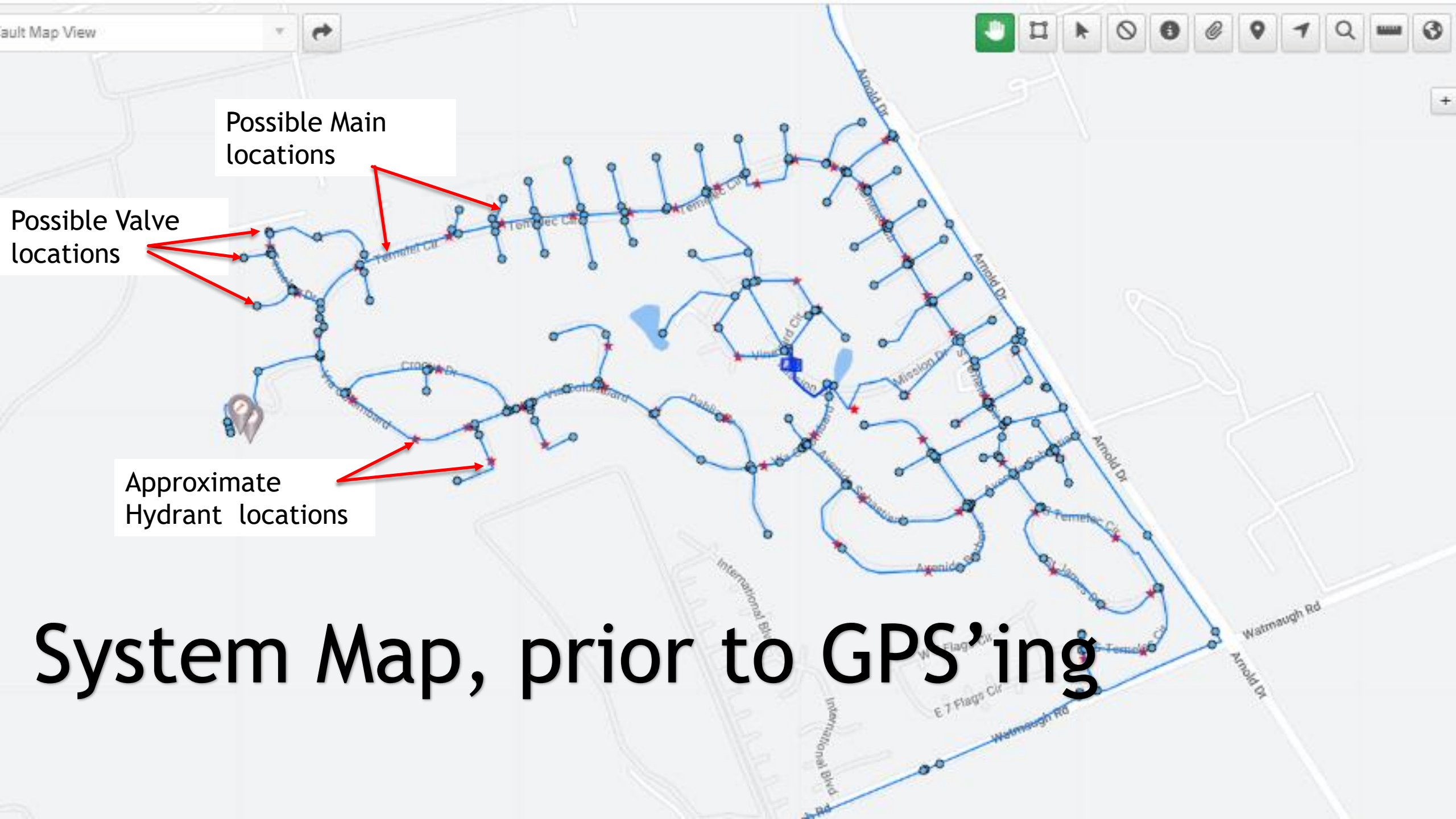
Total Savings=\$87,484.42

Total average time per asset

- ✓ Locating asset= 1 min.
- ✓ Acquiring satellites= 1 min.
- ✓ Acquiring coordinates= 1 min.
- ✓ Data correction= 0 min.
- ✓ Transfer of data= 0 min.
- ✓ MMS completion=0 min.

Total average time=3 min.

Total average cost=\$2.44



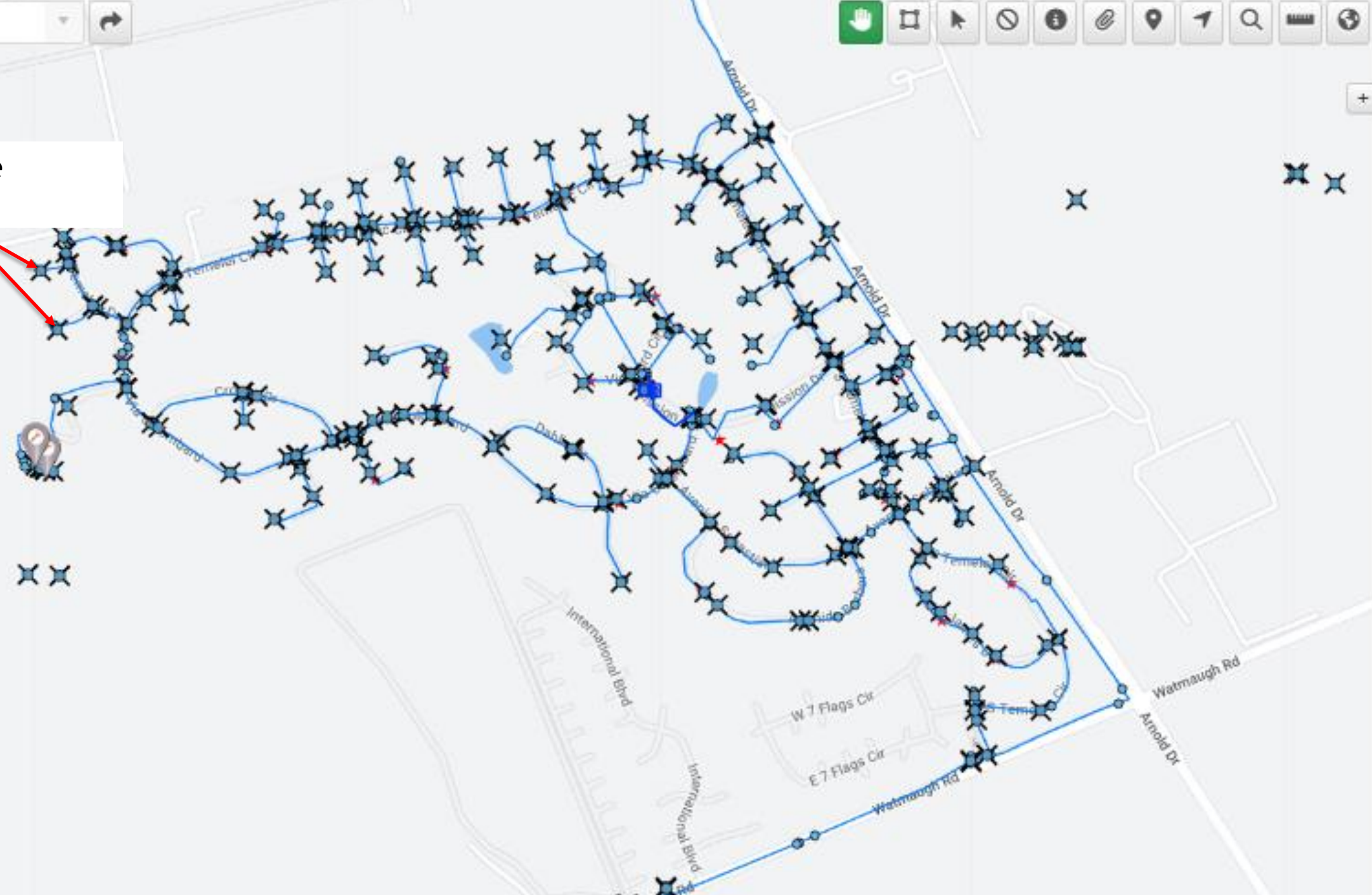
Possible Main locations

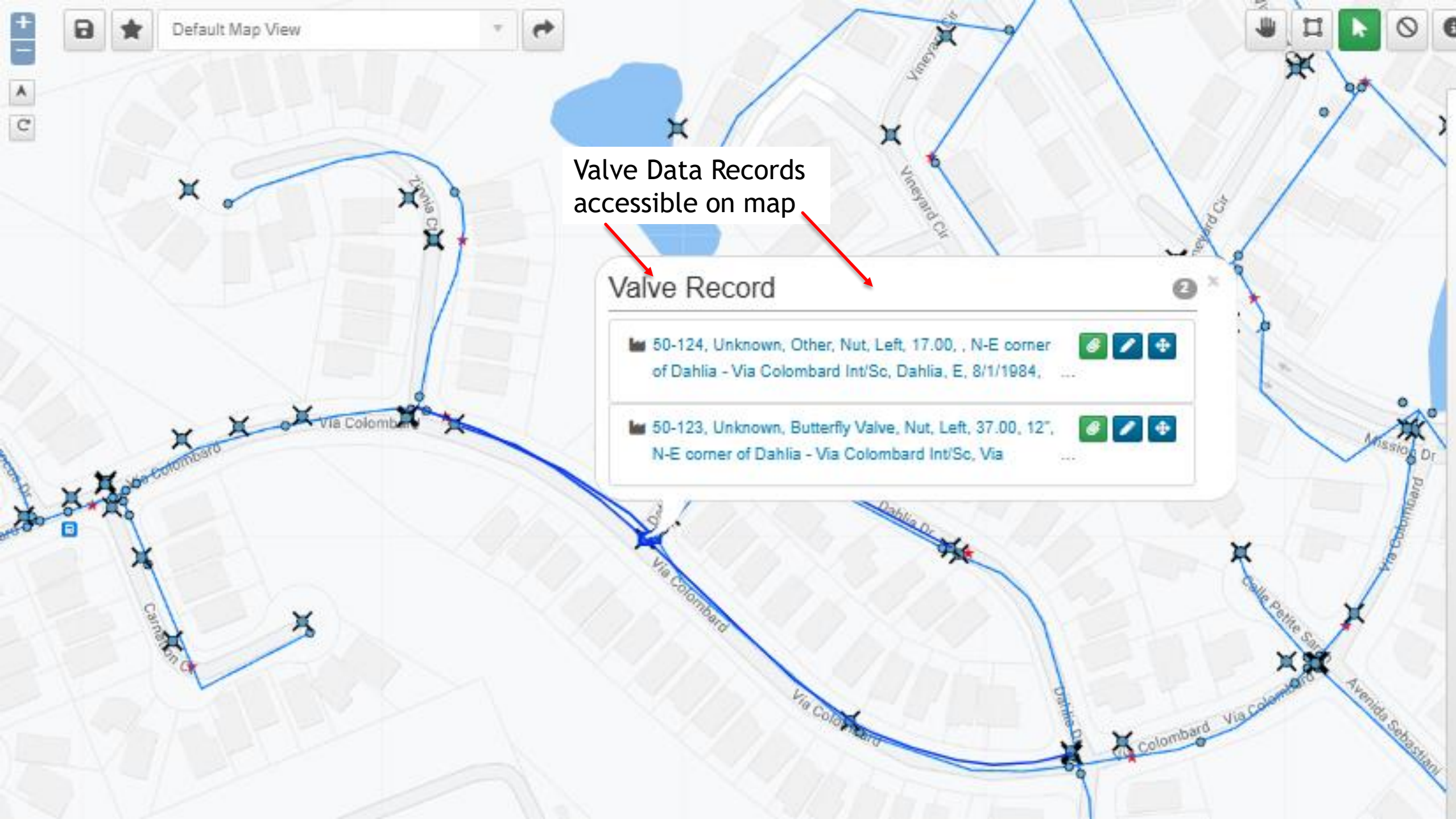
Possible Valve locations

Approximate Hydrant locations

System Map, prior to GPS'ing

GPSed valve locations





Valve Data Records accessible on map

Valve Record

50-124, Unknown, Other, Nut, Left, 17.00, , N-E corner of Dahlia - Via Colombard Int/Sc, Dahlia, E, 8/1/1984, ...



50-123, Unknown, Butterfly Valve, Nut, Left, 37.00, 12", N-E corner of Dahlia - Via Colombard Int/Sc, Via ...



Valve Record



Valve Number	50-124
Make	Unknown
Style	Other
Valve Notes	Fig x Rt B/V
Operated By	Nut
To Open, Turn	Left
Number of Turns	17.00
Valve Size	
Location	N-E corner of Dahlia - Via Colombard Int/Sc
Controls	Dahlia, E
Date Installed	8/1/1984
Estimate No.	2494
Kind and Size of Valve Box	Christy G5
Notes	
Latitude	38.26405339999983
Longitude	-122.49498314499974
Position Accuracy	5
Altitude	28.9
Altitude Accuracy	9.5

VALLEY OF THE MOON WATER DISTRICT

ZONE 50

VALVE LOCATION NO. 50-8-17-124

VALVE RECORD

SIZE _____ MAKE _____ STYLE Flg x Rt B/V

OPERATED BY NUT WHEEL TO OPEN. TURN LEFT RIGHT NUMBER OF TURNS 17

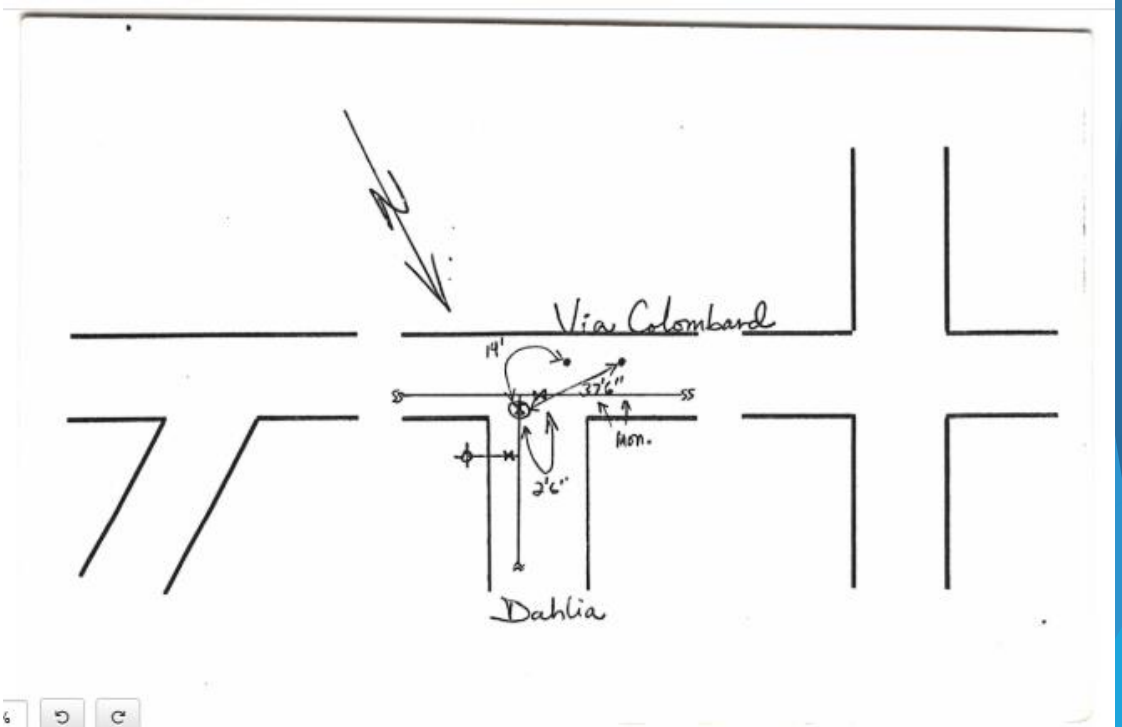
LOCATION N-E corner of Dahlia - Via Colombard int/se.

CONTROLS Dahlia, E

DATE INSTALLED 8/84 ESTIMATE NO. 2494

KIND AND SIZE OF VALVE BOX Christy B-5

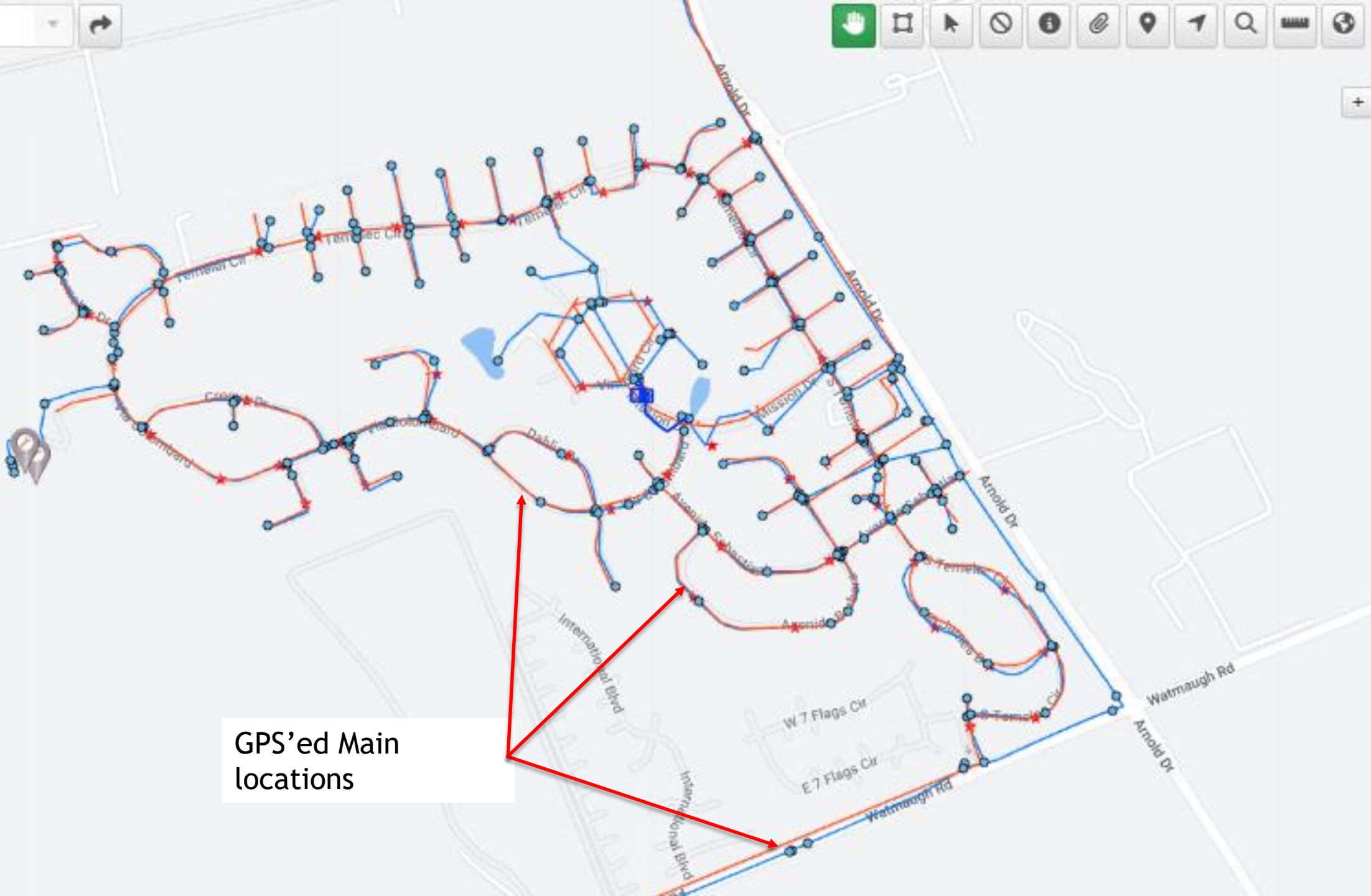
REMARKS: _____





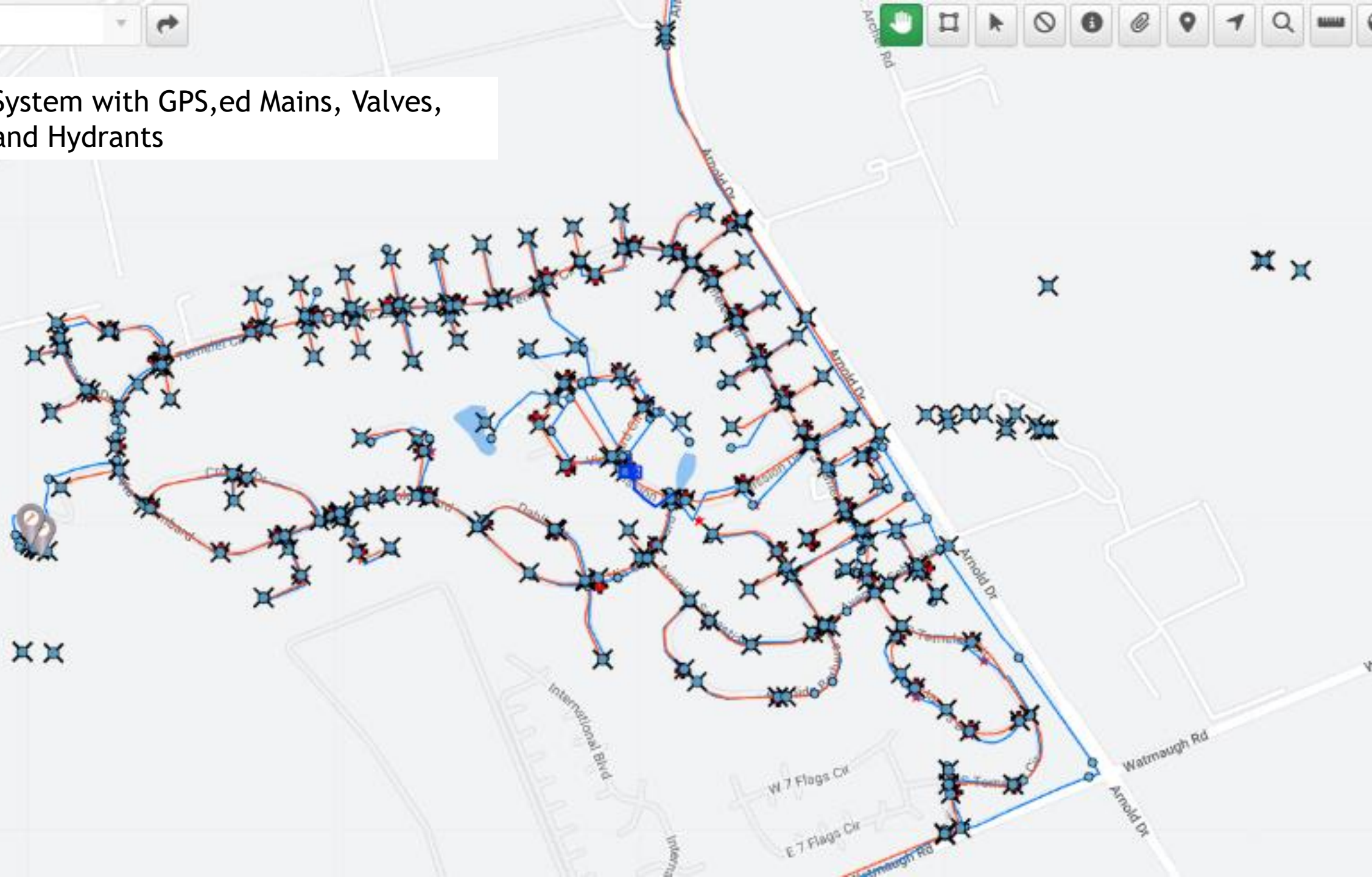
Hydrant Locations





GPS'ed Main locations

System with GPS, ed Mains, Valves, and Hydrants

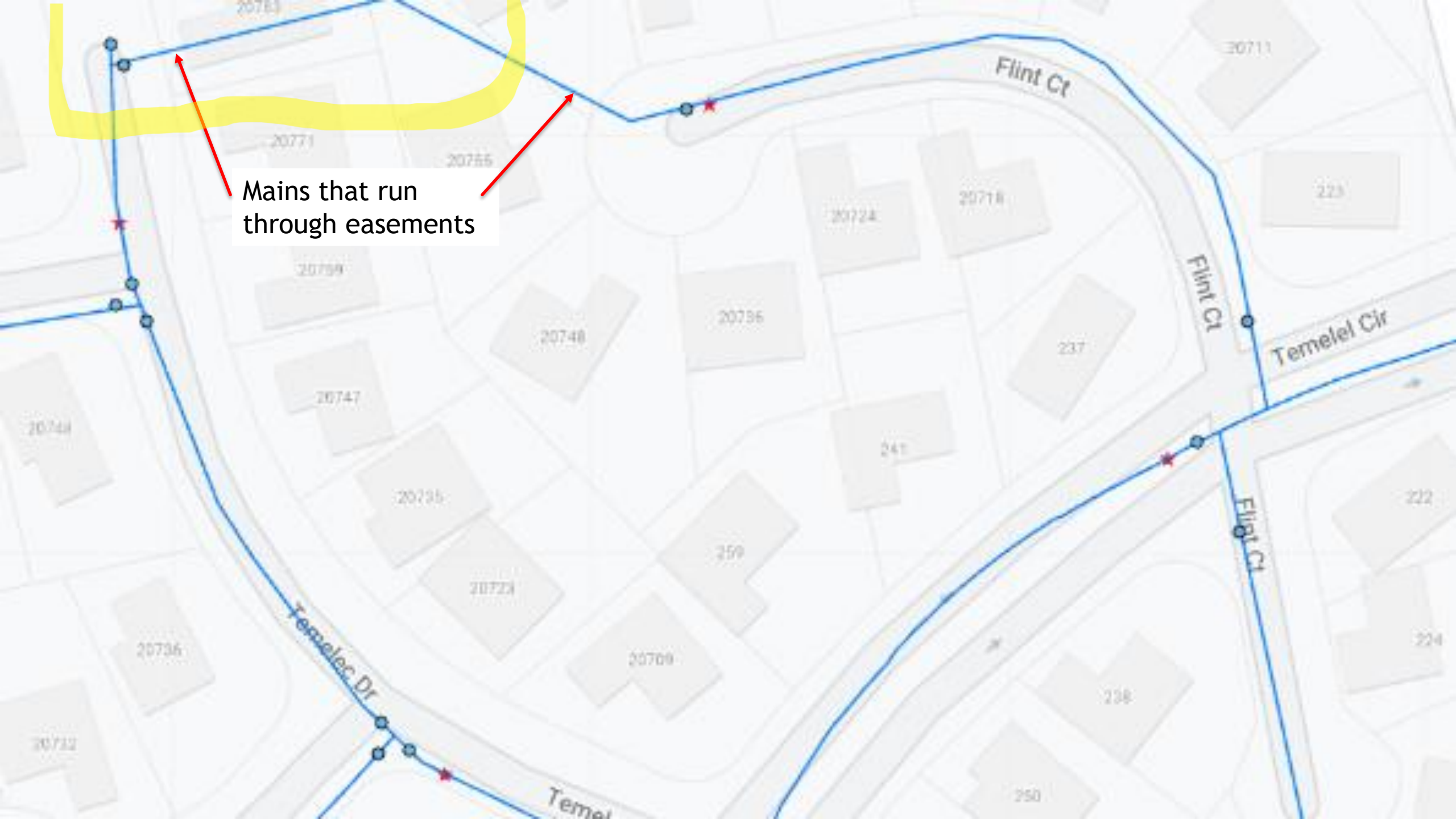




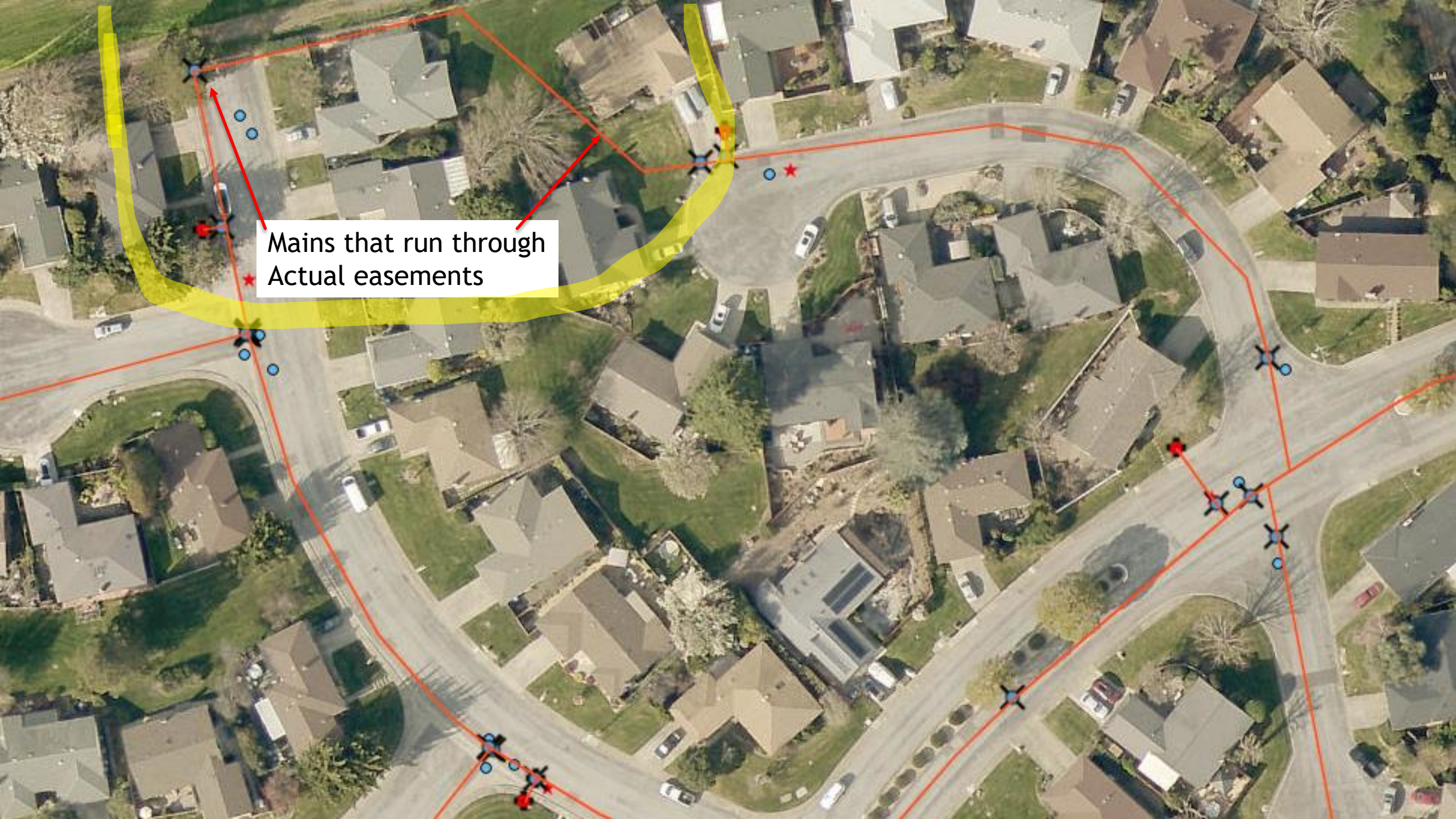
New sMains - Editable

2, Active	3, Active	4, Active	6, Active	8, Active
10, Active	12, Active	14, Active	0, Future	





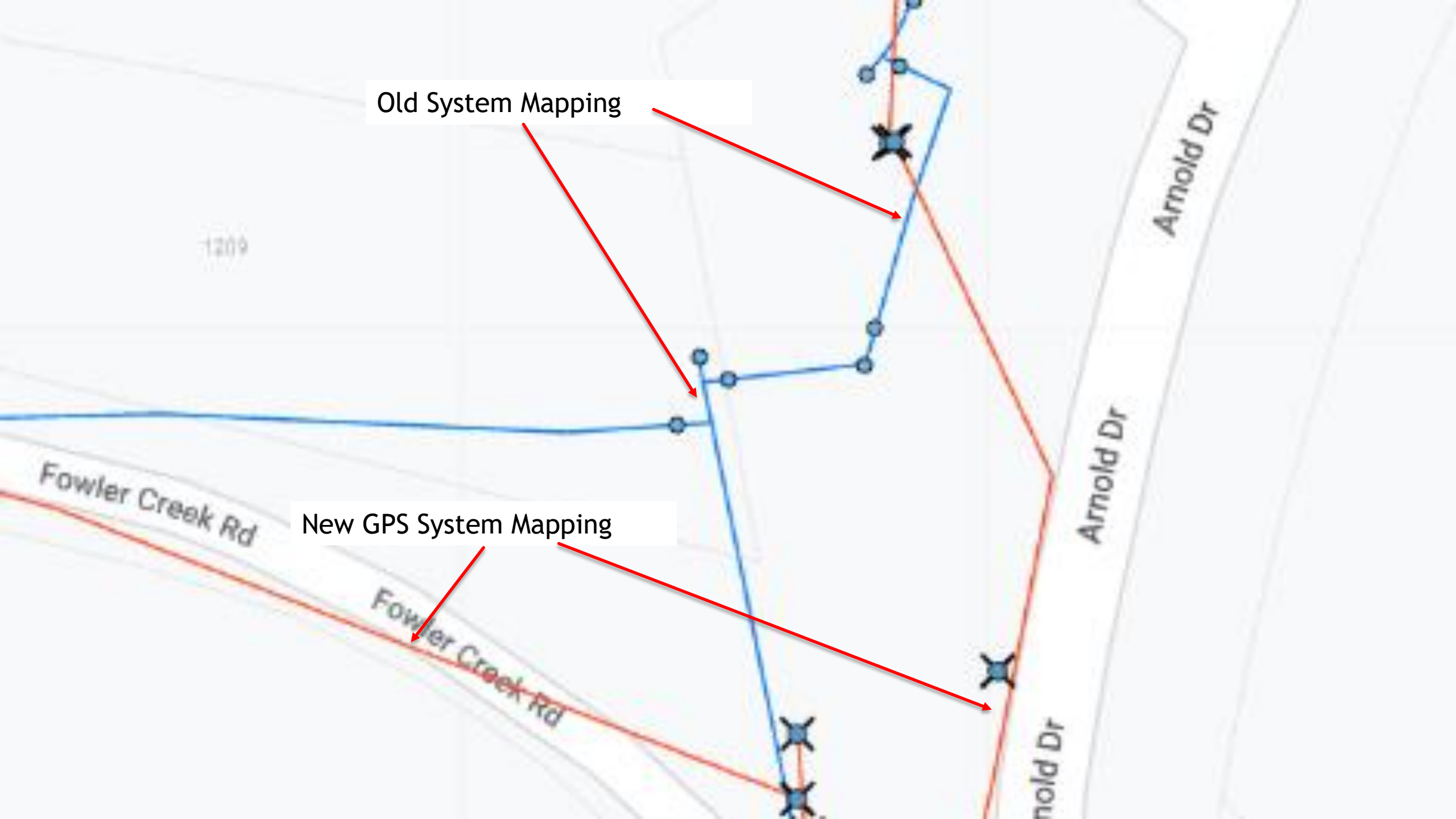
Mains that run through easements

An aerial photograph of a residential neighborhood with several streets and houses. Overlaid on the image are red lines representing utility mains, blue circles representing drone locations, and a yellow highlighted path. A white text box with a red star icon is positioned in the upper left quadrant. Red arrows point from the text box to specific points on the red lines. The text inside the box reads "Mains that run through Actual easements".

Mains that run through
Actual easements

Old System Mapping

New GPS System Mapping



Project Planning and Progress Documentation

Current ACP main to be replaced

New C900 Main

Points of interest marked during project
(connection points, services, change of direction)

Implementation and use in the Future

- ▶ Project preparation and detailed documentation of points of interest
- ▶ “One Stop Shop” Maintenance and service record placement on System Map readily available
- ▶ Mapping of current and future assets
- ▶ Accurate mapping to be used by outside contractors
- ▶ In-depth Service Alert information and relative valves for shutdowns

Questions?

The background features abstract, overlapping geometric shapes in various shades of blue, ranging from light sky blue to deep navy blue. The shapes are primarily triangles and polygons, creating a dynamic, layered effect. The overall composition is clean and modern, with the text 'Questions?' centered in a light blue color that matches the background's palette.

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Oscar Madrigal, Finance Manager

SUBJECT: Monthly Financial Reports & Disbursements for February 2025

Revenue

- February's operating revenue was \$559,689, which was under budget by \$7,190 when periodized and under budget by \$143,377 when using a straight-line average. February operating revenue was \$47,542 higher than the same period last fiscal year.
- Water deliveries have continued to trend downward and have aligned with recovery projections over the last few months.
- Through February, revenue is over projected figures by \$316,737.

Salaries

- Salaries were under budget by 5% through February. Salaries are periodized, considering employees' step increases and other earnings paid at specific times during the year. Grant-funded projects cover a portion of wages.

Purchased Water

- Purchased water for February was under budget by \$22,807 when periodized.
- Purchased water through February is \$306,818 over budget.
- Water deliveries and agency-purchased water continued to decrease in February. There was a slight increase in well water production.

Transfer to/from reserves

- The annual O&M allocation to CIP is \$2,069,401. Year-to-date, the District has transferred \$1,379,601 to the CIP.
- There is no annual budgeted transfer amount from undesignated reserves to O&M this fiscal year.
- O&M is anticipated to have a budget surplus of \$209,804 at the end of the fiscal year. The surplus will help fund the capital plan for the next fiscal year.

CIP

- YTD expenditures for CIP as of February 28, 2025, are \$1,143,498. This includes \$36,718 in expenditures for rollover CIP projects from FY 2023/24.

Report of Investment

- The Undesignated Reserves are positive at \$864,099, which includes a cash outflow from grant-funded CIP projects.
- The Undesignated Reserves are positive at \$1,175,485 when adjusted for pending grant reimbursements.

Expenses

- Expenses without purchased water were under budget by 13%. Some expense accounts are over budget due to unforeseen expenses and the early purchase of budgeted items during the fiscal year. Total expenses are 3% over budget.

Audit Update

- The auditors provided an updated list of requests for the FY 2021-2022 audit. We are working to fulfill the requests as quickly as possible and expect to complete them within the next couple of weeks.
- If no further requests are received, we expect to have the audit draft ready by the end of April or early May for final review.
- The District continues to thoroughly assess all components of the financial closing and reporting processes to ensure accuracy and establish robust internal controls where deficiencies are identified.

Recommendation:

Receive and approve, by roll call vote, the monthly financial reports and disbursements in the amount of \$906,830.35 for the month of February.

Attachments:

Monthly Financial Disbursements
Board of Directors Disbursements
Monthly Revenue & Expense Comparison Report
Report of Investments
Capital Improvement Project Summary
Capital Improvement Project – ASR Well Reports

VALLEY OF THE MOON WATER DISTRICT

Monthly Financial Disbursements

February 2025

The following demands made against the District are listed for approval and authorization to pay, in accordance with Section 31302 of the California Water Code, being a part of the County Water District Law:

CK #	Vendor Name	Invoice Description	Amount
41735	ACCURATE FORKLIFT, INC.	FORKLIFT CERTIFICATION CLASS - CC	87.75
41736	ACWA/JPIA	GROUP INSURANCES (MAR)	2,933.43
41737	AUTOMATIONDIRECT.COM, INC.	PUMPING - PRESSURE TRANSDUCERS	330.69
41738	BAY AREA AIR QUALITY	AIR QUALITY PERMIT 4/1/25-4/1/26 x3	1,641.00
41739	CERVANTES LANDSCAPE, LLC	LANDSCAPING SERVICES (JAN)	250.00
41740	CHECKRITE BACKFLOW SVC.	INV#33404 NEW SERVICE BF - 16903 CEDAR CT	300.00
41741	CINTAS	AED LEASE AGREEMENT	230.59
41742	COMPLETE WELDERS SUPPLY	PARK & VERANO WELL ASR - PARTS AND MATERIALS; SMALL TOOLS AND EQUIPMENT	326.14
41743	COMCAST	INTERNET SERVICES (FEB)	392.50
41744	CORE UTILITIES, INC.	CONSULTING SERVICES (JAN)	1,350.00
41745	DEWITT'S TIRE & BRAKE	FLAT REPAIR - BACKHOE	40.00
41746	EKI ENVIRONMENT & WATER	PROJ#C40120.00 - WATER MASTER PLAN	24,474.84
41747	JON L. FOREMAN	REIMBURSEMENT - TRAVEL TO WAC/TAC MEETING	31.99
41748	FRIEDMAN'S HOME IMPROVEMENT	PED & DONALD WELL; ORANGE AVE, PUMPING, LARBRE WELL (ADD SCADA) - PRTS/MTRL; SMALL TOOLS & EQUIPMENT	572.62
41749	GARY'S POOL SERVICE	CHLORINE THROUGH 01/30/25	2,240.13
41750	GAYA COATING CONSULTING INC.	TEMELEC 1M TANK - INSPECTION OF SURFACE PREP/COAT	9,307.20
41751	GENWORTH LIFE & ANNUITY	POLICY 9453012 - JOANN MARIE PEDRONCELLI	1,334.00
41752	HARSHWAL & COMPANY, LLP	PROF FEE FOR PREP&FILING OF FTR FY ENDED 6/30/24	790.00
41753	INFOSEND, INC	JANUARY STATEMENT : BILL PROCESSING & POSTAGE	2,656.74
41754	JD STRAND TRUCKING, INC.	HAULING SERVICES	600.00
41755	M. MASELLI & SONS, INC	LARBRE WELL (ADD SCADA) - PARTS AND MATERIALS	84.66
41756	PARSONS LUMBER & HARDWARE	PROPANE; WELLS, BUILDING MTNC, VALVE REPLACE, VEHICLE MTNC, LARBRE WELL (ADD SCADA) - PRTS/MTRL	226.88
41757	PETTY CASH	CLAYTON CHURCH T-2 RENEWAL; BUILDING MTNC - CRAZY GLUE; POSTAGE METER REIMBURSEMENT	58.99
41758	PACIFIC GAS & ELECTRIC CO	UTILITIES (JAN)	7,536.64
41759	QUALITY PAINTING & SANDBLASTIN	TEMELEC 1M TANK RECOAT - INTERIOR BLASTING 100%	167,970.00
41760	QUINONEZ CLEANING SERVICE	JANITORIAL SERVICES : DECEMBER 2024 & JANUARY 2025	745.00
41761	RECOLOGY SONOMA MARIN	TRASH DISPOSAL (JAN)	554.35
41762	SAN TIMOTEO ENERGY ASSOCIATES	IPMHG ASSESSMENT - FEASIBILITY STUDIES	4,962.50
41763	NEW ANSWERNET, INC.	MONTHLY ANSWERING SERVICES (JAN)	167.20
41764	SONOMA CO. WATER AGENCY	WATER PURCHASES 12/30/24-01/30/25	191,198.91
41765	SOILAND CO., INC.	ROCK MATERIAL	1,218.94
41766	VERIZON WIRELESS	CELLPHONE SERVICE 01/04/25-02/03/25	570.37
41767	WATER FARM LLC	WATER PURCHASES : CRAIG WELL (JAN)	2,566.82
41768	WHITE OAK ENVIRONMENTAL SAFETY	PARK & VERANO WELL ASR - PARTS AND MATERIALS	1,950.00
41769	MICHAEL PALACE	CUSTOMER REFUND	120.73
41770	ROBERT PATOCCHI	CUSTOMER REFUND	65.29
41771	SONOMA MANAGEMENT	CUSTOMER REFUND	59.40
41772	AFLAC	AFLAC PREMIUM (FEB)	1,276.14
41773	AUTOMATIONDIRECT.COM, INC.	DONALD WELL PUMP REPLACEMENT - PARTS AND MATERIALS	91.98
41774	BURKE, WILLIAMS & SORENSEN, LL	ATTORNEY FEES (JAN); ANALYSIS OF HR ISSUES (JAN); LABOR NEGOTIATIONS (JAN)	7,190.75
41775	CALTEST LABORATORY	PARK & VERANO WELL ASR - CYCLE#2; ROUTINE WATER TESTING	13,182.60
41776	CINTAS	SERVICE TO REPLENISH EMERGENCY SUPPLIES	15.41
41777	CORBIN WILLITS SYSTEMS, INC.	MONTHLY ACCOUNTING & BILLING SOFTWARE (MAR)	1,051.66
41778	E&M ELECTRIC MACHINERY, INC.	#41852-STANDARD-RENEWAL WW HMI SCADA	3,630.00
41779	EKI ENVIRONMENT & WATER	PROJ C20169.00 WELL NO.11, PARK & VERANO WELL ASR	36,403.25
41780	FRYE'S PRINTING, INC.	REGULAR & WINDOWED ENVELOPES	722.96
41781	GRAINGER	ORANGE AVE MAIN BREAK & LARBRE WELL (ADD SCADA) - PARTS AND MATERIALS	492.27
41782	INTEGRITY SHRED LLC	SHREDDING SERVICES	55.00
41783	NICK BARBIERI TRUCKING, LLC	FUEL	2,059.86
41784	O'REILLY AUTO PARTS	SMALL TOOLS AND EQUIPMENT & VEHICLE MTNC - BRAKE LIGHTS	42.39
41785	DOMINIC ORTEGA	O&M CLOTHING ALLOWANCE - PANTS FY24-25	211.42
41786	PACE SUPPLY CORP.	VALVE REPLACE., ORANGE AVE MAIN BREAK, & PEDRONCELLI WELL - PARTS AND MATERIALS; INVENTORY SUPPLIES	48,142.52
41787	GABRIEL PEREZ	REIMBURSEMENT FOR PLUMBING - ORANGE AVE MAIN BREAK	925.00
41788	PLATT ELECTRIC SUPPLY	ORANGE AVE MAIN BREAK, DONALD WELL PUMP REPLACE & LARBRE WELL (ADD SCADA) - PARTS AND MATERIALS	805.42
41789	QUALITY PAINTING & SANDBLASTIN	TEMELEC 1M TANK RECOAT - INTERIOR PAINTING 100%	136,650.00
41790	SMILE BUSINESS PRODUCTS	MONTHLY PRINTER LEASE 02/10/25-03/09/25	36.36
41791	SONOMA CO TAX COLLECTOR	2024-2025 PROP TAX 2ND INSTALL 052-351-041-000	1,260.38
41792	STANDARD INSURANCE CO.	GROUP INSURANCES LTD (FEB)	368.31
41793	STATIONARY ENGINEERS, LOCAL 39	UNION DUES FOR O&M (FEB)	944.27
41794	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	103.87
41795	SOILAND CO., INC.	ROCK MATERIAL	1,932.35
41796	USA BLUEBOOK	PARTS AND MATERIALS	1,046.34
41797	U.S. BANK EQUIPMENT FINANCE	EQUIPMENT REPLACEMENT - SHARP COPIER	104.42
41798	VERIZON WIRELESS	MACHINE TO MACHINE 01/13/25-02/12/25	235.62

VALLEY OF THE MOON WATER DISTRICT

Monthly Financial Disbursements

February 2025

CK #	Vendor Name	Invoice Description	Amount
41799	WHITE OAK ENVIRONMENTAL SAFETY	VERANO WELL ASR - RENTALS	1,950.00
41801	PITNEY BOWES BANK INC RESERVE	POSTAGE	500.00
	ACH CALIFORNIA EMPLOYMENT DEVELOPM	STATE PAYROLL TAXES 02/06/25	3,826.31
	ACH CALIFORNIA EMPLOYMENT DEVELOPM	STATE PAYROLL TAXES 02/20/25	3,834.68
	ACH EFTPS FEDERAL TAX WITHHOLDING	FEDERAL PAYROLL TAXES 02/06/25	18,294.21
	ACH EFTPS FEDERAL TAX WITHHOLDING	FEDERAL PAYROLL TAXES 02/20/25	18,304.09
	ACH EXPERTPAY.COM	PERSONNEL-RELATED DISBURSEMENT PAYROLL 02/06/25 & PAYMENT FEE	472.73
	ACH EXPERTPAY.COM	PERSONNEL-RELATED DISBURSEMENT PAYROLL 02/20/25 & PAYMENT FEE	472.73
	ACH FIRST BANKCARD CENTER	ACWA CONFERENCE EXPENSES; BOARDROOM UPGRADES; BUILDING MTNC, WELLS, PUMPING-PARTS AND MATERIALS	6,447.36
	ACH PAYMENTUS CORPORATION	TRANSACTION FEES FOR JANUARY 2025	887.65
	ACH PERS	CLASSIC RETIREMENT CONTRIBUTION PAYROLL 02/06/25	1,759.47
	ACH PERS	CLASSIC RETIREMENT CONTRIBUTION PAYROLL 02/20/25	1,759.47
	ACH PERS	DEFERRED COMP CONTRIBUTION PAYROLL 02/06/25	2,150.00
	ACH PERS	DEFERRED COMP CONTRIBUTION PAYROLL 02/20/25	2,250.00
	ACH PERS	HEALTH INSURANCE PREMIUM (FEB)	33,544.00
	ACH PERS	PEPRA RETIREMENT CONTRIBUTION PAYROLL 02/06/25	9,670.67
	ACH PERS	PEPRA RETIREMENT CONTRIBUTION PAYROLL 02/20/25	9,692.72
	ACH PERS	SSA 218 - ANNUAL FEE	80.00
	ACH RETIREES	RETIREES BENEFITS (FEB)	3,381.50
	ACH VALIC	DEFERRED COMP CONTRIBUTION PAYROLL 02/06/25	700.00
	ACH VALIC	401A CONTRIBUTION PAYROLL 02/06/25	250.00
	ACH VALIC	DEFERRED COMP CONTRIBUTION PAYROLL 02/20/25	700.00
	ACH VALIC	401A CONTRIBUTION PAYROLL 02/20/25	250.00
	ACH WESTAMERICA BANK	BANK CHARGES (JAN 2025)	468.09
	ACH WESTAMERICA BANK	OFFICE DUES, SUBS, & SUPPLIES; EE RELATIONS; TRAINING (ALL EE); EQUIPMENT MTNC; LARBRE WELL (ADD SCADA)	2,207.01

Net Payroll (After Deductions) 94,050.81

BOARD PRESIDENT

906,830.35

GENERAL MANAGER

Board of Directors
February Disbursement

	Pay Date	Bryant	Foreman	Caniglia	Rogers	Yudin-Cowan
Water Supply Coordination Council - 01.27.25	2/6/2025		221.00			
Special Board Meeting - 01.28.25	2/6/2025	221.00	221.00	221.00	221.00	221.00
WAC/TAC Meeting - 02.03.25	2/20/2025		221.00			
Special Financing Corp Meeting - 02.05.25 & Regular Board Meeting - 02.05.25	2/20/2025	221.00	221.00	221.00	221.00	221.00
<hr/>						
	Total	442.00	884.00	442.00	442.00	442.00

VALLEY OF THE MOON WATER DISTRICT
MONTHLY REVENUE AND EXPENSE COMPARISON
PERIOD ENDING FEBRUARY 28, 2025

33% of year remaining

	Actual	Actual	Approved Budget	Approved Budget (Monthly)	Current Month Actual	Variance (Mo)	Budget (YTD)	Fiscal Year To Date Actual	Variance (YTD)	Budget Remaining	% Remaining	Forecasting Notes & Significant Changes for 2024-2025
	22-23	23-24	24-25	FEBRUARY	FEBRUARY	FEBRUARY	07/24-06/25	07/24-06/25	07/24-06/25	24-25	24-25	
Revenues												
Interest Income	\$ 71,846	\$ 173,071	\$ 155,805	\$ 12,984	10,045	(2,939)	\$ 103,870	\$ 159,388	\$ 55,518	\$ (3,583)	-2%	
Gain on Sale of Assets	-	-	-	\$ -	-	-	\$ -	\$ -	\$ -	-	-	
Operating Revenue	6,362,546	7,593,965	8,436,790	\$ 566,879	559,689	(7,190)	\$ 5,988,680	6,305,417	\$ 316,737	2,131,373	25%	
Backflow Testing Revenue	45,681	46,341	51,596	\$ 4,300	5,542	1,242	\$ 34,397	30,904	\$ (3,493)	20,692	40%	This account offsets the backflow outside service expense account
Customer Penalties & Fees	63,987	64,715	23,640	\$ 1,970	5,726	3,756	\$ 15,760	41,973	\$ 26,213	(18,333)	-78%	
Misc. Income	31,884	129,803	12,000	\$ 1,000	4,360	3,360	\$ 8,000	24,094	\$ 16,094	(12,094)	-101%	
Leak Adjustments	(8,393)	(7,923)	(9,613)	\$ (646)	(907)	(261)	\$ (6,824)	(6,511)	\$ 312	(3,102)	32%	
Total Revenue	6,567,551	7,999,972	8,670,218	586,487	584,455	(2,032)	6,143,884	6,555,265	411,381	2,114,953	24%	
Expenses												
Salaries:												
O&M - Operating Wages	962,035	1,016,310	1,105,430	\$ 85,055	66,652	(18,403)	\$ 719,624	651,425	(68,200)	454,006	41%	
Stand-By	32,103	32,150	35,371	\$ 2,948	2,725	(223)	\$ 23,580	23,185	(395)	12,186	34%	
Net O&M Operating Wages	994,138	1,048,460	1,140,801	88,003	69,377	(18,625)	743,205	674,610	(68,595)	466,191	41%	
Administration	613,051	705,553	768,149	57,617	56,382	(1,235)	\$ 506,150	497,055	(9,095)	271,094	35%	
Temporary Employees	-	-	-	-	-	-	\$ -	-	-	-	-	
Total Salaries	1,607,189	1,754,013	1,908,949	145,619	125,759	(19,860)	1,249,355	1,171,665	(77,690)	737,285	39%	
Weighted Wages Transferred to Capital Projects	(601,892)	(438,503)	(477,237)	(36,339)	(31,440)	4,899	(312,239)	(292,916)	19,322	(184,321)	39%	
Net Operating Wages	1,005,297	1,315,510	1,431,712	109,280	94,320	(14,961)	937,116	878,749	(58,368)	552,963	39%	Net Wages used to calculate Net Position

VALLEY OF THE MOON WATER DISTRICT
MONTHLY REVENUE AND EXPENSE COMPARISON
PERIOD ENDING FEBRUARY 28, 2025

33% of year remaining

	Actual	Actual	Approved Budget	Approved Budget (Monthly)	Current Month Actual	Variance (Mo)	Budget (YTD)	Fiscal Year To Date Actual	Variance (YTD)	Budget Remaining	% Remaining	Forecasting Notes & Significant Changes for 2024-2025
	22-23	23-24	24-25	FEBRUARY	FEBRUARY	FEBRUARY	07/24-06/25	07/24-06/25	07/24-06/25	24-25	24-25	
Benefits:												
O&M - Operating & Maintenance Administration	195,575	232,769	243,149	20,262	21,256	994	\$ 162,099	164,389	2,290	78,760	32%	
Retirees	122,828	125,741	128,662	10,722	11,415	693	\$ 85,774	85,720	(54)	42,942	33%	
	62,324	49,141	65,917	5,493	4,961	(532)	\$ 43,944	42,675	(1,269)	23,242	35%	
Total Benefits	380,727	407,651	437,727	36,477	37,632	1,155	291,818	292,784	966	144,943	33%	
Mandatory Costs												
Workers Comp:												
Operating & Maintenance	50,657	50,116	39,683	3,307	-	(3,307)	\$ 26,455	18,894	(7,561)	20,789	52%	
Acct/Administration	6,814	7,329	5,774	481	-	(481)	\$ 3,850	2,863	(987)	2,911	50%	
							\$ -	-	-			
FICA/Medicare:												
Operating & Maintenance	76,190	79,679	86,353	7,196	6,506	(690)	\$ 57,569	55,163	(2,406)	31,190	36%	
Administration	41,731	48,139	54,759	4,563	4,134	(429)	\$ 36,506	33,312	(3,194)	21,447	39%	
							\$ -	-	-			
District Portion/Retirement:												
Operating & Maintenance	88,765	97,007	96,880	8,073	7,536	(537)	\$ 64,587	63,053	(1,534)	33,827	35%	
Administration	65,275	77,011	83,438	6,953	6,529	(424)	\$ 55,625	54,792	(833)	28,646	34%	
CalPERS Accrued Liability	241,836	229,834	272,276	22,690	22,634	(55)	\$ 181,517	181,075	(442)	91,201	33%	
Total Mandatory Costs	571,268	589,115	639,164	53,264	47,339	(5,924)	426,109	409,152	(16,957)	230,011	36%	
Travel & Training												
Operating & Maintenance	4,066	13,239	13,985	1,165	173	(992)	\$ 9,323	13,144	3,821	841	6%	ACWA Conference
Administration	3,547	6,629	11,007	917	-	(917)	\$ 7,338	10,217	2,879	790	7%	ACWA Conference
Total Travel & Training	7,613	19,868	24,992	2,083	173	(1,910)	16,661	23,361	6,700	1,631	7%	
Board of Directors:												
Meeting Compensation	19,235	16,276	24,109	2,009	2,855	846	\$ 16,073	11,419	(4,654)	12,690	53%	
Travel & Training	3,334	1,887	4,111	343	42	(301)	\$ 2,741	236	(2,505)	3,875	94%	
Total Board Expenses	\$ 22,569	\$ 18,163	\$ 28,220	\$ 2,352	2,897	545	18,813	11,655	(7,158)	16,565	59%	
Purchased Water												
Purchased Water	\$ 1,900,631	\$ 2,247,293	\$ 2,488,078	146,541	123,734	(22,807)	\$ 1,810,041	2,116,859	306,818	371,219	15%	Water Deliveries Increased & Well Production Decreased.
GSA Fee	7,393	7,465	15,000	1,250	1,282	32	\$ 10,000	10,256	256	4,744	32%	
Total Purchased Water	\$ 1,908,024	\$ 2,254,758	\$ 2,503,078	\$ 147,791	\$ 125,016	\$ (22,775)	\$ 1,820,041	\$ 2,127,115	\$ 307,074	\$ 375,963	15%	

VALLEY OF THE MOON WATER DISTRICT
MONTHLY REVENUE AND EXPENSE COMPARISON
PERIOD ENDING FEBRUARY 28, 2025

33% of year remaining

	Actual	Actual	Approved Budget	Approved Budget (Monthly)	Current Month Actual	Variance (Mo)	Budget (YTD)	Fiscal Year To Date Actual	Variance (YTD)	Budget Remaining	% Remaining	Forecasting Notes & Significant Changes for 2024-2025
	22-23	23-24	24-25	FEBRUARY	FEBRUARY	FEBRUARY	07/24-06/25	07/24-06/25	07/24-06/25	24-25	24-25	
Services & Supplies												
Safety & Clothing Allowance	16,522	19,960	12,534	1,045	211	(834)	\$ 8,356	6,666	(1,690)	5,868	47%	
COVID-19 Response	593	-	-	-	-	-	\$ -	-	-	-	-	
Vehicle Maintenance	18,608	22,279	16,099	1,342	137	(1,205)	\$ 10,733	7,524	(3,209)	8,575	53%	Radiator Replacement - Truck #44
Election Costs	25,854	-	62,203	5,184	21,598	16,414	\$ 41,469	21,598	(19,871)	40,605	99%	
Employee Relations	3,956	4,229	5,493	458	(200)	(658)	\$ 3,662	2,539	(1,123)	2,954	54%	
Legal Fees	114,012	106,375	73,935	6,161	6,888	727	\$ 49,290	48,714	(576)	25,221	34%	
SDC Expenses	-	14,559	30,000	2,500	-	(2,500)	\$ 20,000	365	(19,635)	29,635	99%	
HR Expenses	-	3,605	5,163	430	303	(128)	\$ 3,442	2,668	(775)	2,496	48%	
Engineering General Support	2,045	7,275	3,955	330	-	(330)	\$ 2,637	-	(2,637)	3,955	100%	
Advertising	732	6,834	1,033	86	-	(86)	\$ 689	-	(689)	1,033	100%	
Outside Services	32,992	24,837	35,025	2,919	1,459	(1,460)	\$ 23,350	18,433	(4,917)	16,592	47%	
Outside Services Backflow	23,374	57,429	51,596	4,300	-	(4,300)	\$ 34,397	23,423	(10,974)	28,173	55%	This account offsets the backflow testig revenue account
Annual Audit	-	-	21,323	1,777	790	(987)	\$ 14,215	9,064	(5,151)	12,259	57%	
Bad Debts/Collections	26,950	8,135	13,788	1,149	1,937	788	\$ 9,192	13,974	4,782	(186)	-1%	
Building MTNC.	8,573	21,195	9,825	819	541	(278)	\$ 6,550	4,232	(2,318)	5,593	57%	
Dues and Subscriptions	24,984	25,991	29,206	2,434	4,684	2,250	\$ 19,471	21,580	2,109	7,626	26%	
Equipment MTNC./Repairs	23,795	25,162	25,157	2,096	717	(1,379)	\$ 16,771	19,634	2,863	5,523	22%	Generator Retrofit/Repair, Tractor Mtnc
Fees (County/State)	63,441	66,595	74,975	6,248	1,738	(4,510)	\$ 49,983	69,650	19,667	5,325	7%	LAFCO, SWRCB System Connections
Fuel	33,775	36,475	38,550	3,213	2,060	(1,153)	\$ 25,700	20,589	(5,111)	17,961	47%	
Bank Charges	11,297	19,072	18,585	1,549	1,773	224	\$ 12,390	13,542	1,152	5,043	27%	
Liability Ins. (Incl. Losses)	70,079	88,758	104,280	8,690	8,390	(300)	\$ 69,520	66,358	(3,162)	37,922	36%	
Postage	20,663	22,666	26,600	2,217	2,221	4	\$ 17,733	15,834	(1,899)	10,766	40%	
Public Information	6,324	4,346	5,567	464	-	(464)	\$ 3,711	256	(3,455)	5,311	95%	
Service Contracts	68,448	64,458	82,124	6,844	6,030	(814)	\$ 54,749	48,288	(6,461)	33,836	41%	
Office Supplies	12,563	6,630	9,043	754	1,398	644	\$ 6,029	4,851	(1,178)	4,192	46%	
Telephone-Internet	16,243	16,720	18,444	1,537	1,758	221	\$ 12,296	14,669	2,373	3,775	20%	
Small Tools & Equipment	19,590	30,869	28,612	2,384	635	(1,749)	\$ 19,075	20,015	940	8,597	30%	Budgeted items purchased early in the fiscal year. New locators
Trash Disposal	6,133	7,025	7,046	587	554	(33)	\$ 4,697	4,788	91	2,258	32%	
Utilities - PG&E	181,618	200,358	210,044	17,504	15,375	(2,129)	\$ 140,029	119,275	(20,754)	90,769	43%	
Professional Services	124,312	47,093	111,060	9,255	555	(8,700)	\$ 74,040	23,833	(50,207)	87,227	79%	
Water Testing	46,360	36,787	46,271	3,856	3,499	(357)	\$ 30,847	35,462	4,615	10,809	23%	UCMRS
Water Main Maintenance	5,142	7,525	51,162	4,264	-	(4,264)	\$ 34,108	10,411	(23,697)	40,751	80%	
Service Line Maintenance	6,190	3,957	11,315	943	-	(943)	\$ 7,543	3,452	(4,091)	7,863	69%	
Hydrant Repairs	1,414	175	4,394	366	-	(366)	\$ 2,929	219	(2,710)	4,175	95%	
Misc. System Maintenance	6,243	21,542	5,525	460	1,153	693	\$ 3,683	5,200	1,517	325	6%	
Wells Maintenance	12,305	9,598	20,777	1,731	1,811	80	\$ 13,851	9,346	(4,505)	11,431	55%	
Pump Maintenance	9,224	21,306	11,364	947	331	(616)	\$ 7,576	7,959	383	3,405	30%	Heaven Hill pump replacement
Storage Tank Maintenance	8,930	12,909	12,906	1,076	-	(1,076)	\$ 8,604	5,212	(3,392)	7,694	60%	Annual Tank Inspections
Water Conservation Program	18,486	6,599	28,084	2,340	-	(2,340)	\$ 18,723	10,951	(7,772)	17,133	61%	
Interest Expense	(38)	-	0	0	-	-	\$ -	-	-	-	0%	
Equipment Replacement	3,020	1,373	3,057	255	433	178	\$ 2,038	2,098	60	959	31%	Budgeted items purchased early in the fiscal year. Laptop
Total Services & Supplies	1,074,752	1,080,700	1,326,120	110,510	88,779	(21,732)	\$ 884,080	712,671	(171,409)	613,449	46%	
Total Expenses	4,970,250	5,685,765	6,391,013	461,757	396,155	(65,602)	4,394,639	4,455,487	60,848	1,935,526	30%	
Revenues Less Expenses	1,597,301	2,314,207	2,279,205	124,730	188,300	63,570	1,749,245	2,099,777	350,532	179,427	8%	
O&M Allocation to CIP	(2,494,894)	(682,323)	(2,069,401)	(172,450)	(172,450)	-	\$ (1,379,601)	(1,379,601)	-	(689,800)	33%	
Transfer to/from Undesignated Reserves	\$ (897,592)	\$ 1,631,884	\$ 209,804	\$ (47,720)	\$ 15,850	\$ -	\$ 369,645	\$ 720,177	\$ -	\$ (510,373)	-243%	

VALLEY OF THE MOON WATER DISTRICT
 REPORT OF INVESTMENTS AND RESERVES
 For the Month Ended February 2025

Start of Fiscal Year

	LAIF	\$	2,268,168
	SCIP		128,889
	TVI		2,090,097
Westamerica Bank Checking/Petty Cash			<u>1,061,092</u>
Total Beginning Cash	\$		<u><u>5,548,245</u></u>

Average Rate of Interest

Year To Date

	LAIF	\$	3,229,294	4.333%
	SCIP		131,398	3.934%
	TVI		2,147,803	4.370%
Westamerica Bank Checking/Petty Cash			<u>532,425</u>	
Total ending Cash	\$		<u><u>6,040,920</u></u>	

	Outstanding Payments	\$	(265,550)
Adjusted Cash/Investment Balance			<u><u>5,775,370</u></u>

(1) Board Designated Reserves (Board Approved with 24/25 Budget)			
(a) Operations & Maintenance Reserve (3 Months Operations)			(1,597,753)
(b) Rate Stabilization Reserve			(722,518)
(c) Capital Improvement Program			(930,000)
Total Board Designated Reserves			<u><u>(3,250,271)</u></u>
Remaining Cash/Investment Balance	\$		2,525,099

			Previous Capacity Fees Balance	(254,435)
(2) Year To Date Capacity Fees Collected FY 24/25				(361,649)
Capacity Fees to CIP FY 24/25				360,000
Total Capacity Fees Restricted Funds				<u><u>(256,084)</u></u>

			(3) FY 2024-2025 Board Approved Capital Projects	(2,580,997)
Year to Date Capital Project Disbursements				1,106,781
Remaining Transfer of Current Year Revenues to Capital Project Fund				860,332
Rollover Projects FY23-24				(827,750)
Year to Date Rollover Projects Disbursements				36,718
YTD Capital Project Unexpended funds				<u><u>(1,404,916)</u></u>

	Undesignated Reserves- funding for remaining 5-Year Capital Plan	\$	864,099
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		\$	Pending Grant Expense Reimbursements	311,485
Adjusted Undesignated Reserves		\$		<u><u>1,175,584</u></u>

		\$	Remaining 5-Year Capital Plan	<u><u>13,960,731</u></u>
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Project #	Project	Improvement Description	CIP Roll Over	Current CIP Budget	Total CIP Budget	Current Month - FEB	YTD Expenditures	Budget Remaining	% Remaining
			2023/24	2024/25	2024/25				
Facilities and Maintenance Projects									
CIP-3015	Caltrans Project on Hwy 12	Work done by Caltrans affecting District facilities.	50,000	-	50,000	-	-	50,000	100%
CIP-6001	New Services	Customer pays 100%.	-	-	-	300	14,125		
CIP-6004	All Service Replacements	All service replacements combined.	-	59,000	59,000	56	58,475	525	1%
CIP-8100	Valve Replacement Program	Valve replacement for system reliability and control.	-	59,000	59,000	515	31,754	27,246	46%
CIP-3047	Seismic Vulnerability Assessment (LHMP)	From LHMP. District to pay 100% of assessment. District will seek FEMA grant funds for resulting projects.	21,758	228,242	250,000	412	1,782	248,218	99%
CIP-3050	Lead Service Line Inventory	LCRR - Required by federal EPA.	-	73,010	73,010	-	15,848	57,162	78%
CIP-3053	Spare Generator purchase	In case of failure in generator (The District operates many older generators that may fail at any time).	-	109,007	109,007	115	223	108,784	100%
CIP-3054	IPMHG Assessment	Assess the value of installing inpipe micro hydro generators at specific locations in the distribution system. This may lead to further engineering and equipment purchases.	-	8,000	8,000	350	6,261	1,739	22%
CIP-2991	GPS Facilities	Finish GPSing the meters and valves. Assumes \$50 per location.	-	59,000	59,000	2,518	19,893	39,107	66%
CIP-3055	District Device upgrade	Equipment upgrades needed to facilitate mobile workorder systems. Includes mounting, software, 3 laptops, 1 desktop, 2 ipads.	-	21,384	21,384	-	23,242	(1,858)	-9%
CIP-3056	Temelec Area Irrigation service line abandonment	Re-evaluate after first year for future funding.	-	59,000	59,000	-	32,034	26,966	46%
CIP-3057	1-1/2 & 2" PB service line replacement	Re-evaluate after first year for future funding.	-	59,000	59,000	-	44,314	14,686	25%
CIP-3058	Boardroom Upgrade		-	40,436	40,436	396	9,704	30,732	76%
CIP-3059	Roof Repair on Main Office Building	Leaking roof caused framing damage.	-	44,929	44,929	-	10,362	34,567	77%
CIP-3060	SDC Evaluation	Evaluate water treatment plant and transmission systems for needed upgrades and provide OPC for construction.	-	280,809	280,809	-	446	280,363	100%
CIP-3065	Water Master Plan - Prioritized CIP List	Develop and updated WMP prioritized CIP List	-	151,597	151,597	17,215	71,403	80,194	53%
Total Facilities and Maintenance Projects			71,758	1,252,414	1,324,172	21,877	339,863	984,309	74%
Pipeline Projects									
CIP-3022	WMP: P-7. Altamira Middle School Fire Flow Improvement	Replace existing 6-inch and 8-inch PVC and ACP water mains with new 12-inch PVC water mains along Arnold Drive, replace existing 6-inch pipe with new 8 and 12-inch pipe adjacent to Altamira Middle School, replace 15 existing service connections, and replace three existing fire hydrants.	136,236	-	136,236	1,232	16,319	119,917	88%
Total Pipeline Projects			136,236	-	136,236	1,232	16,319	119,917	88%

Project #	Project	Improvement Description	CIP Roll Over	Current CIP Budget	Total CIP Budget	Current Month - FEB	YTD Expenditures	Budget Remaining	% Remaining	
			2023/24	2024/25	2024/25					
Wells, Pumping, & Supply										
CIP-2989	Redrill Park	Drilled next to & operated with existing well. Develop a minimum 100gpm District owned Well.	575,906	-	575,906	1,946	8,989	566,917	98%	
CIP-3046	Pump Station Battery Wall	A battery wall would operate the remote site during power outages unless a large power demand occurs (i.e. water pumps are called by SCADA) in which case the existing generator would turn on and supply the needed power. This would reduce the number of fuel deliveries needed in an emergency , increasing the District's staff time to respond to the emergency in other ways (i.e. leak response/system inspections etc.)	43,850	-	43,850	-	9,628	34,222	78%	
CIP-3061	Recommended in Energy Eval report 2024 - Donald well pump replacement	Replace well pump with high efficiency, add VFD, video well, replace column pipe & add sounding tube.	-	77,300	77,300	48,245	70,856	6,444	8%	
CIP-3062	Recommended in Energy Eval report 2024 - Hannah BPS	Replace both pumps with high efficiency, (In house staff). Includes \$7K for two Badger meters that will allow SCADA and AML data.	-	32,574	32,574	-	134	32,439	100%	
CIP-3063	Add SCADA to Larbre well	Improve data and controllability.	-	16,849	16,849	5,363	30,836	(13,988)	-83%	
Total Wells			619,756	126,722	746,478	55,554	120,443	626,035	84%	
Tanks										
CIP-3031	Temelec 1M Tanks Recoating & Railing	This is the last tank in the system with the old "cold-tar" interior coating. The coating is cracked and no longer providing protection to the steel tank. This is a good time to add the required railing, solar mounting brackets, and new mag rod cathodic protection in both Temelec tanks and Chestnut tank. Includes \$200K for road paving at Temelec.	-	1,185,012	1,185,012	332,738	663,053	521,959	44%	
CIP-3064	Replace section Sobre Vista 30K roof.		-	16,849	16,849	-	3,820	13,029	77%	
Total Tanks			-	1,201,860	1,201,860	332,738	666,873	534,988	45%	
			Total	FY 23-24	FY 24-25	FY 24-25	Current Month - FEB	YTD Expenditures	Budget Remaining	% Remaining
Total Water System Improvements:			\$ 827,750	\$ 2,580,997	\$ 3,408,747	\$ 411,401	\$ 1,143,498	\$ 2,265,249	66%	
ASR Projects										
CIP-3038	Park Well ASR	Grant Funded Projects	-	-	-	211	155,092	-	-	
CIP-3039	Verano Well ASR	Grant Funded Projects	-	-	-	(4,673)	156,393	-	-	
Total ASR Projects			-	-	-	(4,461)	311,485	-	-	

**MONTHLY REVENUE AND EXPENSE COMPARISON
PERIOD ENDING FEBRUARY 28, 2025**

Current Month Actual

Project To Date Actual

PARK WELL ASR - CIP 3038

Feb-25

Jun 2022 - Feb 2025

Notes

Revenues

Grant Revenue

26,112

834,044

Total Revenue

26,112

834,044

Expenses

Salaries:

O&M - Operating Wages

2,233

26,274

Administration

2,862

Total Salaries

2,233

29,135

Services & Supplies

Services & Supplies

24,090

960,000

Total Services & Supplies

24,090

960,000

Total Expenses

26,323

989,136

Revenues Less Expenses

(212)

(155,092)

**MONTHLY REVENUE AND EXPENSE COMPARISON
PERIOD ENDING FEBRUARY 28, 2025**

Current Month Actual

Project To Date Actual

VERANO WELL ASR - CIP 3039

Feb-25

Jun 2022 - Feb 2025

Notes

Revenues

Grant Revenue

28847.42

460,647

Total Revenue

28,847

460,647

Expenses

Salaries:

O&M - Operating Wages

2,093

25,589

Administration

-

4,942

Total Salaries

2,093

30,530

Services & Supplies

Services & Supplies

22,082

586,510

Total Services & Supplies

22,082

586,510

Total Expenses

24,175

617,040

Revenues Less Expenses

4,673

(156,393)

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Amanda Hudson, Administration Manager

SUBJECT: Administrative Report

The following are some areas the Administrative Department has been focusing on:

Regulation

Conservation Framework

Billing Analysis

- The first round of data has been submitted to eSource for billing analysis.
- Projecting completion of billing analysis project (and proration of water use to appropriate period) in June 2025
- eSource will be meeting with staff on March 31, 2025, and a verbal update will be provided at the Board meeting.

Grants

DWR Drought Relief 2021

- The grant for each project (Verano and Park) is broken down into subcategories.
- The subcategory "Design" for Verano ASR will likely be over budget, and the "Construction" budget is slated to be under budget.
- Staff is in contact with our Grant Manager at DWR to investigate the options for amending our grant to move funds from the Verano Construction budget to Design.
- Our Grant Manager has indicated this will likely be approved; staff is working out the details and should know more within the coming weeks.

FEMA

Saddle Tank project \$659,422 / Admin time toward FEMA projects \$16,892

- All information requested by CalOES for the Saddle Tank project has been submitted.
- Our CalOES Closeout Specialist believes our package has moved on from CalOES to FEMA
- As of February 21, 2025, our Closeout Specialist has no new information.

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

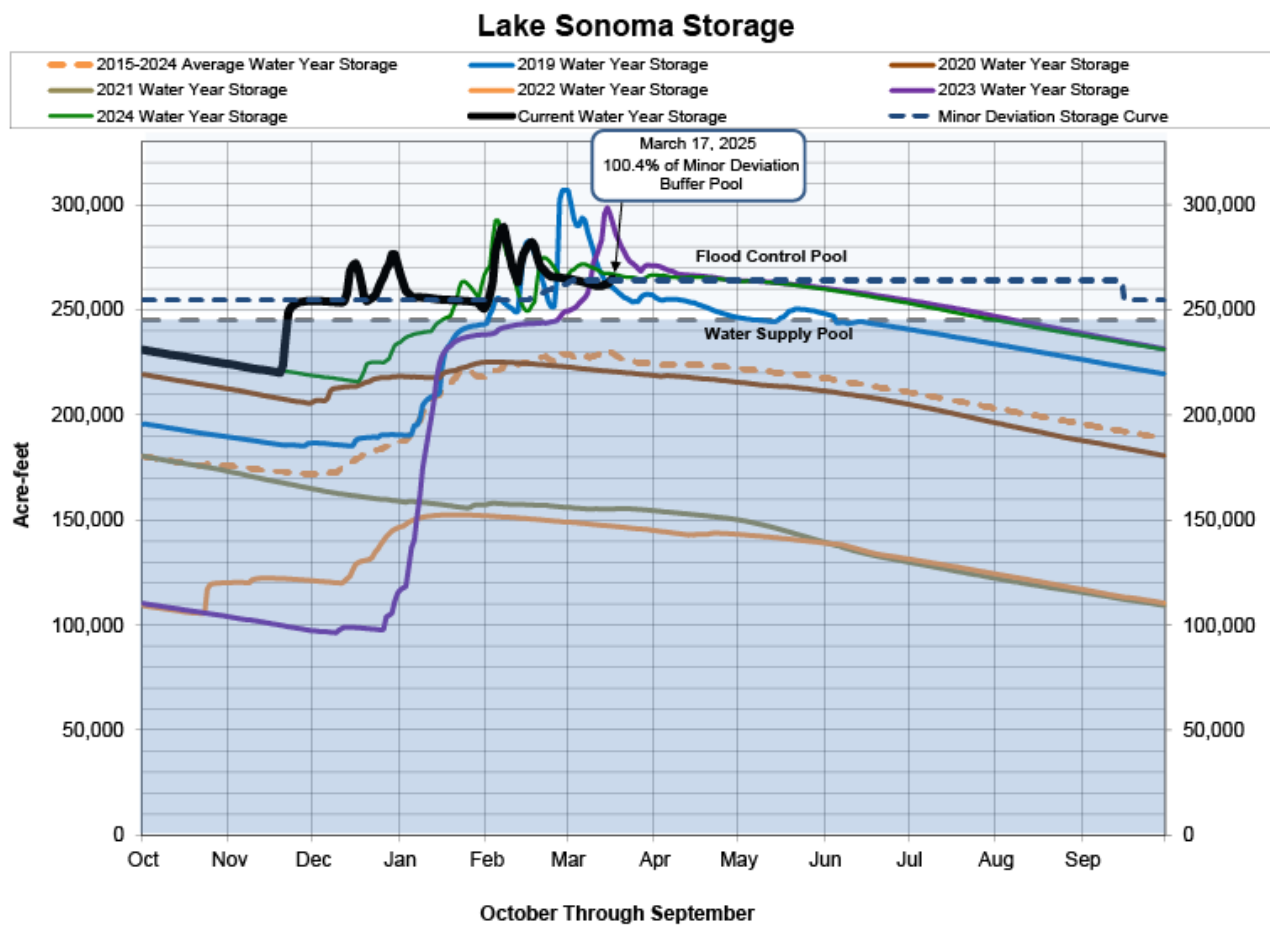
FROM: Clayton Church, Water System Manager

SUBJECT: Water Supply & Water Source Update

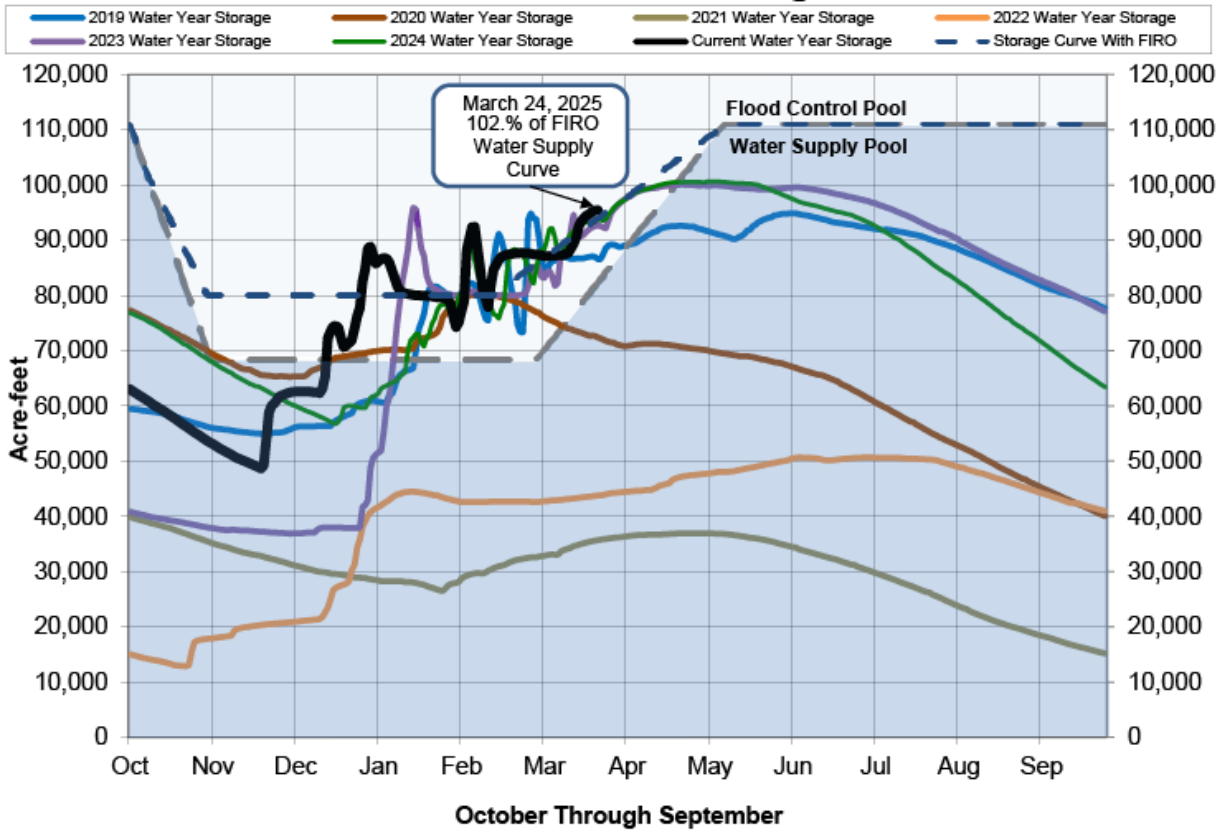
Water source report:

The wells produced 31.80% of the District’s overall demand for February 2025.

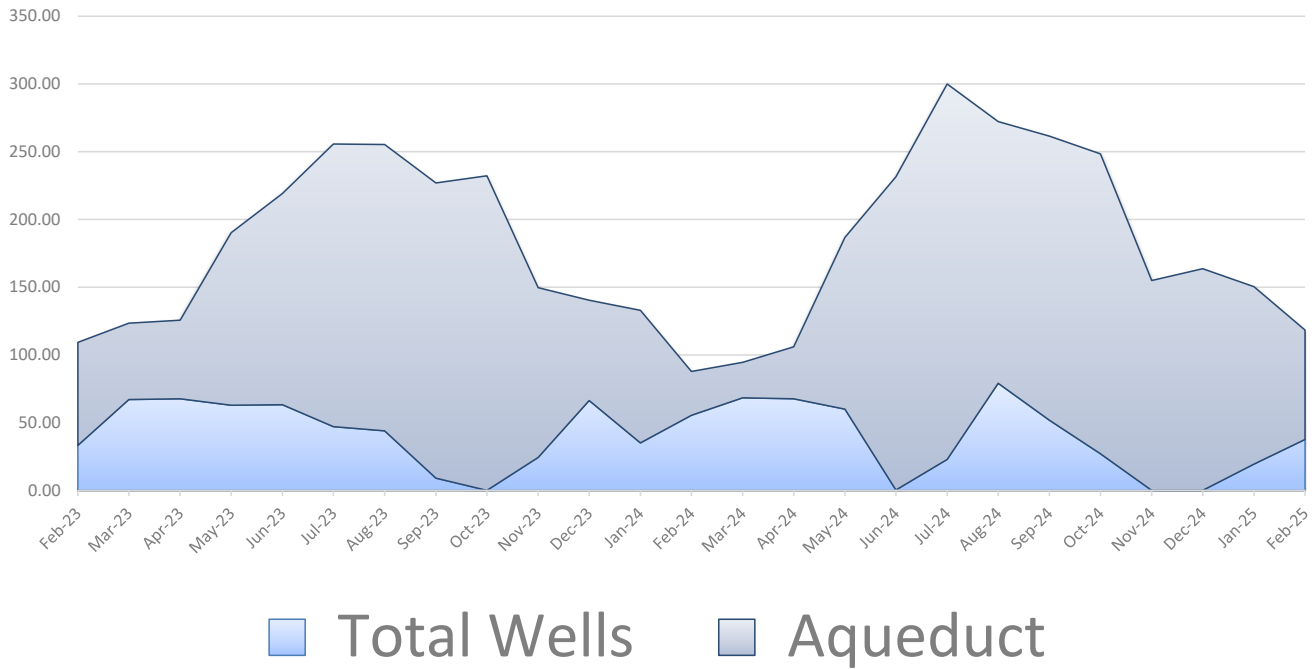
Lake Sonoma was 100.4 % of the minor deviation buffer pool as of March 17, 2025, and Lake Mendocino was 102 % (FIRO) of the Target Curve as of March 24, 2025.



Lake Mendocino Storage

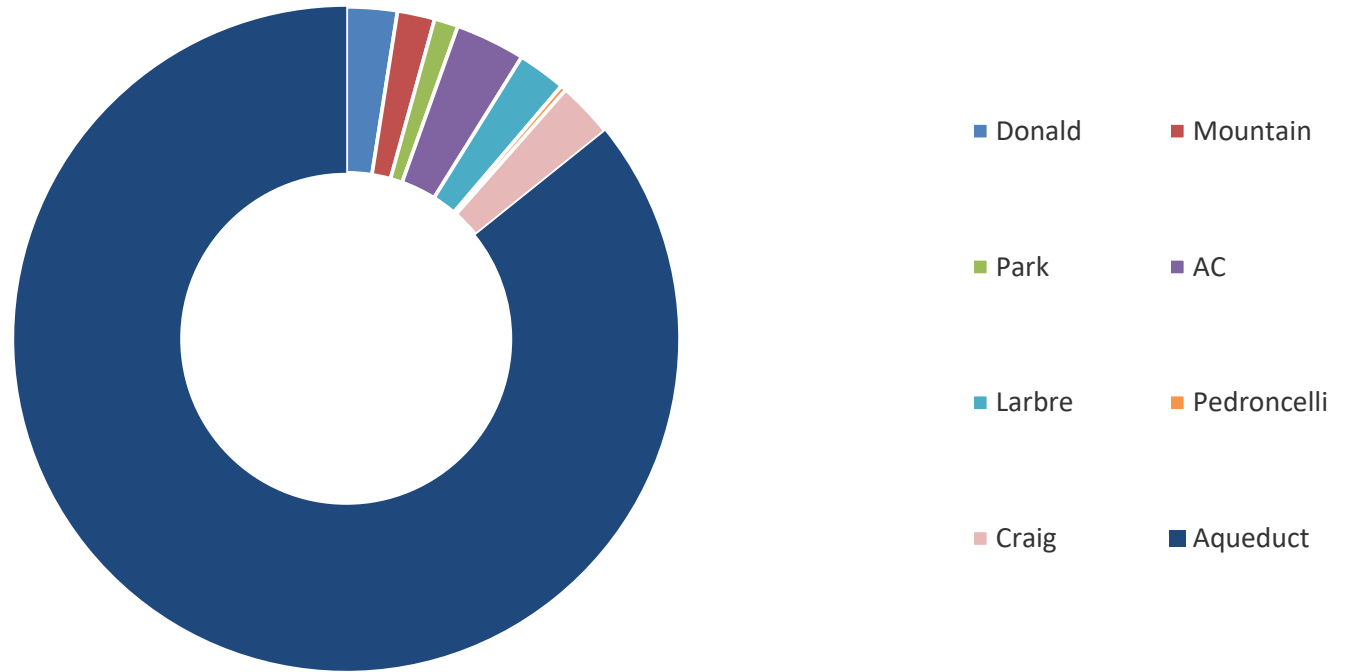


Water Supply Sources - Valley of the Moon Water District Acre Feet Per Month



Month	Donald	Mt Ave	Park Ave	Agua Cal	Larbre	Pedroncelli	Craig	Aqueduct	Total Wells	Wells %	Total AF Produced	Total AF Deliveries
Feb-23	8.75	3.14	1.36	7.33	7.48	0.00	5.22	76.00	33.28	30.45%	109.28	101.69
Mar-23	14.89	8.92	6.51	9.68	15.46	0.00	11.64	56.32	67.10	54.37%	123.41	107.96
Apr-23	13.76	7.43	5.10	13.73	13.34	0.00	14.15	58.18	67.52	53.72%	125.69	108.20
May-23	13.87	7.11	0.00	13.64	14.22	0.00	13.97	127.30	62.82	33.04%	190.11	120.92
Jun-23	17.14	1.06	0.00	15.53	15.34	0.00	14.24	155.84	63.31	28.89%	219.15	179.91
Jul-23	13.62	3.25	0.00	12.33	10.66	0.00	7.14	208.67	47.00	18.38%	255.66	183.25
Aug-23	13.33	7.69	0.00	9.59	4.31	0.00	8.99	211.39	43.91	17.20%	255.31	244.45
Sep-23	2.92	1.72	0.00	2.36	0.00	0.00	2.02	217.91	9.02	3.98%	226.94	218.98
Oct-23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	232.29	0.00	0.00%	232.29	245.00
Nov-23	7.06	2.54	0.00	6.21	3.43	0.00	4.98	125.39	24.22	16.19%	149.61	170.32
Dec-23	17.11	7.73	1.70	14.38	15.12	0.00	10.25	74.10	66.29	47.22%	140.40	168.50
Jan-24	9.74	0.85	3.03	8.00	7.64	0.00	5.75	97.91	35.02	26.35%	132.93	120.81
Feb-24	14.28	7.27	5.29	9.97	9.49	0.00	9.03	32.39	55.33	63.07%	87.73	119.04
Mar-24	9.49	5.28	7.82	14.75	15.94	0.00	15.11	26.06	68.39	72.41%	94.45	104.05
Apr-24	14.18	7.70	6.75	11.60	13.91	0.00	13.44	38.38	67.57	63.78%	105.95	111.99
May-24	11.33	8.34	6.14	9.90	13.02	0.00	11.28	126.64	60.02	32.15%	186.67	127.34
Jun-24	0.22	0.00	0.00	0.01	0.00	0.00	0.00	231.19	0.23	0.10%	231.42	207.41
Jul-24	4.94	2.58	2.51	6.03	6.82	0.00	0.01	277.11	22.89	7.63%	300.00	210.69
Aug-24	17.10	10.17	7.84	14.06	15.35	0.00	14.56	193.17	79.08	29.05%	272.25	295.04
Sep-24	12.97	4.15	5.74	10.95	10.43	0.00	7.52	209.67	51.76	19.80%	261.43	231.01
Oct-24	6.32	3.86	3.37	5.41	4.64	0.00	3.35	221.38	26.96	10.86%	248.33	262.02
Nov-24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	154.90	0.00	0.00%	154.90	195.76
Dec-24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	163.67	0.00	0.00%	163.67	172.44
Jan-25	0.00	4.93	0.00	7.97	0.00	0.00	6.42	131.10	19.32	12.84%	150.42	119.90
Feb-25	0.00	4.72	0.00	12.38	2.09	4.66	13.77	80.67	37.62	31.80%	118.28	118.01
FY to date (Acre Feet)	41.33	30.40	19.46	56.81	39.33	4.66	45.63	1,431.67	237.62	14.23%	1,669.29	1,604.87

Water Production



Actual Month	Wells								Aqueduct	Total	Wells %	Aqueduct flow rate*
	Donald	Mountain	Park	AC	Larbre	Pedroncelli	Craig	Total				
Jul-24	4.94	2.58	2.51	6.03	6.82	0.00	0.01	23	277.11	300	8%	2.91
Aug-24	17.10	10.17	7.84	14.06	15.35	0.00	14.56	79	193.17	272	29%	2.03
Sep-24	12.97	4.15	5.74	10.95	10.43	0.00	7.52	52	209.67	261	20%	2.28
Oct-24	6.32	3.86	3.37	5.41	4.64	0.00	3.35	27	221.38	248	11%	2.33
Nov-24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	154.90	155	0%	1.68
Dec-24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	163.67	164	0%	1.72
Jan-25	0.00	4.93	0.00	7.97	0.00	0.00	6.42	19	131.10	150	13%	1.38
Feb-25	0.00	4.72	0.00	12.38	2.09	4.66	13.77	38	80.67	118	32%	0.94
Mar-25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0	0%	0.00
Apr-25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0	0%	0.00
May-25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0	0%	0.00
Jun-25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0	0%	0.00
Sub-Total	41	30	19	57	39	5	46	238	1,432	1,669	14%	

* Average daily rate of flow during the month (in millions of gallons per day)

Annual Target	94	55	0	89	65	0	60	363	1,856	2,219	16%
% of Target	44%	56%		63%	61%		76%	65%	77%	75%	

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Clayton Church, Water System Manager

SUBJECT: Operations Update

- **UCMR5 (Fifth Unregulated Contaminant Monitoring Rule)**
The first round of UCMR 5 sampling has been completed. Staff is prepped to take the second and final round of sampling in the second week of April to meet the requirements of UCMR 5.
- **Source Monitoring**
Staff is still on schedule to complete source monitoring in April. Staff continue to coordinate with lab and state for update to CA Drinking Water Monitoring Schedule.
- **CIP 3056: Temelec Irrigation Service Line Abandonment**
Staff have completed excavating and abandoning 12 of the 17 old irrigation lines. The five remaining are 3" connections and will need to be budgeted in a future fiscal year. Paving for the first 12 sites has been completed.
- **CIP 3057: 1 ½ & 2" PB Service Line replacement**
Staff have completed the first round of PB replacements and the paving for all sites has been completed or is scheduled for completion. Staff are reviewing the residual budget and making a plan for the remaining services this spring.
- **CIP 2991: GPS Facilities**
Staff have a presentation to the Board of Directors at this meeting detailing the GPS procedure and gear. Staff have completed GPSing assets in approximately 30% of the water system.
- **CIP 3046: Pump Station Battery Bank**
Staff are coordinating with IT for integration to Hanna BPS. After the completion of the integration, various controls will be tested for proper performance as well as testing of all alarms.
- **CIP 3062: Hanna BPS pump replacement**
Staff continue coordinating with Grundfos pump vendor to spec high-efficiency booster pumps for in-house installation at Hanna BPS, staff have also started to reach out to other vendors for competitive cost. Staff have pulled the existing pump to confirm the nomenclature to assist in answering vendor inquiries and verify existing District records.
- **CIP 3063: Add SCADA Labre Well**
The new SCADA panel is complete and installed. SCADA programming and installation of cellular module to upgrade to cellular-based telemetry for the site has been completed. Labre well is visible on SCADA platform at the yard. The cellular relay with Craig well, Verano well,

Pedroncelli well, and Labre well is up and running with favorable results. Staff have coordinated with IT to understand the amount of data needed by adjusting intervals that data is sent in an effort to minimize the cost of cellular service.

- **CIP 3031: Temelec 1M Recoating and Railing**

The handrailing work is complete. The finish coat on interior shell and ceiling is complete. Staff have begun the installation of a new altitude valve and level transducer. Staff continues to investigate the best option for cathodic protection at the site and has set time to discuss with Cathodic Protection vendor and management.

- **CIP 3038 and 3039: ASR Pilot Study Verano and Park Wells**

Cycle #2 for the ASR Pilot Study is nearing completion. Park Well completed recovery phase 03-18-2025. Park ASR test head and other appurtenances have been demobilized and have been plumbed to original wellhead, disinfection process has begun pending bacteriological sample results. Verano Well completed recovery phase 03-18-2025. Staff will continue monitoring and sampling as required by the study schedule. Staff have reported all the necessary reporting per our MS4 permit to the Regional Water Board. Staff has begun review of the 50% submittal for new ASR facilities.

- **CIP 3061: Donald Well Pump Replacement**

Video of the well casing did not show any severe deficiencies; the contractor recommends no further action with regard to the casing. The column and 15HP pump have been replaced. As well new VFD and Transfer switch have been installed.

- **CIP 3047 Seismic Vulnerability Assessment (LHMP)**

Staff have compiled and sent the first round of data to InfraTerra for review. As well staff worked to give temporary access to the MMS Asset Management platform for ease of access to District Data. Staff have coordinated two day site visit of all assets 03/31-04/01.

- **Project 3053: Spare Generator Purchase**

Staff has obtained and reviewed quotes for the spare generator. A PO was issued in February for the purchase and delivery of the new generator.

- **CIP 8100 Valve Replacement Program**

Staff have begun replacing inoperable valves throughout the system. In total four inoperable valves have been replaced. As staff move through the system flushing and operating valves a list will be generated as additional inoperable valves are identified.

- **CIP 5185 Orange Ave Emergency Main Replacement**

Staff have begun the installation of main on Orange Ave. A 10" T was installed at the intersection of Orange Ave + Solano Ave, including the installation of a branch valve to minimize impact on customers for future shutdowns related to the project. Approximately 750' of the total 2000' of main has been installed. Next steps include installation of T for tie into the existing system at Arnold Dr + Orange Ave, installation of 10" main, and continued coordination with Sonoma County and the District's contractor for paving to determine limits of paving for the project.

Other Operational Updates:

- Staff have put a hold on annual valve turning in light of the recent emergency adoption for the Orange Ave Emergency Main Replacement. Valve turning will be rediscovered moving into Spring at the completion of emergency main replacement.
- Staff attended the Emergency Coordination held by SCWA.
- Work at the Verano Hotel and Housing Project has begun. Staff has been in close contact with contractor to install new 12" water main on Verano Ave, coordinating shutdowns for tie-ins, inspection of new main, pressure testing, and disinfection.
- Staff met with vendor to obtain quote for the repair to (new) Office Building Roof leak.



Labre SCADA panel 03/24/2025



Staff GPSing assets 03/24/2025

The table below shows a subjective percentage completed for each of the CIP projects based on an estimate of the time requirement remaining. The percentage will not match the one shown on the CIP budget update, because that number accounts only for the budget remaining.

Project Number and Description	Percent Complete
Project 2987-1: Chestnut Exploratory Well Drill and Develop well	N/A
Project 2989: Park Well Drilling (on hold for ASR Pilot)	60%
Project 2991- GPS Facilities	45%
Project 3015: Cal Trans Hwy 12 Project	100%
Project 3022: Altimira School Fire Flow Engineering	50%
Project 3031: Temelec 1M Tank Recoating & Railing	60%
Project 3046: Pump Station Battery Bank	75%
Project 3047: Seismic Vulnerability	35%
Project 3050: Lead Service Inventory	100%
Project 3053: Spare Generator Purchase	85%
Project 3054: IPMHG Assessment	15%
Project 3055: District Device Upgrade	100%
Project 3056: Temelec Irrigation service line abandonment	100%
Project 3057: 1 ½" & 2" PB Service Line Replacement	75%
Project 3058: Boardroom Upgrade	100%
Project 3059: Roof Repair on Main Office Building	100%
Project 3060: SDC Evaluation	5%
Project 3061: Donald Well Pump Replacement	100%
Project 3062: Hannah BPS pump replacement	25%
Project 3063: Add SCADA Labre Well	85%
Project 3064: Replace Section of Sobre Vista 30K Roof	100%
Project 6004: All Service Line Replacements	0%
Project 8100: Valve Replacement Program	35%
Project 5185 Orange Ave Emergency Main Replacement	35%
Average Percent Complete	65%

Date: April 1, 2025
Item 6.A

M E M O R A N D U M

TO: Valley of the Moon Water District Board of Directors

FROM: Steve Rogers, Director

SUBJECT: March 17th, 2025 Sonoma Valley Groundwater Sustainability Agency Board Meeting Update

Background

Overall, this was a good meeting. It introduced the Board to preliminary results from the Project Management Action Study, and so far it shows that meters are the best payback except for a Water Use Efficiency Program. The consultant did note that they need to make sure they are treating all of the expected results the same, as some management actions have had very conservative parameters imposed on them compared to some others. However, this is a good start to what is going to be a long road in breaking down barriers to metering.

We had a prior ad hoc meeting of the Budget committee and staff still believe that there will be more grant funding to support the GSA. We took a short look at what a bare-bones budget would look like without grant funds, and it was estimated to be around \$850K, which would result in a per acre-foot charge of over \$100. The County of Sonoma will provide a tranche of funding again next year but beyond that is unknown.

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Sonoma Developmental Center (SDC) Update

Background

As the Board is aware, there has been quite a lot of action on SDC over the past month or so. Following the discovery that Eldridge Renewal LLC had been speaking with a private water company about possibly serving the property after the redevelopment, there has been an increase in communication with the developer and other stakeholders. I organized a meeting between Jeremy White, Keith Rogal (representatives of Eldridge Renewal), and myself on March 18th. The meeting was very productive and I left it feeling like the Eldridge Renewal team is a group that the District could work well with. In the meeting, I mentioned the forthcoming letter that the Board is planning to take action on during the April 1st meeting, as a sign of goodwill, and it seemed to be well received.

During the meeting, I was able to ascertain the timeframe that Eldridge Renewal is on for making a determination about the water purveyor at the site. They will need an “order of magnitude” estimate to begin their comparison sometime this summer. To accommodate this, I set up a meeting with EKI, who we have already selected to begin work on an SDC Water System Assessment, where we reviewed scope and came up with a plan for obtaining the needed figures on the stated timeline. I have also executed a not-to-exceed \$100,000 contract with EKI to begin the work as soon as possible.

All in all, I think it is important to highlight that the relationship between the developers and the District, while still fledgling, is good and seems to be getting better as we show our willingness to work together and be fair with our capacity fees for the project.

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Consider Approval of a Draft Letter from the Board of Directors to Eldridge Renewal LLC, Regarding Water at the Former Sonoma Developmental Center (SDC)

Background:

At the March 4th, 2025 Special Board meeting, the Board directed the General Manager to compose a letter to Eldridge Renewal LLC, the developer chosen by the State to redevelop the Sonoma Developmental Center core campus. The purpose of the letter is to show the Board's willingness to work collaboratively with the developer in bringing the water infrastructure at the site back online.

The General Manager has developed two letters for review by the Board. Both meet the intentions stated above, but the longer version includes some history, and highlights some of the benefits of working with the District, both for the developer and the wider community, versus working with a private water company.

Recommendation:

Discuss the draft letters and provide direction to staff as needed.

Attached:

- Draft Letter to Eldridge Renewal LLC – Long Version
- Draft Letter to Eldridge Renewal LLC – Short Version

April 1st, 2025

Eldridge Renewal, LLC
3255 West March Lane #400
Stockton, California 95219
Attention: Jeremy White and Keith Rogal
Also sent via email: keith@rogal.net and jwhite@grupe.com

Re: Valley of the Moon Water District/Eldridge Renewal, LLC Partnership

Dear Mr. Rogal and Mr. White,

We, the Board of Directors of the Valley of the Moon Water District (“District”), appreciate your willingness to engage in discussions about the water system at the former Sonoma Developmental Center (“SDC”) campus and the potential for a partnership with the District. We understand that you are also exploring other options for water supply providers, and we would like to emphasize that the District is committed to working collaboratively with you to ensure the best possible solution for the development's water needs.

As you know, prior to the shutdown of the water system at SDC in 2019, the District had a longstanding agreement for emergency water sharing with the State Department of Developmental Services. This agreement included a physical metered interconnection between our systems, which proved to be of strategic importance for several key reasons: 1) it provided a reliable and independent water source, separate from our wholesale water supply from Sonoma Water; 2) located between two of the District’s higher-pressure zones, it could supply water to 75% of our customers without the need for additional pumping, and all District customers when used in conjunction with a portable pump; and 3) the source itself is sustainable, relying on surface water diversions rather than the increasingly strained groundwater resources of the Sonoma Valley Subbasin.

The former SDC campus is located within the District’s LAFCO Sphere of Influence (“SOI”) and is directly aligned with our current infrastructure. In fact, the District operates a water main that runs through the core of the SDC campus on Arnold Drive. Given the existing infrastructure and the District’s deep familiarity with the site’s water system, we believe that putting the District in charge of the operation of the water system at SDC would be the most seamless integration possible given the complexities of the operation.

The District is committed to the long-term vitality of Sonoma Valley, and we view the renewable surface water system at the former SDC as an important asset in achieving this goal. Not only would it serve the immediate needs of the planned development, but it would also help preserve the valley’s groundwater resources by avoiding additional strain on groundwater. Furthermore, there is potential to use additional capacity from the SDC water system for Aquifer Storage and Recovery (“ASR”) efforts, which could enhance water storage for use during peak demand periods and support groundwater replenishment efforts, benefiting both agriculture and property values in the valley.

The addition of the Surface Water Treatment Plant (“SWTP”) to the District’s system would also ensure water system reliability for both the District and the City of Sonoma (“City”) by once again becoming the only local large-scale alternative water source for both systems. The District and the City recently installed an emergency water system interconnection to help share water resources were something to happen to the Sonoma Water diversions, mains, pumps, storage facilities, or valves that connect the Sonoma Valley to the Russian River source. However, without the SWTP, those resources are limited to a few local wells and any locally stored water.

We have already allocated funds in our capital improvement plan to assess the water infrastructure needs at the former SDC campus, in anticipation of potentially operating those facilities. This assessment will inform capacity fees tailored to the revitalization of the water infrastructure, ensuring fairness and alignment with the site’s redevelopment.

We believe the goals of the District and Eldridge Renewal are aligned, and by partnering together, we can create valuable synergies that benefit both the development and the broader community. We are confident that working with the District offers reliable and proven water expertise that will integrate as seamlessly as possible into your project, helping ensure its long-term success.

We look forward to collaborating closely with you in the coming months and years at the staff, SDC Subcommittee, and Board levels. We believe that by working together, we can achieve outcomes that align with both the District’s strategic goals and the long-term success of your development. We are eager to move forward and explore the full potential of a partnership that would benefit both our organizations and the wider community.

Sincerely yours,

Board of Directors - Valley of the Moon Water District

District Mission Statement:

It is the mission of the Valley of the Moon Water District to provide its customers with reliable, safe water at an equitable price, and to ensure the fiscal and environmental vitality of the District for future generations.

April 1st, 2025

Eldridge Renewal, LLC
3255 West March Lane #400
Stockton, California 95219
Attention: Jeremy White and Keith Rogal
Also sent via email: keith@rogal.net and jwhite@grupe.com

Re: Valley of the Moon Water District/Eldridge Renewal, LLC Partnership

Dear Mr. Rogal and Mr. White,

We, the Board of Directors of the Valley of the Moon Water District (“District”), appreciate your willingness to engage in discussions about the water system at the former Sonoma Developmental Center (“SDC”) campus and the potential for a partnership with the District. We understand that you are also exploring other options for water supply providers, and we would like to emphasize that the District is committed to working collaboratively with you to ensure the best possible solution for the development's water needs.

We believe the goals of the District and Eldridge Renewal are aligned, and by partnering together, we can create valuable synergies that benefit both the development and the broader community. We are confident that working with the District offers reliable and proven water expertise that will integrate as seamlessly as possible into your project, helping ensure its long-term success.

We look forward to collaborating closely with you in the coming months and years at the staff, SDC Subcommittee, and Board levels. We believe that by working together, we can achieve outcomes that align with both the District’s strategic goals and the long-term success of your development. We are eager to move forward and explore the full potential of a partnership that would benefit both our organizations and the wider community.

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MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Consider Approval of Contract Amendment for Legal Services for Fiscal Year 2025-2026.

Background:

At the February 4th, 2025 Regular Board meeting, Legal Counsel Castella provided a presentation on the current and proposed legal fees. This included an option to reduce the proposed increase by \$500/month by allowing Counsel's remote Board meeting participation all but once per quarter. Additionally, hourly rates for "Special Services" not covered by the "General Services" fee were discussed.

Board consensus at that time was to approve the General Services fee at \$6,500 per month, but to discuss the hourly rates for Special Services further at a future meeting, or to allow the Budget Ad Hoc Subcommittee of the Board to discuss the subject. For simplicity's sake, the General Manager recommended that Legal Counsel bring a contract amendment to the regular Board meeting for discussion and approval.

Recommendation:

Discuss the proposed contract amendments with Burk, Williams & Sorensen LLC as outlined in the attached Draft Amendment. Once consensus is reached on the terms, direct the Board President to execute the Amendment.

Attached:

- Draft Contract Amendment for legal services with Burk, Williams & Sorensen LLC
- Legal Services Cost Update presentation (shared at the February 2025 Regular Board Meeting)

AMENDMENT TO JULY 2021 AGREEMENT FOR GENERAL COUNSEL SERVICES
BETWEEN VALLEY OF THE MOON WATER DISTRICT AND BURKE, WILLIAMS &
SORENSEN, LLC

WHEREAS, the Board of Directors for Valley of the Moon Water District (“VOMWD”) approved the General Counsel Services Agreement (“Legal Services Agreement”) with Burke, Williams & Sorensen, LLC (“BWS”) in July of 2021; and

WHEREAS, the Legal Services Agreement sets a rate of \$6,000 per month for Basic General Counsel Services and a Special Services rate of \$300 for partners, \$275 for associates, and \$115 for paralegals.

Now, THEREFORE, VOMWD and BWS MUTUALLY AGREE to amend the Agreement as follows:

1. The monthly retainer for basic General Counsel services in Section 4.1 shall be increased from \$6,000 to \$6,500, effective July 1, 2025.
2. The rate for Special services in Section 5.1 shall be increased from \$300 for partners, \$275 for associates, and \$115 for paralegals to \$345 for partners, \$300 for associates, and \$140 for paralegals.

All other terms and conditions of the Agreement remain in effect.

BURKE:

BURKE, WILLIAMS & SORENSEN, LLP

By: _____
J. Leah Castella, Partner

DISTRICT:

VALLEY OF THE MOON WATER
DISTRICT, an Independent Special District
of the State of California

By: _____
_____, President,
Board of Directors

APPROVED AS TO FORM:

By: _____
_____, Attorney

LSA ENTERED INTO JULY 2021

BURKE, WILLIAMS &
SORENSEN, LLP

4. Monthly Retainer. In consideration for the rendition of the Services, District shall compensate Burke as follows:

4.1 For basic General Counsel services which shall include those services identified in Exhibit A and routine costs (photocopying, facsimiles, telephone calls), District shall pay to Burke a monthly fee of \$6,000 (“Retainer”). Six months after the effective date of this Agreement, and every six months thereafter, the Parties will re-evaluate the Retainer to determine if it needs to be adjusted.

5. Other Legal Services

5.1 For other additional services rendered in connection with legal advice provided on non-routine matters, including but not limited to, personnel matters, specialized construction issues (such as complex bid disputes or protests), preparation, prosecution and defense of litigation and/or adjudicative or investigative proceedings and complex transactional matters (“Special Services”), District shall pay to Burke on an hourly basis \$300 for partners, \$275 for associates, and \$115 for paralegals. Prior to applying this rate to any matter covered by this paragraph, Burke shall seek pre-approval from the General Manager and/or the Board.

GENERAL COUNSEL FEE & HOURS

- Calendar year 2024: \$72,000, 271 hours
- Calendar year 2023: \$72,000, 198 hours
- Calendar year 2022: 72,000, 203 hours

BURKE, WILLIAMS & SORENSEN, LLP





General Counsel Effective Rate

- 2024: \$265
- 2023: \$363
- 2022: \$354
- Average Effective Rate: \$321

BURKE, WILLIAMS & SORENSEN, LLP

Other Services Fees & Hours

2024: 65.8 (45 employment), \$18,629.50 (**Effective Rate \$283**)

2023: 246, \$70,890 (200 Labor Negotiations) (**Effective Rate \$288**)

2022: 48.7, \$13,990 (**Effective Rate \$287**)

Average Effective Rate: \$287



Requested Fee Increase

Monthly Fee

\$6,000 to \$7,000 on Retainer (Approx 16.5%)

- Brings us closer to anticipated effective rate, which is \$350.
- Could reduce that retainer rate to \$6500 a month if we could attend meetings remotely.

Special Counsel Rate

Partner Rate: \$315 to \$345

Associate Rate: \$275 to \$300

Paralegal Rate: \$115 to \$140

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Consider Adoption of Resolution No. 250202, Implementing AB 2257 Rate Setting Guidelines

Background:

The Legislative Counsel's Digest says the following about AB 2257:

"AB 2257, Wilson. Local government: property-related water and sewer fees and assessments: remedies.

The California Constitution specifies various requirements with respect to the levying of assessments and property-related fees and charges by a local agency, including notice, hearing, and protest procedures, depending on the character of the assessment, fee, or charge.

Existing law, known as the Proposition 218 Omnibus Implementation Act, prescribes specific procedures and parameters for local jurisdictions to comply with these requirements.

This bill would prohibit, if a local agency complies with specified procedures, a person or entity from bringing a judicial action or proceeding alleging noncompliance with the constitutional provisions for any new, increased, or extended fee or assessment, as defined, unless that person or entity has timely submitted to the local agency a written objection to that fee or assessment that specifies the grounds for alleging noncompliance, as specified.

This bill would provide that local agency responses to the timely submitted written objections shall go to the weight of the evidence supporting the agency's compliance with the substantive limitations on fees and assessments imposed by the constitutional provisions. The bill would also prohibit an independent cause of action as to the adequacy of the local agency's responses.

This bill would, if the local agency complies with the specified procedures, provide that in any judicial action or proceeding to review, invalidate, challenge, set aside, rescind, void, or annul the fee or assessment for failure to comply with the procedural and substantive requirements of specified constitutional provisions in the fee or assessment setting process, the court's review is limited to a record of proceedings containing specified documents, except as otherwise provided. The bill would provide that this limitation does not preclude any civil action

related to a local agency's failure to implement a fee or assessment in compliance with the manner adopted by the local agency. The bill would make related findings and declarations.”

Because the bill was passed and signed into law by the Governor, the District has the option to adopt the below-attached resolution and utilize the attached procedures. These procedures would be in addition to those outlined in Proposition 218.

Recommendation:

Adopt Resolution No. 250401, Implementing AB 2257 Rate Setting Guidelines

Attached:

- Resolution No. 250401
- AB 2257 Exhaustion Procedure

RESOLUTION NO. 250401
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY OF THE MOON WATER DISTRICT ESTABLISHING A PROCEDURE FOR RATEPAYER OBJECTIONS TO PROPOSED WATER RATES

- A. The Valley of the Moon Water District (District), is a Special District, formed to supply municipal water in Sonoma County.
- B. California law requires that certain changes to water rates and fees (“water rates” or “rates”) must be adopted or approved in accordance with procedures outlined in Article XIII D, of the California Constitution, commonly referred to as “Proposition 218.”
- C. Article XIII D, Section 6, establishes certain procedural requirements and substantive limitations a local public agency must follow to adopt a property related fee for water service.
- D. The purpose of this resolution is to provide a meaningful opportunity for a ratepayer to present an objection to a proposed new or amended water rate before resorting to litigation after the new or amended water rate is approved.
- E. This resolution is intended to provide a procedure for ratepayers to bring an objection regarding a new or amended water rate to the District’s attention early in the rate consideration process, and to provide an opportunity for the District to address or resolve any objections before the District’s Board of Directors makes a final decision on whether to adopt a proposed rate pursuant to Proposition 218.
- F. This procedure will generally require the District to make available the proposed water rate, post the written basis for the proposed water rates on its internet website, provide 45 days for a property owner to review the proposed water rates and timely submit to the District a written objection to the fee or assessment that specifies the grounds for alleging noncompliance, and require the District to consider and respond in writing timely submitted objections prior to the close of the protest hearing required under Section 6 of Article XIII D of the California Constitution; and
- G. For purposes of the proposed water rate adopted by the District pursuant to Section 6 of Article XIII D of the California Constitution, a person or entity shall be prohibited from bringing a judicial action or proceeding alleging noncompliance with Article XIII D of the California Constitution for any new, increased, or extended water rate, unless that person or entity has timely submitted to the District a written objection to that rate that specifies the grounds for alleging noncompliance; and
- H. **WHEREAS**, the Board of Directors hereby intends to adopt the exhaustion of administrative remedies procedure as outlined in Government Code section 53759.1, and the administrative record principles contained in Government Code section 53759.2.

THEREFORE the Board of Directors of the Valley of the Moon Water District RESOLVES as follows:

1. The District Board hereby adopts the exhaustion of administrative remedies procedure contained in Government Code section 53759.1, subdivision (c).
2. For purposes of any proposed water rate adopted by the District pursuant to Section 6 of Article XIII D of the California Constitution, a person or entity shall be prohibited from bringing a judicial action or proceeding alleging noncompliance with Article XIII D of the California Constitution for any new, increased, or extended water rate, unless that person or entity has timely submitted to the District a written objection to that fee or assessment that specifies the grounds for alleging noncompliance, in compliance with Government Code section 53759.1.
3. The District Board hereby adopts the administrative record principles contained in Government Code section 53759.2.
4. This resolution will take effect on April 1st 2025 after initial Board adoption and will apply to any proposed new or amended water rates of which notice is provided pursuant to Prop. 218 and the procedures specified herein.
5. The Board authorizes District staff to take such other and additional actions as may be reasonably necessary to implement the purpose of this resolution and implement the exhaustion of administrative remedies procedure adopted herein.

THIS RESOLUTION PASSED AND ADOPTED THIS 1ST DAY OF APRIL 2025, by the following votes:

Director Bryant _____

Director Caniglia _____

By _____

President

Director Foreman _____

Director Rogers _____

By _____

Secretary

Director Yudin-Cowan _____

AYES _____ NOES _____ ABSTAIN _____ ABSENT _____

I HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the Board of Directors of Valley of the Moon Water District, held on the 1st day of April, of which meeting all Directors were duly notified and at which meeting a quorum was present at all times and acting.

By _____

Secretary

Exhaustion Procedure

1. Overview of Exhaustion Procedure

The exhaustion procedure shall include the following chronological steps and may run concurrently with the Proposition 218 process (further detail provided below):

1. District board directs staff to send notice of the start of the exhaustion procedure to record owners and/or customers of record.
2. Ratepayers have no less than 45 calendar days to submit to the District written objections to the proposed rate.
3. District staff will review timely submitted written objections and draft a written response to the written objections. District staff will then present its findings and written responses to the District board for review and to determine whether action is needed in response to the written objections and staff responses or findings.
4. A summary of written objections and staff response will be presented prior to the start of a Proposition 218 protest hearing and prior to a final determination by the District board regarding whether to approve the proposed water rate.

2. Initiating Exhaustion Procedure

Once a proposed water rate has been presented to the District board the board shall also direct staff to compile and transmit to ratepayers an exhaustion procedure timeline with specific deadlines for each step of the exhaustion procedure specified below, in compliance with this ordinance. The exhaustion procedure must conclude before the Proposition 218 protest hearing, but may conclude on the same day as the Proposition 218 protest hearing.

3. Exhaustion Notice

The exhaustion notice shall include an overview of the exhaustion procedure, specify how ratepayers can submit written objections, provide the date and time by which those objections must be received by the District, specify when written staff response will be presented to the public, and identify the point of contact to whom the objections will be sent. The exhaustion notice must notify ratepayers of the following or substantially similar terms:

“The exhaustion procedure is separate from the Proposition 218 protest hearing. To participate in the exhaustion procedure, a written objection must indicate it is submitted as an objection in accordance with the exhaustion ordinance. Ratepayers who wish to submit a written protest for the Proposition 218 protest hearing must follow separate directions provided in the Proposition 218 notice letter.”

4. Written Objections

Ratepayers shall be given no less than 45 days, starting on the date the exhaustion notice is mailed, to submit written objections to the District regarding the proposed water rate.

As stated above, to avoid confusion with written protests for the Proposition 218 process, a written objection must specify that it is submitted as part of the exhaustion procedure or in accordance with the exhaustion ordinance. All written objections shall state the specific grounds for concern with a proposed water rate and include a desired resolution or outcome. If the nature of the dispute is vague or unclear, the District board may request clarification. Objections shall include the name, phone number, street address, and e-mail address (if applicable) and preferred method of communication with the objecting ratepayer (also referred to as “objector”).

Any protest must be received by the District before the close of business on the stated deadline date, and a postmark will not be considered as sufficient. Verbal objections or written objections that are not received by the deadline specified in the exhaustion notice may be considered by the District board with an offer of proof of extraordinary circumstances. The District board has sole discretion to determine whether to consider those objections.

5. Staff Response

At the close of the written objection period, District staff shall review timely submitted and otherwise compliant written objections in accordance with the requirements above and shall draft written responses to the written objections.

District staff shall present the findings to the District board at a board meeting that was specified in the exhaustion notice. The District board, in exercising its discretion, shall determine whether further review is needed, whether the input gathered from written objections and the staff response warrant amendments to the proposed water rate, or whether to proceed to the Proposition 218 protest hearing.

6. Conclusion of Exhaustion Procedure

Once the District board has made its final determination as to any objection, it may proceed to the Proposition 218 protest hearing (as previously noticed in accordance with Proposition 218).

7. Rate Challenger Must Exhaust Administrative Remedies

No claim, suit for damages, suit for injunctive relief, petition for writ of mandamus, or administrative or judicial proceeding shall be brought against the District, the District board, or its employees, officers, or designees, regarding a challenge to a proposed water rate unless the challenging party first exhausts its administrative remedies by complying with the exhaustion procedure specified above.

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Consider Authorizing the Continuation of the District's Emergency Status Declared Under Resolution No. 250201 Related to the Main Break and Emergency Main Replacement on Orange Avenue

Background:

The Orange Avenue main break and resulting water outage and Boil Water Notice which occurred at the end of January this year, represents an ongoing emergency for the District. It has been noted by staff that this same section of main has had repeated breaks and service interruptions recently and has a long track record of breaks over the years. The two most recent breaks have been larger than average, and have taken longer to isolate and repair as a result. Given that this section of main is the only means of transporting water from greater Zone 1 to Zone 1A, this weakness represents a significant threat to the reliability of the water service of the roughly 1,200 service connections located in Zone 1A. This situation is compounded by the fact that the majority of the storage capacity in Zone 1A is currently out of service for recoating, meaning that the District's operations staff has very little time to react and isolate leaks before the area becomes dewatered.

Unplanned dewatering of mains in a distribution system is extremely risky for several reasons, including high potential for back-siphonage (a form of cross-connection that can introduce contamination to the water system), collapsing mains under vacuum conditions, and no water availability for firefighting or basic health and sanitation. As a result of the above, the General Manager declared an emergency, which was ratified by the Board at the regular February Board meeting, and directed the District's operations staff to begin immediately replacing the defective main. As discussed at that time, the emergency declaration approved by the Board by Resolution No. 250201 would need to be reaffirmed at each regular meeting until the emergency work on Orange Avenue is complete. Staff is making good progress on that work, however, it is currently ongoing and incomplete.

Recommendation:

By rollcall vote, affirm that the emergency declared under Resolution No. 250201 still exists and that the need to expend emergency funds to finalize the replacement of the defective water main continues.

Attached:

- Adopted and Executed Resolution No. 250201

RESOLUTION NO. 250201
A RESOLUTION OF THE VALLEY OF THE MOON WATER DISTRICT ("DISTRICT") CONFIRMING AND
DECLARING A CONTINUED EMERGENCY AND THE NEED FOR THE EMERGENCY EXPENDITURE OF
FUNDS TO REPLACE THE DEFECTIVE WATER MAIN ON ORANGE AVENUE

WHEREAS, on January 23rd, 2025, the main on the section of Orange Avenue between Solano and Arnold experienced its second catastrophic failure within the past several months. These events caused damage to the property of nearby residents, caused low to no water pressure in Zone 1A of the District's distribution system, and caused a water outage that resulted in direction from the State Water Resource Control Board Division of Drinking Water to issue a Boil Water Notice to 400 District customers; and

WHEREAS, given the potential for this break to affect the health and safety of the community and the possible impact on District facilities, it was determined that an emergency existed and the necessary steps were taken to meet the emergency, secure the site, and start the repair process; and

WHEREAS, compliance with competitive bidding procedures typically takes a number of months and will not allow prompt action to be taken, as required to safeguard the public and District facilities; and

WHEREAS, section 22050 of the California Public Contract Code authorizes the Board to delegate the authority to declare an emergency to the General Manager; and

WHEREAS, Section 11(A)(8) of the District's duly enacted Board of Directors Policies and Procedures Manual delegates to the General Manager the authority to determine that an emergency exists, expend non-budgeted funds to meet the emergency, inform the Board, by the most expeditious method available, of the emergency, and seek Board ratification of the emergency; and

WHEREAS, in order to stabilize the situation, the General Manager determined that an emergency existed and took steps and expended funds to meet the emergency by making temporary repairs with force account labor; and

WHEREAS, the California Environmental Quality Act establishes a statutory exemption for emergency repairs to public service facilities necessary to maintain service, and other specific actions necessary to prevent or mitigate an emergency; and

WHEREAS, this situation has arisen suddenly and unexpectedly and involves a clear and imminent threat, demanding immediate action to prevent or mitigate loss of, or damage to, life, health, property, and essential public services.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Directors of the District, that, pursuant to Section 11(A)(8) of the Board Policies and Procedures Manual, the Board has reviewed the actions taken by the General Manager and finds, pursuant to Public Contract Code section 22050(a), that based on substantial evidence presented before the Board, the emergency did not permit a delay resulting from competitive solicitation for bids for the repair of the main, and that the General Manager's actions were necessary to respond to the emergency and further finds that an emergency continues to exist and there is a need to continue the action; and

BE IT FURTHER RESOLVED that the Board authorizes staff to continue to proceed with the replacement of the water main located on Orange Avenue between Solano Avenue and Arnold Drive, including all appurtenance thereto and procurement of the necessary equipment, services, and supplies for that purpose without giving notice for bids to let contracts; and

BE IT FURTHER RESOLVED that staff will proceed to obtain all necessary regulatory authorizations for the repair on an expedited basis using all available emergency procedures; and

BE IT FURTHER RESOLVED that the District will request all governmental entities with authority over this repair to expedite their consideration of the matter and to use available emergency procedures to ensure that this repair is completed in a timely manner so as to avoid the harms that would result from a catastrophic failure of the pipeline; and

BE IT FURTHER RESOLVED that the Board will review the status of the emergency at each subsequent meeting of the Board of Directors and vote to authorize continuation of this resolution until the emergency action is completed.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Valley of the Moon Water District finds the foregoing true and complete.

THIS RESOLUTION PASSED AND ADOPTED THIS 4TH DAY OF February 2025, by the following votes:

Director Bryant	<u>Aye</u>	
Director Caniglia	<u>Aye</u>	By <u>[Signature]</u> President
Director Foreman	<u>Aye</u>	
Director Rogers	<u>Aye</u>	By <u>[Signature]</u> Secretary
Director Yudin-Cowan	<u>Aye</u>	

AYES 5 NOES 0 ABSTAIN 0 ABSENT 0

I HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the Board of Directors of Valley of the Moon Water District, held on the 4th day of February, of which meeting all Directors were duly notified and at which meeting a quorum was present at all times and acting.

By [Signature]
Secretary

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Consider Authorizing the Continuation of the District's Emergency Status Declared Under Resolution No. 250301 Related to the Flooding and Related Repair Work at the District's Main Office

Background:

As the Board was made aware in an email from the General Manager the morning of February 24th, 2025, the office building including the Board Room, atrium (large common space), hallway, and the Finance Manager's office were impacted by flooding caused by a leak in the water cooler earlier that same morning. Fortunately, the lobby, Administration Manager's office, Accounting Specialist's area, and General Manager's office (including the adjacent meeting room) were unaffected. This allowed staff to move key equipment and personnel and keep operating nearly as usual, including keeping the doors open for customers.

Emergency cleanup and dehumidification actions were also taken immediately to limit the water damage as much as possible and reduce the risk of growing mold in walls and under cabinets. Given the immediacy of the need, there was no time to follow normal procurement procedures, so the General Manager declared an emergency and began the cleanup immediately. This action was subsequently ratified by the Board of Directors at the regular March Board meeting per District policy by Resolution No. 250301.

As discussed during the March Board meeting, the emergency declaration would need to be reaffirmed at each regular meeting until the emergency work to repair the office is complete. Restoration Management Company has finished their repair work, and the only remaining item to complete the cleanup and reconstruction efforts is to have the carpets cleaned, which is scheduled for next week. Therefore, there should be no further need to reaffirm the emergency at a future meeting.

Recommendation:

By rollcall vote, affirm that the emergency declared under Resolution No. 250301 still exists and that the need to expend emergency funds to finalize the clean-up and reconstruction efforts in the District's main office continues.

Attached:

- Adopted and Executed Resolution No. 250301

RESOLUTION NO. 250301

A RESOLUTION OF THE VALLEY OF THE MOON WATER DISTRICT ("DISTRICT") CONFIRMING AND DECLARING A CONTINUED EMERGENCY AND THE NEED FOR THE EMERGENCY EXPENDITURE OF FUNDS TO MAKE IMMEDIATE REPAIRS TO THE DISTRICT'S OFFICE BUILDING

WHEREAS, on February 24th, 2025, the water cooler in the District's main office developed a leak, which caused flooding and water damage to the office building and other District property; and

WHEREAS, given the potential for the damage to the office building and other District property to worsen, and potentially affect the health and safety of District staff and the community (due to the potential for mold growth), it was determined that an emergency existed and the necessary steps were taken to meet the emergency, conduct immediate initial cleanup, and start the repair process; and

WHEREAS, compliance with competitive bidding procedures typically takes a number of months and would not allow prompt action to be taken, as required to safeguard District facilities, staff, and the public; and

WHEREAS, section 22050 of the California Public Contract Code authorizes the Board to delegate the authority to declare an emergency to the General Manager; and

WHEREAS, Section 11(A)(8) of the District's duly enacted Board of Directors Policies and Procedures Manual delegates to the General Manager the authority to determine that an emergency exists, expend non-budgeted funds to meet the emergency, inform the Board, by the most expeditious method available, of the emergency, and seek Board ratification of the emergency; and

WHEREAS, in order to stabilize the situation, the General Manager determined that an emergency existed and took steps and expended funds to meet the emergency by conducting immediate cleanup and dewatering with force account labor and a restoration service; and

WHEREAS, the California Environmental Quality Act establishes a statutory exemption for emergency repairs to public service facilities necessary to maintain service, and other specific actions necessary to prevent or mitigate an emergency; and

WHEREAS, this situation has arisen suddenly and unexpectedly and involves a clear and imminent threat, demanding immediate action to prevent or mitigate loss of, or damage to, life, health, property, and essential public services.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Directors of the District, that, pursuant to Section 11(A)(8) of the Board Policies and Procedures Manual, the Board has reviewed the actions taken by the General Manager and finds, pursuant to Public Contract Code section 22050(a), that based on substantial evidence presented before the Board, the emergency did not permit a delay resulting from competitive solicitation for bids for the cleanup and repair of the office building, and that the General Manager's actions were necessary to respond to the emergency and further finds that an emergency continues to exist and there is a need to continue the action; and

BE IT FURTHER RESOLVED that the Board authorizes staff to continue to proceed with the repair of the office building and other property damaged by the flooding event, and procurement of the

necessary equipment, services, and supplies for that purpose without giving notice for bids to let contracts; and

BE IT FURTHER RESOLVED that staff will proceed to obtain all necessary regulatory authorizations for the repair on an expedited basis using all available emergency procedures; and

BE IT FURTHER RESOLVED that the District will request all governmental entities with authority over this repair to expedite their consideration of the matter and to use available emergency procedures to ensure that this repair is completed in a timely manner so as to avoid the harms that would result from a delay in the needed repair work; and

BE IT FURTHER RESOLVED that the Board will review the status of the emergency at each subsequent meeting of the Board of Directors and vote to authorize the continuation of this resolution until the emergency action is completed.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Valley of the Moon Water District finds the foregoing true and complete.

THIS RESOLUTION PASSED AND ADOPTED THIS 4TH DAY OF March 2025, by the following votes:

Director Bryant	<u>Aye</u>	
Director Caniglia	<u>Aye</u>	By <u>[Signature]</u> President
Director Foreman	<u>Aye</u>	
Director Rogers	<u>Aye</u>	By <u>[Signature]</u> Secretary
Director Yudin-Cowan	<u>Aye</u>	

AYES 5 NOES 0 ABSTAIN 0 ABSENT 0

I HEREBY CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the Board of Directors of Valley of the Moon Water District, held on the 4th day of March, of which meeting all Directors were duly notified and at which meeting a quorum was present at all times and acting.

By [Signature]
Secretary

MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, General Manager

SUBJECT: Consider Allocating Additional Funds to the First Phase of the SDC Water System Assessment

Background:

At the March Regular Board meeting, the Board approved up to \$100,000 for the initial phases of the Water System Assessment at the former Sonoma Developmental Center (SDC). The District has already conducted a Request for Proposals (RFP) process, vetted a firm (EKI Environment and Water), and negotiated a contract. The scope of work under that contract includes five tasks. Task 1 of the scope will be needed in its entirety, to gain the knowledge needed to provide conceptual-level cost estimates, which will be needed this summer for initial negotiations with the developer. Task 1 includes consulting with two sub-consultants that will review potentially costly areas of system redevelopment, and will cost \$100,000 in total. This would be before spending the additional time needed to analyze the data and develop conceptual-level cost figures.

The EKI team and General Manager held a scoping meeting to ascertain if the goal of developing accurate conceptual level estimates for the board-approved allocation of \$100,000 would be possible. Given the above, it is the belief of EKI and the General Manager that the most accurate way to achieve this is by allocating a small amount of additional funding to this initial phase. EKI Estimates that this figure development can be completed for \$25,000. It is also believed that this work would provide valuable insight into later phases if the whole scope were ultimately carried out, meaning that it fits within the negotiated scope and would not increase the total cost of the assessment project.

Recommendation:

By rollcall vote, allocate an additional \$25,000 to the already approved \$100,000 to support the development of an SDC Water System Assessment.